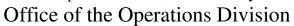Republic of the Philippines
Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
REGIONAL HEADQUARTERS 4-A CALABARZON
Camp Vicente Lim, Calamba City
Office of the Operations Division

FIRE DRILL EVALUATION FORM

Name of Company/Building: _____

Location/Address: _____

Date: _____

TIME STARTED: _____

TIME ENDED: _____

PARTICULARS	YES	NO	REMARKS
1. Incident Command System • Established Command Post • Incident Commander (visible) • Incident assessment & reporting • Scene Safety • Alert augmenting agencies of the incident • Assigned officers to different sectors • Public Information officer/media relation • Reporting of different sectors to the ICP			

2. Communication
• Alarm System of the building
• Warning System for evacuation
• 2-way radio for response
• Smooth communication flow
  ➢ Between officer & staff
  ➢ Between different responding groups
• Common terminology			

3. Evacuation • Orderliness • Assembly Points • Exit Points • Evacuation route (signage) • Participants attitude/behavior			
4. Tagging/Triage • Scene Safety • Assessment of Victims • Application of color tagging (according to priority) • Triage are (visible) • Doctor & nurses available • Equipment in triage are (complete)			

• Triage officer (visible)			
5. Extrication • Scene Safety • Extrication officer (visible) • Complete extrication equipment • Proper use of equipment • Patient immobilization/extrication			
6. Treatment • Established treatment area according to the type of patient • Scene Safety • Treatment Officer (visible)			
7. Staging • Established Staging Area • Staging Officer (visible) • Identified hospital to transport victims • Recording of all transport victims			
8. Transport • Established transport area • Transport officer (available) • Emergency vehicles/ambulance are well organized • Dispatched ambulances to staging area			
9. Responding Units • On-time • Complete equipment • Knowledge in dealing with the incident			
10. Drill • Pre-briefing orientation of drill • Briefing of evacuators, officers, rescuers • Non-participant awareness during incident			

Comments:

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Evaluator: _____   **Signature:** _____