The University of Alabama
New College Program
Contract For Independent Study
107 Carmichael Hall, Box 870229 Tuscaloosa, AL 35487 205/348-4600 www.as.ua.edu/nc/

1

Student Name_____

Student I.D. Number _____

Depth Study/(Major) _____

Title of the Contract

_____

Proposed Beginning Date _____ Proposed Completion Date_____

Semester during which Academic Credit is
to be recorded _____

2 **Purpose:** Describe the overall educational purpose of this contract in one or two sentences. What **skill or competency** are you seeking to develop?

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3 Student Mailing Address

_____

_____
Daytime Area Code & Phone #

_____
Email Address:

4 ☐ Number of Semester Hours Proposed
Check if Pass/Fail (Contract may not
be later changed to a letter grade)

As a general guideline, one hour of earned credit is equivalent to 40 hours of active engagement in the proposed project, i.e., a 3 credit hr. project should involve a MINIMUM of 120 work hours.

5 I propose that this learning experience is worthy of academic credit.

_____
Student Signature   Date

_____
Faculty/Contract Director Signature   Date

This experience is applicable to the student's academic program.

_____
N.C. Advisor Signature   Date

For New College Office Only

6 Name & Address of Faculty/Contract Director

_____

_____

_____

A/C & Phone # _____
Email Address _____

Course Number _____ Semester Hours _____

Date Completed _____ Final Grade _____

Semester Enrolled _____

Final Approval –New College Director _____

7 Learning Objectives

Learning Objectives: What **learning** do you propose for this experience? What knowledge, understanding, skill or competence is sought. Learning objectives should be formulated as detailed, complete learning statements.

Faculty/Contract Director's Comments

8 Methodology

Methodology: How do you propose to acquire this learning? What tasks, projects, experiences, and/or exercises will you do? What schedule do you propose to use in communicating with the Contract Director? How will you communicate, i.e., by telephone, letters, email, meetings, etc.?

Faculty/Contract Director's Comments

9   Resources

Resources: Please supply the <u>beginning</u> bibliography that will be used. All publications must be accompanied with complete bibliographic information. Identify, with complete information, other resources that will be used (people, places, things).

10   Evaluation

Evaluation: What evidence will you show to demonstrate the learning of **each** leaning objective.

Some possible forms of evaluation include: A major research paper, a series of essays or reports, telephone conferences, oral presentations, audio-visual presentations.

All written work must be typewritten.

Faculty/Contract Director's Comments

Faculty/Contract Director's Comments

11   Evaluation

Note to Faculty/Contract Director: Please complete this portion of the contract in assigning a grade to the student. As you know, the critical element is the extent to which the student demonstrated achievement of the contract's learning goals: in other words, how well did the student's performance on the evaluation component meet the contract's goals and objectives? Of course, each faculty/contract director forms opinions about levels of student achievement based upon his or her own professional preparation and teaching experience. Feel free to attach a document.

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12   Grade Report

Please return the entire contract to the New College Office

Upon completion of agreed upon tasks :   has earned

(student name)

hours of credit with a letter grade of   for this out-of-class learning contract.

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*Pass/Fail Option: _____ has earned _____ hours of

(student name)

credit by _____ this out-of-class learning contract.

(passing/failing)

*Use only if student has checked the pass/fail option on the front of the contract form (see section #4). Contracts enrolled as Pass/fail may not be changed to a letter grade.

_____   _____

Signature of Faculty/Contract Director   **Date**