



Form 01 – PROJECT PROPOSAL FORM

To the proponent: Please submit fifteen (15) copies of the accomplished application form and an itemized budget of the proposed project.

Deadlines: The deadline for submission of proposals for Financial Assistance/Project Grants is **no less than 45 days** before the said event/project.

For further inquiries, please call 928-1928 or 981-8500 ext. 2659 or visit OICA office at the 3rd Floor, University Theater, Villamor Hall, UP Diliman, Quezon City, 1101

1. PROJECT TITLE : _____

2. PROJECT BACKGROUND (please use additional sheets if needed):

3. OICA PROGRAMS (please check):

Artists Support Program Venue Development
 Audience Development Program Cultural Exchange

4. PROJECT DESCRIPTION AND OBJECTIVES (How does your project address the goals of the OICA program applied to?):

5. CLASSIFICATION (please check):

Dance Music Theater
 Visual Arts Cinematic Literary
 Traditional Architecture Others :
(please specify) _____

6. TARGET BENEFICIARIES/AUDIENCE:

7. OTHER SPECIFICATIONS:

- a. Schedule _____
- b. Venue/s _____
- c. Others _____

8. TOTAL AMOUNT REQUESTED:

From OICA (please attach itemized budget) _____
 From Other Sources (please indicate name and amount requested) _____

9. PROJECT COORDINATOR:

Name _____
 Address _____
 Tel. No/s. _____
 Address and Contact No/s. (in UP) _____

10. PROPONENT (The legal of the individual who will receive the funds if the project is approved):

Name (Faculty Adviser) _____

 Signature over Printed Name
 Address _____
 Tel. No/s. _____

11. NOTED AND ENDORSED BY

for College-based Organization: for Univ.-based Organization(VCSA/VCA) :

College Dean _____
 (SIGNATURE OVER PRINTED NAME) _____
 College _____

Submit duly accomplished form, with a brief profile of your organization to the Office for Initiatives in Culture and the Arts, 3rd Floor, University Theater, Villamor Hall, University of the Philippines, Diliman, Quezon City 1101

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Project Title : _____
Organization Office : _____
Proponent : _____
Address/Contact No. : _____

Details Particular Amount

I. Personal Services
a. Honoraria

II. Maintenance and other
Operating Expenses
a. Communication

b. Food

c. Supplies and Materials

d. Other Services
(printing, etc.)

e. Rentals
(venue, transportation, sound system, etc.)

f. Miscellaneous

GRAND TOTAL: P _____