

Florida A & M University

New Academic Degree Program Feasibility Study

Academic units wishing to request approval to develop a new degree program must submit through the Dean, as the initial step, a feasibility study which includes the following information. The feasibility study is not a comprehensive program proposal, and should be limited to about **five** pages.

- Program Name and Degree Level
- Department
- College
- Proposed Implementation Date

- Narrative

The narrative should include the following elements

1. A description of the program
2. Relation to strategic goals/mission of department, college and university
3. Need and demand for the program: Include market data demonstrating a strong demand for graduates of the program, student demand for the program, and information about similar programs in the state universities and other state or private institutions in Florida.
4. Proposed curriculum including course titles and numbers, or proposed level for ^anew courses (mark new courses with an asterisk). Include the total hours required for the degree. For baccalaureate programs, list prerequisites for the major, ensuring that they are identical to statewide common prerequisites, and note if limited access status will need to be sought.
5. Impact on other departments (e.g. use of courses from other departments).
6. Projected enrollment (headcount and FTE)
7. Budget
State what current resources within the unit will be utilized to mount the program. How will the shift in resources affect existing programs? Complete the attached form for any new resources that are essential to initiating the program. Also state what additional resources not listed on the form, such as space, would be required, and their source.
8. Institutional capacity to deliver the program: List the current faculty on the table below, and list other current resources required to mount the program, as well as additional faculty and other resources necessary. These should be consistent with the information on the budget form. In the case of graduate programs, briefly describe the research strengths and contract and grant activity of the faculty.

Name of Proposed New Program: _____

Degree Level: _____

Faculty

Name	Highest Degree and Institution	Rank	Area of Expertise

Feasibility Study Budget Form for Estimated New Resources

	Year One	Year Two	Year Three	Year Four	Year Five
Faculty					
Support Staff					
Equipment					
Operating Expenses					
Library Support					
Other (specify)					
TOTAL					

Recommendation to Proceed to Develop a Full Proposal:

Academic Dean

Date

Provost

Date