STRATHMORE UNIVERSITY

APPLICATION FOR GRADUATION/INTENTION TO GRADUATE

INSTRUCTIONS:

1) Confirm that all marks entered in the AMS are correct and all required units are complete.

2*) Confirm that your name is correctly written in the AMS exactly as it will appear on the Graduation Program and on your certificate.*

3)   All fees should be cleared at least one month before graduation.

4)   Students with fee balance will not be qualified for graduation and their name will not appear in the graduation program.

5)   A convocation fee should be paid before filing an Application for Graduation:

PhD	Kshs. 6, 700
Masters	Kshs. 5, 700
Post graduate Diploma	Kshs. 5, 700
Degree	Kshs. 5, 200
Diploma	Kshs. 3, 700

6)   A student who has not satisfied all the requirements for graduation will not be awarded the corresponding diploma/conferred with the corresponding degree.

7)   Once the diploma is awarded/degree is conferred during the graduation ceremony, no changes will be made.

8) Only those students who have filed an Application for Graduation by the stipulated time will be included in the graduation list.

Please print your name exactly as it will appear on the Graduation Program and on your certificate.

NAME: _____**Student Number**: _____

TITLE OF Dip/Degree/Masters/PhD: _____

1st Major (if any) _____

2nd Major (if any) _____

Email: _____Phone: _____

Do you intend to attend the graduation ceremony? Yes _____No _____

If NO, please state the reason _____

I testify that I have satisfied all the requirements for graduation and I agree that if proven otherwise, Strathmore University will not grant my Diploma/Degree. I also understand that once my diploma is awarded/degree is conferred, no changes will be made.

Student's Signature: _____Date: _____