

Appendix 13 - LANDLORD REFERENCE REQUEST

TO BE COMPLETED BY ST VINCENT'S HOUSING ASSOCIATION:

Applicant Name _____

Address of property expressed interest
in _____

Tenancy Address for which reference
requested _____

Dates tenancy refers to _____

I give permission for information to be shared with St Vincent's regarding my Tenancy.

Signed: _____

Printed: _____

TO BE COMPLETED BY LANDLORD:

Date tenancy commenced _____

Date tenancy terminated (if former tenant) _____

Have rent payments been made in a satisfactory manner?

YES / NO

Amount of rent outstanding at present (if any)

£

Has the Tenant been served with a Legal Notice?

YES / NO

Detail: _____

Is there a current Legal Notice in force?

YES / NO

Detail: _____

Have they been liable for rechargeable repairs or left their property in an
unsatisfactory manner?

YES / NO

Has the tenancy been conducted in a satisfactory manner?

YES / NO

Does the tenant have any requirement to inform any statutory agency of
their whereabouts?

YES / NO

If yes give details : _____

Is there support from statutory or voluntary agencies in place or needed
i.e. social services, tenancy support etc.

YES / NO

If yes give details: _____

If there have been any breaches of tenancy or any other information you may feel is relevant please give details below:

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Signed:

Position:

Tel No:

Date:

Organisation's Stamp

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