



TheraManager Help Note

Subject: Editing Symptom Group Items within a Treatment Plan Form

See **Completing a Treatment Plan Form.pdf** as needed for background. This Help Note describes how to edit the items within a symptom group, within the Treatment Plan form. The items become visible when completing a treatment plan form on the **EMR** screen, upon clicking the  icon. For example:

Treatment Plan Symptom and Target

Severity

None

Mild

Moderate

Severe

Symptom

Decrease in Energy or Fatigue

Hyperactivity

Impulsivity/Recklessness

Incr. social, occupational, sex activity

Psychomotor agitation/retardation

Restlessness

Academic or work inhibition

Aggression or Rage

Antisocial

Compulsion

Deceitfulness or theft

Destructive

Disorganized

Oppositional/defiant

Self-injurious

Social withdrawal

Violates Rules

Physical Symptoms

Sleep Disturbance

Anger/hostility

Save

Cancel

Delete

To edit this list, the Advantage Database Architect must be installed. See **Installing the Advantage Database Architect.pdf**. No password is required for installing the Architect. And since the table to be opened is in the Master Data folder, no password is required either.

Instructions are as follows:

1. IF the Architect is installed ⇒ Go to step 2
IF the Architect is not installed ⇒ Install it
2. Open the Architect. The following box should appear:

TheraManager Help Note



3. Click **Cancel**.
4. Towards the upper left of your screen, click where indicated next to Master Data:



5. Click where indicated next to Tables:



6. Double-click MasterTRF.ADT

OR

Select MasterTRF.ADT, then right-click **Open**.

Either way, the MasterTRF.ADT table should open.

7. Edit this list as desired. Refer to the tooltips at the lower-left icon set as needed:



8. When finished editing AND if you have no other tables to edit within Master Data, either:

- At the far upper left of this screen, select File ... Exit.

OR



TheraManager Help Note

- At the far upper right of this screen, click .

Either way, the Architect should close.

9. Open TheraManager.

| | Screen | Subscreen |
|---------|--------|-----------|
| Go to ► | EMR | Forms |

10. Click the  icon. The edited list of symptom group items should appear.