



Graduate Studies Application

Use this application in conjunction with the criteria for admission to the Master of Science degree program and the requirements for the degree/major for which you are applying. Please note that an incomplete application will not be considered; you must provide all requested information. If you need additional space for any item, please add a separate sheet. You may also include any other information that you would like the Admissions Committee to consider.

Program

<input type="radio"/> M.S., Personal Financial Planning <i>Please select a track:</i> <input type="radio"/> Capstone (36 hours) <input type="radio"/> Open (43 hours) <input type="radio"/> Thesis (36 hours)	<input type="radio"/> M.S. in Finance (M.S.F) <i>Please select a track:</i> <input type="radio"/> Open (40 hours minimum) <input type="radio"/> Thesis (36 hours minimum)	<input type="radio"/> M.S. in Finance (M.S.F.), Financial Analysis
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You must keep the College informed of name/address changes. The name used here will appear on your graduate degree diploma.

If previously enrolled at the College, give your enrollment ID number _____

Last four Digits of SSN

First Name _____ Middle _____

Last Name _____

Company _____

Address _____
(UPS will not deliver to P.O. Box)

Address Cont. _____

City _____ State _____ Zip Code _____

Home Address Business Address

Primary Phone Number _____ Primary e-mail _____

Alternate Phone Number _____ Alternate e-mail _____

Agreement & Signature

I understand and agree that the College will use e-mail as the primary method of communication with me concerning notification of information about the program, program policy changes, my status in the program, etc. I agree and consent to the College for Financial Planning sharing my e-mail address with instructors and other students in my classes for educational purposes. I also understand that it is my responsibility to keep the College informed of changes to my e-mail address, mailing address, and phone numbers.

Furthermore, I have read, understand, and agree to all the policies and procedures stated in the Graduate Studies Policies and Procedures, and on this application from the College for Financial Planning Inc., including but not limited to those relating to admission requirements, fees, sales tax, refund policies, study materials, course assignments and examination submission dates, and degree requirements.

I certify that all the statements in this application are complete and true.

Signature _____ Date _____

Academic Preparation

Education

Official transcripts of all previous college coursework and related professional studies must be requested by the applicant using the form located at https://ecampus.cffp.edu/Info/DownloadPdf/Transcript_Order_Form.pdf.

Please list all Colleges/Universities attended _____

WRITING SAMPLE REQUIREMENT

A short writing sample is also required as part of this application. Please write a one-page essay addressing both of the following:

- Describe one or more goals you wish to achieve by earning a graduate degree from the College for Financial Planning.
- Describe/explain any relevant experience that you have related to financial planning or finance.

Petition for Transfer of Credit

Transfer of graduate-level credit must be supported by entries found on official transcripts from institutions attended. Please attach a detailed course description for each course you wish to have considered for credit toward the degree.

Institution	_____	Course Name	_____
	Course #	Year and Term Taken	Grade
	_____	_____	_____
Institution	_____	Course Name	_____
	Course #	Year and Term Taken	Grade
	_____	_____	_____
Institution	_____	Course Name	_____
	Course #	Year and Term Taken	Grade
	_____	_____	_____

Financial Analysis Waiver

Financial Analysis major applicants may request waiver of certain courses based on successful completion of the CFA Level I examination. Refer to the Graduate Studies Policies & Procedures for additional information and required documentation.

International Students

The minimum TOEFL score for admission to this program is as follows: paper-based exam: 550; computer-based exam: 213. For additional information related to the requirements for international student admissions, please refer to the Graduate Studies Policies & Procedures.

Application Processing Fee

Your nonrefundable \$80 application processing fee must accompany this form (make checks payable to the College for Financial Planning)

Method of payment Visa Master Card American Express Money Order Discover Check Check # _____

Credit Card Number Expiration Date

Name on Card

Course Tuition Refund Policy

In order to receive a full course tuition refund, your written request for withdrawal from a course must be received by e-mail or fax before 5:00 p.m. Mountain time on the first Monday following the beginning of a term. After this time, no refunds will be given. Submit your written request for withdrawal to the Office of the Registrar. You may fax your request to 602-824-6841.

RETURN COMPLETED APPLICATION TO:
COLLEGE FOR FINANCIAL PLANNING, INC.
9000 E NICHOLS AVE, SUITE 200
CENTENNIAL, CO 80112
(PHONE) 1-800-237-9990 (FAX) 303-220-1810

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