

## NEW EMPLOYEE

PERSONAL AND BANKING DETAILS FORM

## PERSONAL DETAILS

Given Names	Surname
Address	
Postcode Ph	one Mobile
Data of Distle	Marital Status
E-mail Address	
DECLARATION	
I have received, read, understand ar	nd accept in full the terms and conditions of my employment contract
datedSig	nature :
BANK ACCOUNT DETAILS: (for di	rect navment of salary)
Type of account (Please circle) :	(a) Bank / Credit Society / Building Society
	(b) Savings / Cheque / Other
5	
BSB No. (Branch No.) : Account Number :	
Name (s) on Account :	
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$\stackrel{\textrm{\tiny A}}{\leftrightarrow}$ Please attach a copy of your bank sta	$\frac{1}{2}$
☆	**
Please proved formal evidence of the ab	ove details by means of either:
	wing BSB and Account Number ONLY. We do not need to
see transaction details or balances )	
<ul> <li>b. Formal letter from the bank providing</li> </ul>	
C. Faxed letter from the bank showing the state of the s	he above. Our fax number is (08) 9423 5743 ☆ ☆
☆	*
☆ *** PLEASE NOT	FE - ATM cards or Credit cards are NOT acceptable *** C ☆
EMERGENCY CONTACTS	
Name	Relationship
Phone	Mobile
Name	Relationship
Phone	Relationship Mobile

MULTIPLE BANK DETAILS		
I authorise the payroll department to deduct \$each payday and forward to:		
Type of account (Please circle): (a) Bank / Credit Society / Building Society (b) Savings / Cheque / Other		
Bank Name :Branch Address :BSB No. (Branch No.) :Account Number :Name (s) on Account :		
☆ ☆ <mark>Please attach a copy of your bank statement as we need confirmation of BSB and Account numbers</mark> ☆	☆ ☆ ☆	
<ul> <li>Please proved formal evidence of the above details by means of either:</li> <li>a. Copy of bank statement (top part showing BSB and Account Number ONLY. We do not need to see transaction details or balances )</li> <li>b. Formal letter from the bank providing the above</li> </ul>	х	
<ul> <li>A c. Faxed letter from the bank showing the above. Our fax number is (08) 9423 5743</li> <li>A trive PLEASE NOTE - ATM cards or Credit cards are NOT acceptable ***</li> </ul>		
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Name:Signature		