

# Metropolitan Regional Arts Council Management Training Fund Evaluation Form

A reimbursement check will be mailed to the group only after a completed evaluation is received. This form is due no later than 30 days after the completion of the training event.

The evaluation must be completed by the person who attended the training event and uploaded to the MRAC Online Grant Interface. To upload your completed form please go to the [MRAC Online Grant Interface](#). Click on Dashboard in the left column. A form called MTF Evaluation will be listed on the dashboard page under the brown line. Click on the Edit link to upload your evaluation PDF and click Submit Form when complete.

Organization Name \_\_\_\_\_

Training Attendee \_\_\_\_\_

Training Event Name \_\_\_\_\_

Training Event Date \_\_\_\_\_

**1. How would you rate the overall quality of the training? Choose one**

Excellent

Good

Fair

Poor

**2. How well did this management training meet your needs? Choose one**

Excellent

Good

Fair

Poor

**3. In what ways did this training meet your needs? Please comment in a few sentences.**

**4. In what ways did this training not meet your needs? Please comment in a few sentences.**

**5. What, if anything, was outstanding about the training?**