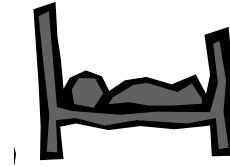




# Range of Motion & Positioning



## Teaching Guide

*To use this lesson for self-study, the learner should read the material, do the activity, and take the test. For group study, the leader may give each learner a copy of the learning guide and follow this teaching plan to conduct the lesson. Certificates may be copied for everyone who completes the lesson.*

### Objectives

A participant in this lesson will be able to:

- Explain the importance of range of motion exercises and proper positioning
- Demonstrate range of motion exercises
- Use positioning skills to assist clients with limited mobility

### Discussion

Read the following quote to participants: "Much of what we call aging is nothing more than the accumulation of a lifetime of inactivity. Muscles shrink. Body fat increases. The results are an increased risk of diabetes, hypertension, obesity, and osteoporosis. By preserving muscle mass, we can prevent these problems from occurring. Women are especially at risk because they have less muscle mass than men have to begin with and they start to lose muscle strength more rapidly after 60. Without weight training, the average woman will lose up to 40% of her muscle strength by age 65. With this increasing weakness comes frailty; loss of balance and more frequent falls; difficulty in walking and in accomplishing daily activities; and ultimately loss of independence in later years. An otherwise healthy woman may become so profoundly weak that she has to be institutionalized." (From Karen Lepere, fitness writer and educator).

Ask participants to think about clients that would be able to function more independently if they had more strength and flexibility.

### Lesson

Use the learning guide to present the techniques for doing range of motion exercises and proper positioning. Review the vocabulary in "Know These Terms" on page 5.

Have participants pair up. Assign them to perform active range of motion exercises, and then to do passive range of motion exercises on each other, using the exercises in the Learner's Guide. If time and space allow, demonstrate positioning techniques and have participants practice on each other.

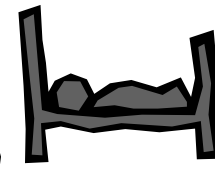
### Conclusion

Review test answers together. Each participant who answers seven questions correctly may receive a certificate.

**Test Answers:** 1. heart disease, diabetes, stroke; 2. 4%, 10%; 3. True; 4. True; 5. Range of motion; 6. True; 7. Exercise; 8. True; 9. Two; 10. False



# Range of Motion & Positioning



## Learning Guide

### Why Is Motion Important?

Most people take free, comfortable movement for granted. Motion is meant to be smooth and painless. The ligaments, tendons, muscles, and joint capsules that surround each joint in the body work best if they are used regularly.

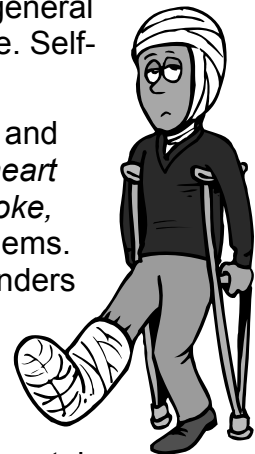
As people get older, however, muscles gradually lose their strength, endurance, and flexibility. We experience a progressive loss of muscle mass at an average rate of 4% per decade from 25 to 50 years and 10% per decade thereafter. In addition, the joints in older people change, often becoming stiff and difficult or painful to move. Tissues in the joints sometimes become swollen or inflamed, hindering movement and *making the joints more prone to injury*.

As a result, people tend to move less as they age. ***This is the worst thing we can do.*** Lack of activity worsens the changes that occur with aging. Research confirms that regular exercise can slow or reverse many changes associated with the age-related loss of strength, endurance, and flexibility.

When people are not physically active, every cell and system in the body is affected. The body's cells and systems begin to lose the ability to perform their specialized functions.

When movement is difficult, people experience a general decline in quality of life. Self-image often suffers.

Lack of activity and exercise can lead to *heart disease, diabetes, stroke*, and other health problems. Decreased mobility hinders one's ability to feed and clothe oneself, to grocery shop, and to attend to personal hygiene. It promotes mental deterioration and loss of independence.



In addition, when muscles are not used they continue to weaken. Muscle weakness increases the risk of falls, and, therefore, of fractures. The risk of falling increases with age. Falls are the leading cause of injury death for people ages 65 and older.

## What Kinds of Motion Are Best?

There are four types of exercise:

- strength
- stretching
- endurance (also known as cardiovascular)
- range of motion

Exercise  
benefits  
people of  
all ages.

Exercise benefits people of all ages. Regular exercise can slow or reverse decreased mobility that contributes to disease and disability in the elderly.



### **Strength**

Even a small change in muscle size can make a big difference in strength. That's why strength exercises are so important. Improving muscle size by lifting small weights helps people build their capacity to do such things as walk, climb stairs, and carry a package. These kinds of activities can mean the difference between keeping one's independence and relying on others.

### **Stretching**

Stretching exercises that gently stretch the muscles and tendons help ensure flexibility.

Stretching exercises do not build strength or endurance. Clinical research has demonstrated that most elderly, even the frail, benefit from a combination of flexibility and strengthening exercises. It helps them maintain function and mobility, prolong independence, and improve their quality of life.



### **Endurance**

Walking, running, bicycling, and swimming are examples of endurance exercise. By spending time in motion the body and muscles become able to endure for longer periods of time, and the heart and lungs become stronger.



### **Range of Motion**

Range of motion exercises are designed to increase flexibility.

Range of motion (ROM) is the normal amount a person's joints can be moved in certain directions, or the range in which you can move a body part around a joint. Limited range of motion is a reduction in the normal distance and direction through which a joint can move.

When a joint is not fully extended on a regular basis, over time it will become permanently unable to extend beyond a certain fixed position. To keep the joints, tendons, ligaments, and muscles loose and flexible, ROM exercises are used. These exercises move the joints through a full range of motion, helping to prevent stiffening.

## Getting Started

By doing a little exercise regularly, even in small ten-minute increments several times a week, it's possible to offset a variety of health problems. Exercise can help produce new red blood cells, strengthen the immune system, and improve bone density. Physical activity, even at low intensity in short sessions, may reduce the risk for certain chronic diseases. Exercise also helps relieve depression.

Older adults need to be up and moving seven days a week. They should spend time 3-5 days a week doing flexibility exercises or walking. Daily activities do not move joints through their full ROM.

Daily activities do not move joints through their full range of motion.

Caregivers can help clients improve their health by encouraging them to exercise.

## Exercise Tips

- Move joints through their full range of motion 1-2 times a day.
- Do each exercise 3-10 times.
- Move slowly. Do not bounce.
- Breathe while you exercise. Count aloud.
- Begin exercises slowly, doing each exercise a few times and gradually building up.
- Try to achieve full range of motion by moving until you feel a slight stretch, but don't force a movement.
- Stop exercising if you have severe pain.
- Encourage clients with limited mobility to bear weight during transfers from bed to chair, and to walk whenever possible.



## Range of motion exercises that can be done while seated

- **Neck** (Breathe with the movements, breathing out when the head moves down, breathing in when it moves up. Don't let shoulders or upper body sway to the side.)
  1. Turn head slowly to the right, then to the left. Repeat three to four times.
  2. Tilt head toward one shoulder, then toward the other shoulder. Repeat 3-4 times.
- **Arms & Shoulders**
  1. Raise shoulders up toward ears and hold. Make full circles: up, forward, down, and back.
  2. Take a deep breath, extend arms overhead. Exhale slowly, dropping arms.
- **Hands & Fingers**
  1. Massage each hand, one at a time. Take your time; go in between each finger.
  2. Raise hands up and back. Slowly rotate hands down and around in circles.
  3. Close hand in a fist. Open hands fully, stretching fingers and thumbs out wide.

- **Chest and Upper Body**

1. With hands on waist, tilt to the right, return to center, then tilt to the left and return to center. Exhale as the movement goes down; inhale as the movement comes up. Don't allow upper body to tilt forward. Don't try to hold head up; instead, let it relax to the side.
2. Sit straight in chair with hands on your hips. Gently rock hips from side to side.

- **Legs**

1. Raise right leg up and forward. Repeat with left leg.
2. Sit up straight, knees together, with legs extended forward as far as possible, keeping feet on floor. Slowly stretch forward, sliding both hands down to ankles. Hold 10-15 counts.
3. Grasp one knee with both arms, pull to chest, and hold for five counts. Repeat with opposite leg.

- **Ankle and Foot**

1. Point toes toward floor. Point toes toward ceiling. Slowly rotate feet in circles.
2. Cross right leg over left knee. Rotate foot slowly, making large complete circles—ten rotations to the right, ten to the left. Repeat for left leg.

## **Passive Range of Motion Exercises**

When an individual is able to perform range of motion exercises with minimal assistance, the person is doing **active** range of motion. When an individual is unable to perform range of motion exercises, a caregiver should move the person's joints in **passive** range of motion exercises at least once or twice a day.

Use the chart on page 6 to guide you in moving every joint in the body through its full range of motion. Go slowly and be very gentle. Do not force any body part to move in any way that creates resistance or causes discomfort.

## **Know These Terms**

Flexion: forward bending

Extension: straighten out

Hyperextension: backward bending

Lateral flexion: sideways bending

Internal Rotation: turn toward the body

External Rotation: turn away from the body

Circumduction: move in a circle

Abduction: move away from the body (think of "abduct," or "take away")

Adduction: move toward and/or across the body (think "add to the body")

Inversion: move or twist inward

Eversion: move or twist outward

Supination: turn or lie upward; face up

Pronation: turn or lie downward; face down

Part	Type	Action for Full Range of Motion
<b>Neck</b>	Flexion	Bring chin to rest on chest
	Extension	Return head to erect position
	Hyperextension	Bend head back as far as possible
	Lateral flexion	Tilt head as far as possible toward each shoulder
	Rotation	Turn head as far as possible in a circular movement
<b>Shoulder</b>	Flexion	Raise arm from side position forward to position above head
	Extension	Return arm to position at side of body
	Hyperextension	Move arm behind body, keeping elbow straight
	Abduction	Raise arm from side to position above head with palm away from head
	Adduction	Lower arm sideways and across body as far as possible
	Internal rotation	With elbow flexed, move arm down until thumb is turned in and toward back
	External rotation	With elbow flexed, move arm up until thumb is upward and even with head
<b>Elbow</b>	Circumduction	Move arm in full circle
	Flexion	Bend elbow so lower arm moves toward shoulder and hand is level with shoulder
	Extension	Straighten elbow by lowering hand
<b>Forearm</b>	Supination	Turn lower arm and hand so palm is up
	Pronation	Turn lower arm so palm is down
<b>Wrist</b>	Flexion	Move palm toward inner aspect of forearm
	Extension	Move fingers so fingers, hands, and forearm are in same plane
	Hyperextension	Bring back surface of hand back as far as possible
	Abduction	Bend wrist toward thumb
	Adduction	Bend wrist toward fifth finger
<b>Fingers</b>	Flexion	Make fist
	Extension	Straighten fingers
	Hyperextension	Bend fingers back as far as possible
	Abduction	Spread fingers apart
	Adduction	Bring fingers together
<b>Thumb</b>	Flexion	Move thumb across palm of hand
	Extension	Move thumb straight away from hand
	Abduction	Spread thumb apart from fingers
	Adduction	Move thumb back toward hand
	Opposition	Touch thumb to each finger of same hand
<b>Hip</b>	Flexion	Move leg forward and up
	Extension	Move leg back beside other leg
	Hyperextension	Move leg behind body
	Abduction	Move leg away from body
	Adduction	Move leg back toward other leg and beyond, across other leg if possible
	Internal rotation	Turn foot and leg toward other leg
	External rotation	Turn foot and leg away from other leg
<b>Knee</b>	Circumduction	Move leg in circle
	Flexion	Bring heel back toward back of thigh
	Extension	Return leg to the floor
<b>Ankle</b>	Dorsal flexion	Move foot so that toes are pointed upward
	Plantar flexion	Move foot so that toes are pointed downward
<b>Foot</b>	Inversion	Turn sole of foot toward the body
	Eversion	Turn sole of foot away from the body
<b>Toes</b>	Flexion	Curl toes downward
	Extension	Straighten toes
	Abduction	Spread toes apart
	Adduction	Bring toes together

## POSITIONING

Both good posture and comfort are important.

Everyone positions themselves when they sit, stand, move, and lie down. The position we use for these activities affects circulation, joint pressure, and muscle use.



People with limited mobility who sit or lie down for long periods of time are prone to skin breakdown and deterioration of muscles or nerves. Using correct positioning can prevent these problems. It is important to limit pressure over bony parts of the body by changing positions. Use pillows to keep knees and/or ankles from touching each other. Clients who are bedridden should avoid lying directly on their hipbones when on their sides. Assist clients to use positions that spread weight and pressure evenly, with pillows placed to provide support and comfort.

A person in a chair or wheelchair should use a cushion. Avoid donut-shaped cushions because they reduce blood flow and cause tissue to swell. People sitting in chairs or wheelchairs should change positions every hour. Good posture and comfort are both important.

### Some Basic Rules of Positioning

- Always be familiar with a client's plan of care. Specific issues such as fractures, skin integrity, and health condition will determine the type of positioning that should be done.
- Turn individuals who cannot turn themselves at least every two hours when in bed. A person in a wheelchair should change positions at least every hour. External pressure from staying in one position compresses the skin's blood vessels and obstructs circulation, especially over the bones, leading to skin breakdown.
- When moving a client, lift rather than drag. Dragging creates friction and heat, which can lead to skin breakdown.
- Straighten sheets and clothing to remove wrinkles.

### Bed Positioning Tips

- Position the spine in alignment.
- Position the hips straight without leg rotation.
- Position the upper extremities away from the body.
- Support the arms when the client is lying on his side.
- Keep the knee joints flexed 15 degrees when the client is supine (lying on the back).
- Turn the client from side to side and prone (lying face down) on a scheduled basis.
- Keep the head in a straight, midline position.

## Positions



### **Supine (on back)**

- Place a pillow under the head.
- Place pillows under both arms. When bedridden clients lie on their back with forearms and palms facing down, pressure can damage wrist nerves.
- Place pillows under legs from midcalf to ankle to keep heels off the bed. Do not put a pillow under the knees only, as this will cause the heel to rub against the bed.
- Hand rolls (Roll washcloths and place in hands to prevent freezing of finger joints).
- Use foot-positioning devices such as shoes, boots, and footboards.

### **Lying on side**

- Position client up in bed if needed.
- Position client to one side of bed. Turn client by sliding arm under the shoulders and head; lift upper body over, then move hips and legs.
- Cross the client's top ankle over the bottom ankle, or flex top knee.
- Turn the client by placing one hand on the shoulder and one hand on the hip.
- Place pillow under head and another behind client's back.
- Support flexed extremities with pillows and positioning devices.
- Assure proper body alignment.

### **Prone (on stomach)**

- Lift client toward you.
- Bend arm up around head.
- Place other arm at side.
- Place pillow under abdominal muscles.
- Roll client on stomach.
- Support ankles with pillows.

### **Positioning while seated**

- Seat client in a chair that supports the back.
- Keep ears in line with the hips.
- Support the curve of the lower back with a rolled up towel or lumbar roll.
- Knees should be level with the hips.
- Feet should be flat on the floor or on a footrest.

Range of motion exercises and proper positioning can help prevent the permanent disabilities and life-threatening complications that often result from immobility. Caregivers need to intervene to prevent physical decline and deterioration. We can accomplish this by keeping clients moving.

### **Positioning while standing** (To help clients learn balance when using walkers or canes.)

- Position the feet a few inches apart.
- Position the hips in front of the ankles.
- Position the shoulders over the hips.
- Keep the head balanced over the hips.
- Keep the spine straight.



# Range of Motion and Positioning Test

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Score: \_\_\_\_\_  
(answer 7 questions correctly to pass)

1. Name three health problems that can occur because of lack of activity and exercise.  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_
2. Progressive loss of muscle mass occurs at an average rate of \_\_\_\_\_ percent per decade from 25-50 years and \_\_\_\_\_ percent per decade thereafter.
3. Older persons' muscles, joints, and ligaments are more prone to injury.  
True or False
4. Research confirms that regular exercise can slow or reverse many changes associated with the age-related loss of strength, endurance, and flexibility.  
True or False
5. \_\_\_\_\_ exercises are used to keep joints, muscles, ligaments, and tendons loose and flexible.
6. Even a small change in muscle size can make a difference in strength.  
True or False
7. \_\_\_\_\_ benefits people of all ages.
8. Regular exercise, even in short sessions several times a week, can help to offset a variety of health problems. True or False
9. When confined to bed, clients should change positions at least every \_\_\_\_\_ hours.
10. Daily activities move joints through their full range of motion. True or False

# Certificate of Achievement

**Awarded to**

\_\_\_\_\_  
(Name of Participant)

**For Completing the One-Hour Course**

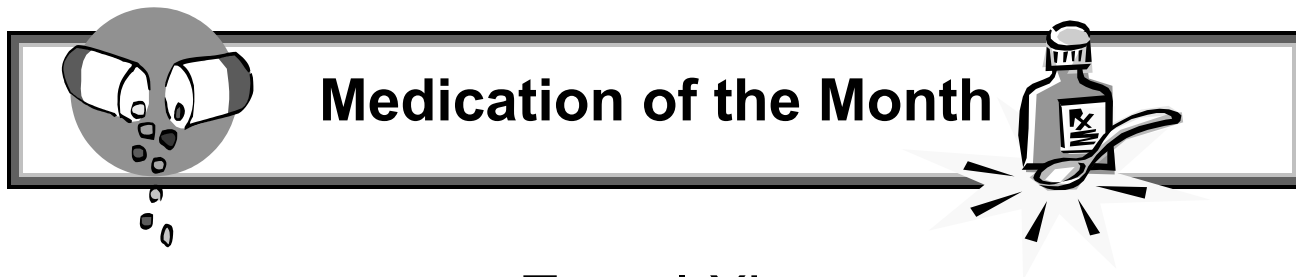


## Range of Motion & Positioning

Date of Course: \_\_\_\_\_

Facility or Agency: \_\_\_\_\_

Presented by: \_\_\_\_\_  
(Signature of presenter, or write "self-study")



## Toprol-XL

*Metoprolol Succinate*  
Extended-Release Tablets  
A Beta-Blocker

This drug affects the heart, arteries, and veins. It is used to lower blood pressure, lower heart rate, reduce chest pain (angina), and reduce the risk of another heart attack. Sometimes medications of this kind are used to treat irregular heartbeats, congestive heart failure, migraines, and tremor (shaking).

### How Supplied

25, 50, 100 and 200 mg tablets

### Dosage and Administration

- The usual starting dosage is 50 to 100 mg in a single dose. The dosage may be increased at weekly intervals until the blood pressure stays in the desired range.
- Toprol-XL is an extended release tablet intended for once-a-day administration.
- Do not chew or crush this medication; swallow the tablets whole. Toprol-XL can be divided in half if prescribed by the doctor. In this case, the half tablet should be swallowed whole, without chewing or crushing.
- Take with a full glass of water.
- Take Toprol-XL with food or immediately following a meal.

### Caution

- Persons with bronchospastic diseases (such as asthma) should usually not take this drug.
- Persons over 65 years of age may be more likely to experience side effects.
- Do not stop this medication suddenly.

### Side Effects

- Drowsiness, dizziness, tiredness, and blood pressure changes
- Shortness of breath
- Slow pulse
- Wheezing
- Diarrhea
- Rash and itching