

## URGENT REQUEST

This week, DHL has requested all DASC locations provide a count of drop-off shipments, by month, for July—September. DHL has requested this data be compiled and submitted by November 6th.

According to DHL, they are currently working on a new solution to capture drop off shipments, but they are working on a solution. To complete the compiled report by the DHL deadline, we need your data by Tuesday, November 3rd. Please complete the information requested below to the best of your abilities and fax this form back to our offices at 815-316-8256. Submission of this information does not guarantee payment. Payment is based solely upon DHL processes.

AMPC regrets any inconvenience this has caused. If you have any questions, please contact us at 815-316-8255 or e-mail at Jennifer@ampc.org. Thank you for your assistance in this matter.

	July	August	September
Under 20lbs			
Over 20lbs			

### STORE INFORMATION

Member ID/Com: \_\_\_\_\_ Store Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

DHL Account Number \_\_\_\_\_

I certify that the above information, provided by me, is true and correct. I understand that completion of this form does not guarantee payment. Payment is based solely upon DHL processes.

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Signature (REQUIRED)*

\_\_\_\_\_  
*Date*

FAX the form to the AMPC office at  
**815-316-8256**

AMPC  
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