



# Course Reimbursement Application Form

**CUPE 1328, CUPE 1280, CUPE 3155 and Non Union Personnel**

ALL AREAS OF THIS FORM MUST BE COMPLETED TO BE CONSIDERED  
FOR COURSE REIMBURSEMENT

Applications are now being accepted for pre-approval for reimbursement purposes of courses to be taken from **July 2010 to June 2011**. There will be no other opportunity for pre-approval of courses during this period.

Name of Applicant: \_\_\_\_\_ (please print)

Position and Location: \_\_\_\_\_

Date of Employment with the Board: \_\_\_\_\_

Employee/Union Group: \_\_\_\_\_

Are you working towards an accredited:  **University Degree**  **College Certificate/Diploma**

What is the degree/certificate/diploma you are working towards: \_\_\_\_\_

<b>Course Title and Description</b>	<b>College/University</b>	<b>Course Cost</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
**Signature of Applicant**

Please ensure that this application is submitted to  
**Diane Earle, Officer, Human Resources, no later than June 1, 2010**