



# Application/Renewal for an Electrical Training Certificate

- Original (first time) application fee is: \$42.30 - (GL 1350)  
 Renewal or update fee is: \$51.20 - (GL 1355)  Renewal Fee if received late: \$71.80 – (GL 1355)

Name ( <i>Last, First, Middle Initial</i> )			Date of Birth
Mailing Address			Social Security Number
City	State	Zip Code	Daytime Phone ( <i>Include Area Code</i> )
Email Address			

**To avoid delays in the processing of your application, please ensure that you have included or considered all of the items on the list provided below:** (*first two items are required for processing*)

- Date and sign the **Applicant's Signature** block below.
- Include the appropriate fee with the application. The fee for a first initial application is \$42.30, renewal or update is \$51.20, and late fee is \$71.80. Make checks payable to: **Department of Labor and Industries.**  
**You will pay a reduced fee if you apply or renew online at <http://www.lni.wa.gov/TradesLicensing/Electrical/>.**
- **New requirement:** Effective July 1, 2013, all trainees must have 48 hours of Electrical Basic Classroom instruction to renew their certificate. When renewing, if you do not have the required classroom instruction, your certificate will be placed into inactive status on your current expiration date. Courses are not credited until recorded electronically by the course provider to the Department.
- **Affidavits of Experience:** To be accepted, all Washington State experience must have been legally obtained under the requirements of RCW 19.28. Affidavits of Experience must be signed by: an authorized Electrical Contractor's Representative or your Training Director if you are enrolled in an apprenticeship program.  
**Both** the applicant (trainee) and the authorized representative must sign the affidavit in front of a notary public.
- **Out-of-state verification** must state the total number of hours worked in each category and the time frame employed. See [WAC 296-46B-945](#) (5-8).  
 For states that do not have an electrical licensing program you must submit a **copy of the electrical contractor license, payroll documentation** and notarized **letter of experience**. For states with an electrical licensing program you must submit **certified documentation of training** experience from the state on their letterhead.
- **No self-verification** of electrical training experience is permitted or accepted.
- **Washington** hours will **not** be credited if you did not have a current Electrical Training Certificate when the work was done.
- **Military hours** worked or training received may be credited and will be evaluated on a case-by-case basis. You will need to submit documentation to verify your experience, such as discharge papers, content outlines for training, etc. Contact the department at 360-902-5269 for additional information.

This form can also be used for a one-time non-renewable unsupervised card. The fee is \$ \$25.40. Please see [RCW 19.28.161](#) (4) (b) and [WAC 296-46B-965](#) (15) for more information.

Write your electrical training certificate # here if you are applying for this card: \_\_\_\_\_

**I declare under penalty of perjury under the laws of the State of Washington that the forgoing is true and correct:**

Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

**L&I Use Only**

New <input type="checkbox"/>	Renew <input type="checkbox"/>	Lapse <input type="checkbox"/>	Effective Date	Expiration Date
Current Certificate #			Initials	

**If you have any questions, please contact the Tumwater office at (360) 902-5269.**

