



Louisiana Hospital Association
Management Corporation

Documentation for Physical Therapy, Occupational Therapy and Speech Therapy – Defending Your Documentation

Thursday, February 21, 2013

**LHA Conference Center
2334 Weymouth Drive, Baton Rouge, LA 70809
(225) 928-0026**

Program Description

This one-day course will provide concise information regarding the identified Recovery Audit Contractors (RAC) audit targets for Physical Therapy (PT), Speech Therapy (ST) and Occupational Therapy (OT). Additionally traditional audit issues and recommendations for improvement in coding and documentation will be provided. Training will be done through lecture, case scenarios and use of reference materials.

Who Should Attend

Compliance Officers, Coding Auditors, Directors of PT, OT and ST, Revenue Cycle team members, RAC Coordinator and other staff involved with the charge capture, coding and billing functions.

Continuing Education Credit

Participants will receive, upon completion of workshop, a certificate documenting the completed continuing education/clock hours.

Key Topics

- Current environment: RAC, MIC, ZPIC
- Treatment Plans
- Medical Necessity
- What to send in response to an audit request
- Signatures
- Wound Care Debridement

Faculty

Jean Ann Hartzell Minzey, RHIA, CHA, CPC, Certified Trainer for ICD-10 & ICD-10-PCS

Always on the cutting edge, Jean Ann Hartzell Minzey is CEO & Chairman of the Board of Healthcare Education Strategies, Inc. (HES), a national consulting firm headquartered in Prairieville, Louisiana. Hartzell Minzey actively develops systems and innovative programs for healthcare leaders and trainers. Her approach towards ICD-10-CM and ICD-10-PCS reflects her clinical knowledge and her knowledge of reimbursement methodologies. Hartzell Minzey implemented one of the first DRG systems in the country and as part of the implementation educated 280 members of the medical staff, one-on-one. The same issues are relevant today in ICD-10. She is certified by the American Health Information Management Association (AHIMA) as a trainer for ICD-10 and ICD-10-PCS. Her sessions not only provide the building blocks to transition to ICD-10 they also help to decrease RAC exposure and enhance ICD-9-CM coding. She looks at ICD-10 training in a purposeful and practical way with the goal of providing functional education to the point where there is measurable improvement. Hartzell Minzey was the recipient of the American Health Information Management Association's, Pioneer Award for Quality Assurance in 1989. As a Certified Healthcare Auditor, Hartzell Minzey is proficient in the critical areas of audit compliance and national standards for auditing as established by the American Society for Quality (ASQ), consistent with methodologies used by CMS and the OIG. She works with a wide-array of facility types and has provided more than 3,600 educational programs in the areas of coding, reimbursement and compliance for healthcare entities and associations throughout the US.

Agenda

8:30 a.m. – 9:00 a.m.	Registration
9:00 a.m. – 9:15 a.m.	Welcome/Introductions
9:15 a.m. – 10:15 a.m.	Education Program
10:15 a.m. – 10:30 a.m.	Break
10:30 a.m. – 12:00 a.m.	Education Program
12:00 p.m. – 1:00 p.m.	Lunch (Provided)
1:00 p.m. – 3:45 p.m.	Education Program
3:45 p.m. – 4:00 p.m.	Summary/Evaluations/Adjourn

Registration Information

This seminar will be conducted at the **Louisiana Hospital Association Conference Center**, 2334 Weymouth Drive, Baton Rouge. The fee of **\$175.00** for member hospitals/per person and **\$275.00** for non-member hospitals/per person includes seminar, printed materials, lunch and refreshment breaks. A corporate rate has been established at the **Chase Suites, 5522 Corporate Blvd., (225) 927-5630**. Please call the hotel directly and ask for the room rate of the Louisiana Hospital Association for the appropriate dates. Registrations may be mailed or faxed directly to the Louisiana Hospital Association. Registrations that are mailed ***must*** include payment by check or credit card. Visa, MasterCard or American Express are accepted. You may also fax your registration form to **(225) 923-1004**, with a Visa, MasterCard or American Express number. Registrations by fax will be accepted if method of payment is indicated on registration form (check being mailed, etc.). All information is handled through a confidential fax and blotted out before it is forwarded to the registrar. **Registration forms must be received into the LHA office by 5:00 p.m. one week prior to the scheduled event date.** This applies to registrations that are received by mail or fax. An email confirmation will be forwarded to all registrants who list an accurate email address. Registrations may be confirmed by phone. It is recommended that a copy of your registration form be faxed to LHA prior to submitting it to your facility's accounting department in order to reserve your seat in the class.

Cancellation/Refund Policy

Cancellation Fees

We realize that problems can occur that may necessitate registration cancellations. Cancellations received in writing up to one week prior to a scheduled event will be charged a cancellation fee of \$40.00. This fee covers some of the administrative costs associated with processing refunds, printing costs for handout materials, hotel guarantees, etc.

Refunds

Cancellations received less than one week prior to the scheduled event or those who fail to attend are non-refundable. However, registrants who are unable to attend an LHA educational event are permitted to and encouraged to send a substitute at no extra charge. Any sleeping room arrangements made with the local hotel must be cancelled directly with the hotel to avoid charges that are part of the hotel's cancellation policy.

Conference Center Directions

The Louisiana Hospital Association Conference Center located just across the street from the LHA Headquarters Building. The address is 2334 Weymouth Drive. From I-12, exit Airline Highway North, go to the 2nd red light-Old Hammond Highway and turn left. Turn left at the next light onto Drusilla Lane. At the 2nd street, Brookline Avenue, turn left. At the first block on the left is Weymouth Drive. Turn left onto Weymouth Drive and the new conference center is the second driveway on the left

Driving Directions from Chase Suites to the LHA Conference Center

As you exit Chase Suites, turn right onto Corporate Blvd. Remain on Corporate Blvd. until you reach Jefferson Highway. Cross over Jefferson Highway and the street turns into Old Hammond Highway. Stay on Old Hammond Highway until Drusilla Lane. Turn right onto Drusilla. At the second street, Brookline, turn left. At the second street, Weymouth, turn left. LHA Conference Center is the 2nd driveway on the left.

LOUISIANA HOSPITAL ASSOCIATION

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Registration Form

\$175.00 for member hospitals / per person \$275.00 for non-member hospitals /per person

Name _____ E-Mail: _____
Confirmation will be sent by email only

Title _____

Name _____ E-Mail: _____
Confirmation will be sent by email only

Title _____

Healthcare Organization _____

Address _____

City / State / Zip _____

Telephone # _____ Fax # _____

Credit Card # _____ Billing Zip Code _____

Name on Card (please print) _____ Expiration Date: _____

Signature: _____

Registrations that are mailed must include payment by check or credit card. Visa, MasterCard or American Express are accepted. You may also fax your registration form to (225) 923-1004, with a Visa, MasterCard or American Express number. Registrations by fax will be accepted if method of payment is indicated on registration form (check being mailed, etc.). All information is handled through a confidential fax and blotted out before it is forwarded to the registrar. Registration forms must be received into the LHA office by 5:00 p.m. one week prior to the scheduled event date. This applies to registrations that are received by mail or fax. An email confirmation will be forwarded to all registrants who list an accurate email address. Registrations may be confirmed by phone. It is recommended that a copy of your registration form be faxed to LHA prior to submitting it to your facility's accounting department in order to reserve your seat in the class.

Make check payable and mail to: Louisiana Hospital Association – Management Corporation
9521 Brookline Avenue, Baton Rouge, Louisiana 70809-1431
Phone: (225) 928-0026 Fax: (225) 923-1004

Americans With Disabilities Act The Louisiana Hospital Association will make every effort to provide reasonable accommodations for physically challenged attendees who require special services. When registering, please attach a written description of needs to the application.