

Recommendation Request for Applicant to PGY1 Pharmacy Residency Georgia Health Sciences (MCG Health) and University of Georgia

Provide a copy to each individual who is being asked to provide a letter of recommendation.

To be completed by applicant: _____
Last name First Name Middle Initial

Email address Telephone Number

This individual has waived the right to review this recommendation as part of the application process.

Dear Reference Provider:

Your letter of recommendation is essential in the evaluation of the applicant before a decision can be made about invitations for an on-site interview. Please complete and submit your letter **by email** in a timely manner (**no later than January 5th**) to facilitate this process.

Applicants to our residency are required to submit recommendations by persons able to evaluate their qualifications for residency training. Please submit a letter of recommendation (as an **email attachment** to PGY1pharmacy@georgiahealth.edu). Specific information about the residency they are applying for can be found at <http://www.georgiahealth.org/pharmacy-residencies>.

In your letter, please provide as much of the following information as possible. Additional comments on the applicant's qualifications are welcome.

1. How long have you known the applicant and in what capacity
2. How well do you know the applicant
3. Academic ability, knowledge base, critical thinking skills and quality of work
4. Communication skills (verbal and written)
5. Motivation, initiative, and assertiveness
6. Ability to work with others
7. Time management and organization skills
8. Emotional stability and maturity
9. Reliability, dependability and resourcefulness
10. Strengths and weaknesses of the applicant
11. Overall assessment of the applicant's suitability as a resident at an academic medical center on the following scale: Must interview; Qualified / should interview; Qualified with some reservations / consider interview; Do not interview/do not recommend; or Unable to recommend

Thank you in advance for your assistance in identifying the most qualified residency applicants to interview.

Marjorie Shaw Phillips, M.S., FASHP
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Georgia Health Sciences
Health System

