

CONFIRMATION OF VACATING PREMISES

To: _____

DATE OF LETTER _____

AND ANY UNKNOWN TENANTS

Dear Tenant(s):

Tenant(s) hereby acknowledge and agree that the premises have been completely vacated and Tenant(s) have fully relinquished possession of the premises and any items which Tenant(s) may have left behind.

Tenant(s) affirm that any items remaining in or on the premises belonged solely to the Tenant(s) and may be discarded, destroyed or disposed of in any manner property manager or owner sees fit.

Tenant(s) agree that the property manager or owner may immediately secure the premises and/or change the locks.

Address of premises

Tenant - Signature

Date

Print- Name

Co-Tenant - Signature

Date

Print- Name

Co-Tenant - Signature

Date

Print- Name

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FORM CVP 07-2007