

**FAILURE TO SUBMIT FINAL AVERAGES**  
**(For Association Use Only)**

Date

League Secretary's name

Name of League

Address

City, State, Zip

Dear \_\_\_\_\_:

Recently we requested the final averages for the \_\_\_\_\_ League be submitted by \_\_\_\_\_ . As of today's date, the averages have not been received.

According to Rule 102e, Item 9, the league secretary shall:

"Furnish a list of individual averages to the local association manager(s), when requested. The list must show the full names and ID numbers of all bowlers who competed in the league, the number of games bowled, total pinfall and average for each bowler."

Failure to perform this duty could cause you to be suspended from membership in the United States Bowling Congress.

To resolve this matter, it will be necessary for you to submit the final averages within 15 days from the date of this letter to:

Association Name

Address

City, State, Zip

In the event we do not hear from you within the 15 days, we will refer the matter to USBC, Attn: Rules, charging you with a violation of Rule 102e, Item 9. We trust you will want to attend to this matter immediately thereby eliminating the need for formal action.

Sincerely,

\_\_\_\_\_, Association Manager  
Name of Association

cc: League President