



M-NCPPC ●Development Review Division
Conservation Plan Checklist – For Preparation and Review of
Chesapeake Bay Critical Area Conservation Plans

A Chesapeake Bay Critical Area submission package includes, at a minimum, a conservation plan, a completed application form, a completed checklist, and, if applicable, a wetland study or floodplain study as provided by or approved by Prince George's County.

All lines on the checklist must either be checked or marked as “N/A” for not applicable. Use N/A for features that do not exist on or adjacent to the subject property. If a feature is not shown, provide a comment regarding why that feature is not shown.

Site/Project Name: _____ Date: _____

Prepared by: _____
 Typed name Signature

 Phone e-mail address

The following information shall be shown on the conservation plan:

- _____ Names and addresses of record owner(s);
- _____ Name and address of surveyor, engineer and agent;
- _____ Project name, address and Specific Identification such as Tax Map, Grid, Block, Parcel and Lot number(s);
- _____ Existing lot lines or parcel boundaries;
- _____ Existing base zoning and Overlay zoning;
- _____ Existing use(s);
- _____ Proposed use(s);
- _____ Development area or project boundary or limit of disturbance;
- _____ Locations, names, and present right-of-way widths of adjacent streets, alleys, or public ways;
- _____ Location and names of adjacent subdivisions and names of owners of adjacent acreage;
- _____ Width and locations of all existing or proposed easements, with information identifying the easement holder;
- _____ Method of sewage disposal proposed and systems area designations in the Ten Year Water and Sewerage Plan;
- _____ An approved stormwater management concept plan or indication that an application for such has been filed with Prince George’s County or the municipality having approval authority;
- _____ Existing field run topography, with contours intervals of at least two (2) feet and indications of areas of steep slopes (15 - 25%) and severe slopes (over 25%)
- _____ Existing soil types delineated on the plan;
- _____ One hundred (100) year floodplain boundary per Sec. 27-124.01;
- _____ A forest stand delineation prepared in conformance with the *Woodland and Wildlife Conservation Technical Manual*. A Simplified FSD may be used when the conservation plan is for a single lot and no clearing of woodlands is proposed;
- _____ Whenever woodland or vegetation clearing is proposed:
 Total acreage and square footage of existing woodlands;
- _____ Percentage and square footage of the woodland or vegetation to be cleared;
- _____ Compliance with the requirements of the LDO Zone or RCO Zone concerning the requirement for forest establishment;
- _____ Compliance with the afforestation/reforestation requirements;
- _____ Compliance with a Forest Management Plan, if applicable;
- _____ Location of individual specimen trees to be retained within cleared areas;
- _____ Location and identification of plants and landscaping materials, including size, spacing, botanical and common name and planting method;
- _____ Measures to protect retained trees on the perimeter of the cleared area;
- _____ Measures to protect retained trees within the limits of disturbance;

- ___ Mitigation required for clearing of developed woodland or vegetation, wetland, buffer, and other Habitat Protection Area impacts;
- ___ Plant schedule for all plant materials to be installed;
- ___ Date, north arrow, and scale;
- ___ Deed description or survey of plat boundary;
- ___ Title information pertaining to the most recent conveyance of the property;
- ___ Vicinity map showing location of property and nearest road intersections and orientation to nearest body of water;
- ___ The 1,000 foot Critical Area Boundary;
- ___ Location of the extent of the mean high water line of tidal waters;
- ___ Field delineated location of the landward edge and description of the extent of tidal wetlands, that is less than 2 years old, including the delineation of State and private tidal wetland boundaries;
- ___ The edge of tributary streams as defined per Section 5B-101;
- ___ The primary 100-foot Buffer from the mean high water line of tidal waters or the landward edge of tidal wetlands and tributary streams;
- ___ The secondary 100-foot Buffer to include contiguous slopes of 15% or greater, hydric soils and highly erodible soils, where applicable;
- ___ Identification and location of all wildlife habitat and plant habitat including the presence or absence of:
 - i. Rare, threatened and endangered species and species in need of conservation;
 - ii. Colonial water bird nesting sites;
 - iii. Waterfowl staging areas;
 - iv. Riparian forests with interior species;
 - v. Upland forest with interior species;
 - vi. Natural Heritage Areas;
 - vii. Anadromous fish propagation waters;
- ___ Historic resources within or adjacent to the property;
- ___ Field delineated location and description of the extent of nontidal wetlands, that is less than 2 years old, including the 25-foot buffer from that nontidal wetland;
- ___ Field determination of each intermittent stream and each perennial stream;
- ___ Table A to include:
 - Location, square footage and percentage of existing Subtitle 27 lot coverage;
 - Location, square footage and percentage of proposed Subtitle 27 lot coverage;
 - Calculation of maximum square footage of Subtitle 27 lot coverage permitted;
- ___ Table B and Table B1: to include
 - Location, square footage and percentage of existing CBCA lot coverage;
 - Location, square footage and percentage of proposed CBCA lot coverage;
 - Calculation of maximum square footage of CBCA lot coverage permitted;
- ___ Dimensions of all setbacks for structures;
- ___ Dimensions of all existing and proposed building heights;
- ___ An approved technical Erosion and Sediment Control Plan, unless the property and proposed construction have been deemed exempt;
- ___ When present on the property, identification and location of agricultural lands, surface mining sites, natural parks, dredging activity and dredge material disposal;
- ___ Location of any other proposed development features, including an outlot, storm drain and outfall, utility connection, septic system, shore erosion control measure, and pier;
- ___ Location of a path or walkway, including those exempt from lot coverage requirements;
- ___ Such additional information deemed necessary by the Subdivision Review Committee as may be needed to show compliance with this Subtitle and the Zoning Ordinance, and appropriate referral agencies including: Historic Preservation, Transportation, Countywide Trails, Permits, Parks Department, SHA, DPW & T, Public Works, Environmental Health, WSSC, appropriate local utility providers and municipality.