

NEW EMPLOYEE

PERSONAL AND BANKING DETAILS FORM

PERSONAL DETAILS

Given Names	Surname
Address	
Postcode Ph	one Mobile
Data of Distle	Marital Status
E-mail Address	
DECLARATION	
I have received, read, understand ar	nd accept in full the terms and conditions of my employment contract
datedSig	nature :
BANK ACCOUNT DETAILS: (for di	rect navment of salary)
Type of account (Please circle) :	(a) Bank / Credit Society / Building Society
	(b) Savings / Cheque / Other
5	
BSB No. (Branch No.) : Account Number :	
Name (s) on Account :	
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$\stackrel{\textrm{\tiny A}}{\leftrightarrow}$ Please attach a copy of your bank sta	$\frac{1}{2}$
☆	**
Please proved formal evidence of the ab	ove details by means of either:
	wing BSB and Account Number ONLY. We do not need to
see transaction details or balances)	
 b. Formal letter from the bank providing 	
C. Faxed letter from the bank showing the state of the s	he above. Our fax number is (08) 9423 5743 ☆ ☆
☆	*
☆ *** PLEASE NOT	FE - ATM cards or Credit cards are NOT acceptable *** C ☆
EMERGENCY CONTACTS	
Name	Relationship
Phone	Mobile
Name	Relationship
Phone	Relationship Mobile

MULTIPLE BANK DETAILS		
I authorise the payroll department to deduct \$each payday and forward to:		
Type of account (Please circle): (a) Bank / Credit Society / Building Society (b) Savings / Cheque / Other		
Bank Name :Branch Address :BSB No. (Branch No.) :Account Number :Name (s) on Account :		
☆ ☆ <mark>Please attach a copy of your bank statement as we need confirmation of BSB and Account numbers</mark> ☆	☆ ☆ ☆	
 Please proved formal evidence of the above details by means of either: a. Copy of bank statement (top part showing BSB and Account Number ONLY. We do not need to see transaction details or balances) b. Formal letter from the bank providing the above 	х	
 A c. Faxed letter from the bank showing the above. Our fax number is (08) 9423 5743 A trive PLEASE NOTE - ATM cards or Credit cards are NOT acceptable *** 		
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Name:Signature		