



## Account Balance Refund Request

If you would like to close your SUBWAY® Card account and have the balance refunded:

1. Call 1-877-697-8222 **IMMEDIATELY** to have your account balance frozen.
2. Fully complete the information requested below and mail this form, along with your SUBWAY® Card, and your original receipt to:

Value Pay Services, LLC  
 9200 South Dadeland Blvd., Suite 705  
 Miami, FL 33157  
 Attention: Card Refund

Note that you are only eligible for a refund of the amount remaining on the card at the time the account is frozen. It is recommended that requests be submitted via Certified Mail (U.S. Post). Doctor's Associates Inc., Independent Purchasing Cooperative, and Value Pay Services, LLC are not responsible for lost, stolen, misdirected, damaged or illegible claims or mail. Allow 4-6 weeks for claims processing and receipt of account refund.

By signing below, I do hereby certify under penalty of law that the above information is true and correct, and that I am the lawful owner (through purchase or gift) of the above referenced card. Fraudulent claims will be prosecuted to the fullest extent of the law.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

### Customer Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

SUBWAY® Card Number \_\_\_\_\_  
 (located on the back of the card)

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For IPC internal use only

Authorization

Amount

Date