

## State of New Jersey

Department of Law and Public Safety Division of Consumer Affairs Board of Examiners of Electrical Contractors 124 Halsey Street, 6th Floor, P.O. Box 45006 Newark, New Jersey 07101 973-504-6410

## **Work Experience Certification**

(To be completed by the individual named as a reference.)

(Please type or print clearly.)

Name of applicant Name	e of reference and company name
Applicant's home address Refer	rence's home or business address
Home telephone number (include area code)  Reference's	s telephone number (include area code)
E-mail address	E-mail address
The above applicant has asked you to certify his or her qualifications (See N.J.A.C.13:31-2. reverse side) to take the examination for an Electrical Contractor's license. Please provide the	= =
A. From/ to/ day year month day year	
B. Average number of hours the applicant worked per week:	
C. Please explain his or her electrical installation experience. (Use additional paper if no	ecessary.)
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Are you an electrical contractor in any other state or province?   Yes   No	
If "YES," in what state or province are you a licensee?What is your licer	nse number?
If you are a licensed electrical contractor in New Jersey, and you hold a Business Permit, ple	
Business Permit Seal and please provide your New Jersey license number.	
	SEAL
I hereby certify that I am the of	
Reference/Title	Company
and that I have personal knowledge of the qualifications of the applicant, and that he or she wo	
	Length of time (years/months
gaining practical experience working with tools in the installation, alteration or repair of wir	ring for electrical light, heat or power
Signature of reference	Date

## N.J.A.C. 13:31-2.1 Qualifications of Applicants

- a. Applicants for examination for a license as an electrical contractor shall present proof to the Board that the applicant:
  - 1. Is over the age of 21 years;
  - 2. Holds a high school diploma or equivalency certificate; and
  - 3. Has had, immediately preceding the submission of the application, at least five years of hands-on experience working with tools in the installation, alteration, or repair of wiring for electric light, heat or power, which work shall have been done in compliance with the National Electrical Code. "Practical hands-on experience" shall not include time spent in supervising, engaging in the practice of engineering, estimating and performing other managerial tasks. In the alternative, the applicant may satisfy the practical hands-on experience requirement by having:
    - i. Completed a four-year apprenticeship program approved by both a Federal agency and a Federally certified State agency and at least one year of practical hands-on experience as defined in (a)3 above. A certificate of completion issued by the apprenticeship program and a certification by an employer regarding the additional year of practical hands-on experience shall be submitted with the application for the electrical contractor's examination; or
    - ii. Satisfied the definition of a qualified journeyman electrician as set forth in N.J.A.C. 13:31-1.2 and completed at least one year of practical hands-on experience as defined in (a)3 above. The applicant shall submit proof of having satisfied the definition of a qualified journeyman electrician in N.J.A.C. 13:31-1.2 and a certification by an employer regarding the additional year of practical hands-on experience; or
    - iii. Earned a bachelor's degree in electrical engineering and completed two years of practical hands-on experience as defined in (a)3 above. The applicant shall submit a copy of his or her diploma and a certification by an employer regarding the additional two years of practical hands-on experience; or
    - iv. Worked in the field of electrical contracting for a least five years immediately preceding the date of application. The applicant shall submit a certification by an employer establishing that the applicant has at least five years of practical handson experience as defined in (a)3 above.