

Child's Name: \_\_\_\_\_

### Transition Plan

Check and date the following items as they occur for a child who transitions from Head Start to Kindergarten.

- Send home the NAEYC brochure on Kindergarten readiness at beginning of the school year.
- Determine where child will attend Kindergarten the following year. **School:** \_\_\_\_\_
- Send home flyer about Kindergarten Round Up. **Date:** \_\_\_\_\_
- Send home reminder about Kindergarten Round Up. **Date:** \_\_\_\_\_
- Check with family on date for Kindergarten screening. **Date:** \_\_\_\_\_  
**Completed:** yes no **Follow up if not completed:** \_\_\_\_\_
- Send home flyers about elementary schools special Kindergarten events. (ie. Literacy and family nights)
- Send home Kindergarten Transition Literacy Back Pack. Date sent: \_\_\_\_\_.
- Discuss transition activities that can be done at home with the child to help prepare for the transition from Head Start to Kindergarten. (ie. routines, books, purchasing materials, go to K screening, etc. ) **List activities:** \_\_\_\_\_
- Classroom transition activities to help prepare for the transition from Head Start to Kindergarten. **List activities:** \_\_\_\_\_
- Field trip to child's elementary school - visit with a Kindergarten teacher/class.  
**Date of trip:** \_\_\_\_\_ **School:** \_\_\_\_\_
- Send home release of records form for parents to sign. (This form must be signed in order for Head Start to release any records to the child's elementary school). **Date:** \_\_\_\_\_
- Release of Records form returned. **Date:** \_\_\_\_\_
- Send home *Let's Get Ready for Kindergarten*, Help your child get ready for Kindergarten packet, and Kindergarten registration information from February or March newsletter article. **Date:** \_\_\_\_\_
- Final Conference - Discuss progress report and Things I've Learned About... Have parents sign form to release final report to the elementary school. **Date:** \_\_\_\_\_

**Other:** \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_