

Academic Support Disclosure 2011-2012

Instructor: Mrs. Debera Van Nimwegen

Phone: 452-4729 (Room 001) 7:15-3:15 **e-mail:** dvannimwegen@wsd.net

Course Goals:

1. Students will organize a notebook and will know where they should put materials.
2. Students will use an Assignment Calendar including subjects, assignments and due dates.
3. Students will bring all necessary materials to complete homework.
4. Students will practice academic strategies while working in class.
5. Students will complete and turn in all course assignments in all their classes to obtain passing grades or better.
6. Student will work in class everyday (materials will be provided for days without homework).

Course Requirements:

1. Regular attendance, preparation and participation.
2. Notebook organization (**25% of grade**)
3. Assignment Calendar completion (**25% of grade**)
4. Preparation-bring all materials needed to complete homework (**25% of grade**)
5. Working in class (**25% of grade**)
6. Progress reports show work turned in
7. The citizenship grade is based on compliance to school rules/policies as outlined in Orion's Student Handbook and the classroom rules. **Incentive activities and eligibility for extracurricular activities require good citizenship.** Checkmarks will be given for the following: tardy, disruptive behavior, eating or drinking in class, being unprepared, refusal to work, inappropriate language and/or gestures, cheating, playing with toys in class, sexual harassment, bullying, abuse of school property, or truancy.

Citizenship

H honorable
S satisfactory
N needs improvement
U unsatisfactory

Checkmarks/Quarter

0
1-2
3-4
5-more

Grading Standard by percent

A	90	D	60
B	80	F	50-
C	70		

Class Policy and Procedures:

1. Classroom Rules:

- Be on time and be prepared for class – bring homework, books, notebook, a pencil, and paper.
- Enter quietly and go to assigned desk.
- Get ready to start homework or activity.
- Treat all class members with respect; keep language G-rated.
- Listen quietly when the teacher or another student is speaking.
- Eat, get drinks, and use restroom **before** class.
- Keep hands, feet, and objects to yourself.
- Ask for help when needed.

2. Discipline – consequences of breaking classroom rules are as follows:

- 1st offence – warning to student.
- 2nd offence – One minute after class to fill out Student Responsibility form
- 3rd offence – citizenship checkmark, and classroom apology
- 4th infraction – citizenship checkmark, and parent contact.
- Severe clause – referral to administration for safe school violations or on the 5th infraction incurred.

Materials needed:

1. Three-ring notebook binder with metal rings
2. Notebook dividers with pockets for each class plus one pocket for work to take home and return.
3. Plastic pencil pouch for notebook with #2 pencils and black or blue pens
4. Three-hole punch notebook paper
5. Planner (or class planner pages may be used)
6. 1 box of Kleenex
7. Small pencil sharpener

Please sign and return this portion to Mrs. Van Nimwegen. Thanks.

I have read the disclosure statement for the Academic Support class with my student and I am aware of the rules and procedures.

Student's signature _____ Period _____ Date _____

Parent's signature _____ Date _____

STUDENT RESPONSIBILITY FORM

Student's Name: _____ Date _____

In your own words, please answer the following questions and sign at the bottom:

What happened? What did I do wrong?

What are our agreements to each other from our class rules?

Why is what happened wrong?

How will this be fixed?

What is our commitment to each other?

Student signature _____

Student signature _____

Teacher signature _____