

**CITY OF DALLAS**  
**Municipal Court**  
**DEFERRED DISPOSITION APPLICATION**

Deferred Disposition is a suspended sentence (probation). On your plea of guilty or no contest, the judge will defer the finding of guilt until a later date, assess the applicable fees, and order you to comply with the terms certain conditions. If you successfully comply with the terms, your case will be dismissed.

However, if you fail to comply with terms and conditions of Deferred Disposition a guilty judgment will be imposed and a conviction will be reported to the Department of Public Safety.

You may apply for Deferred Disposition via mail by submitting the items below. The judge will review your application and Deferred Disposition will only be granted at the discretion of the reviewing judge. Please mail applications and required documents to:

The Clerk of the Court  
2014 Main Street, Suite 101  
Dallas, Texas 75201

The following items must accompany your signed application:

1. A copy of your valid Texas driver's license (not a Commercial Driver's License [CDL]);
2. Current proof of insurance; and
3. Payment (money order or cashier's check made payable to the "City of Dallas" in the amount that corresponds to the deferred fee schedule listed on webpage (include the case number(s) on the check or money order to ensure proper processing)).

Request by mail will **not** be accepted for:

- \*Any offense that occurred more than 60 days from the date of offense
- \*26 miles or more over the posted speed limit
- \*Any offense by a holder of a CDL
- \*Passing a school bus
- \*Any traffic violation that occurred in a construction zone with workers present
- \*Juvenile cases (must appear in person with parent or guardian)
- \*Non-moving traffic cases (Example: assault, theft, seat belt, and ordinance violations)
- \*Defendants age 25 or younger at the time of the alleged offense must also complete a Driver Safety Course in addition to complying with the terms of deferred disposition by mail.

I hereby enter a plea of ☐ Guilty ☐ No Contest (check one) to the violation of \_\_\_\_\_ and waive my right to a jury trial. I request that the Court place me on Deferred Disposition for this case. I understand that if I successfully complete the terms of the Deferred Disposition in a timely manner, my case will be dismissed. If I do not successfully complete the terms of the Deferred Disposition, I will receive a notice to appear in court to show cause why I did not complete the terms of Deferred Disposition as ordered. Further, I understand that if I do not show sufficient cause, the Deferred Disposition will be revoked and a judgment of guilty entered.

\_\_\_\_\_  
Defendant Signature/Signature of Attorney of Record (Bar No.)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Citation Number

\_\_\_\_\_  
Print Violation (type of offense)