



ANNEXURE C

CLOSING DATE AND TIME: 09 MAY 2013

REQUEST FOR QUALIFICATION (RFQ) TO TENDER FOR ALTERATIONS TO THE RESEARCH COMMONS BUILDING AT THE GROENKLOOF CAMPUS OF THE UNIVERSITY OF PRETORIA: GENERAL BUILDING WORKS

KINDLY PROVIDE ALL THE INFORMATION REQUESTED IN THE SPACES PROVIDED AND INSERT SUPPLEMENTARY PAGES IF REQUIRED FOR ADDITIONAL INFORMATION REQUESTED IN MAIN RFQ DOCUMENT.

(Failure to provide all the requested information will compromise the RFQ and may lead to disqualification from the tender process)

COMPANY DETAILS / PROFILE OF CONTRACTOR	
Name of company	
Date established	
Company registration no.	
VAT registration no.	
NAME OF APPLICANT/ CEO/DIRECTOR	
Primary/core business/ service offering	
Annual turnover for 2011	
Annual turnover for 2012	
Committed turnover for next 24 months (tenders awarded and current projects)	
BBBEE status	
REGISTERED ADDRESS	
Physical	

Postal			
TELEPHONE AND ELECTRONIC CONTACT INFORMATION			
Landline	()	
Fax	()	
Mobile	()	
E-mail address			
Website			
COMPANY DIRECTORS – Names of executive and non-executive directors with qualifications, experience and years with company			
CONTACT PERSON DURING PRE-CONTRACT PHASE			
Name			
Landline	()	
Mobile	()	
E-mail			
FORM OF ORGANISATION (mark with an X; more than one response may apply)			
Proprietorship			
Partnership			
Company			
Trust			
Closed Corporation			
MEMBERSHIP OF ORGANISATIONS (mark with an X)			
Master Builders Association (MBSA)			
Construction Industry Development Board (CIDB)			
Others - List			
DETAILS OF 5 (max) MAJOR CONTRACTS THAT ALIGN CLOSEST WITH THE ONE ON OFFER, EXECUTED IN THE PAST FIVE (5) YEARS			
	Client, Architect & Year completed	Project Description	Monetary value
1			

2			
3			
4			
5			

PRESENT LARGEST ASSIGNMENTS IN HAND (max. 5 - related or unrelated to the one on offer)

	Client, Architect & Contact number	Project Description	Monetary value
1			
2			
3			
4			

5			
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PROJECT TEAM TO BE ALLOCATED TO THIS PROJECT (include CV's of senior personnel)

	Name	Qualification	Years with company
1			
2			
3			
4			
5			
6			
7			
8			
9			

CONTACT DETAILS OF THREE MAJOR CLIENTS

	Client	Postal Address	Physical Address	Telephone	Contact person
1					
2					
3					

STAFF RESOURCES (Numbers of permanent staff in the following categories)

	Management	Administration	Professional/Technical	Contract Management Staff
1				

PLANT AND EQUIPMENT RESOURCES

	Item of Plant or Equipment	Total No Available	Required for this project	Owned/ Hired
1				

2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

THE FOLLOWING DOCUMENTS MUST ACCOMPANY THIS RFQ (Kindly confirm its inclusion by placing an X in the column adjacent to it) Please ensure that these documents are in order as described below

	DOCUMENT	CONFIRM (X)
1	Pre-Qualification Submission (including resolution)	
2	This document	
3	Tax clearance certificate from SARS	
4	VAT registration certificate	
5	Registration document (CK1/CK2) of the enterprise	
6	Proof of willingness by Bank or approved financial institution to issue JBCC Construction Guarantee for amount stated elsewhere	
7	Proof of banking details by means of: cancelled cheque (or certified copy thereof) or written confirmation of account details from the bank concerned	
8	Exemption certificate in respect of Employee's Tax (IRP 30), if applicable	
9	Verified certificate disclosing the B-BBEE status of the enterprise in terms of the codes of Good Practice, B-BBEE of 2007	

10	Proof of insurance and current limits for both public liability and contractor's all risk insurance	
11	Proof of Membership of Organisations (as stated elsewhere)	
12	CV's of Senior Personnel (as stated elsewhere)	

PLEASE NOTE:

Completed RFQ forms must reach the offices of Taljaard Meyer & Storm Inc. 101 Brooklyn Forum 259 Lynnwood Road Brooklyn by 12:00 on 9 MAY 2013

No late submissions will be considered.