



EDISON

Antonia Ricigliano, Mayor

Department of Health & Human Services
Jay P. Elliot, Director
Lisa A. Gulla, MPH, Health Officer
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100 Municipal Boulevard
Edison, New Jersey 08817
Tele: 732-248-7293
FAX: 732-248-0494
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DEATH RECORD REQUEST

PLEASE NOTE:

Personal checks are NOT accepted.

CASH PAYMENT must be made at the office, in person.

A Certified Check or Money Order made payable to the Registrar of Vital Statistics

must be enclosed and mailed to

Edison Division of Health, 100 Municipal Blvd., Edison, New Jersey 08817.

Do not send cash through the mail.

I.D. Required - must have name and current address - enclose a photocopy.

DO NOT send original documents, expired driver's licenses, or social security cards.

You must also prove your relationship.

PLEASE SEE LIST OF REQUIREMENTS ON BACK OF FORM

REQUEST FOR DEATH CERTIFICATE

Name of Decedent _____

Date of Death _____ Hospital/Location _____

Decedent's Mother's Full Maiden Name _____

Decedent's Father's Name _____

Your Relationship to the Deceased _____

Number of Copies _____ Fee Enclosed \$ _____

(1 if \$25; 2 are \$45, 3 are \$65)

Signature _____

Print Name: _____ Phone _____

Address: _____

STREET/APT #

CITY

STATE

ZIP

A certified copy of a Death record (death certificate) may be obtained for a fee of **\$25.00**.

Additional copies ordered at the same time are **\$20.00** each.

Office hours are Monday thru Friday **8:00 AM - 4:00 PM** only.

PLEASE CALL IF YOU HAVE ANY QUESTIONS 732-248-7293

Edison Website: www.edisonNJ.org

State VS Website: www.state.nj.us/health/vital

An Equal Opportunity Employer

Acceptable Identification: You must provide acceptable ID in order to get a copy of any vital record. The following are acceptable forms of ID:

- A current, valid photo driver's license or photo non-driver's license with current address
OR
- A current, valid driver's license without photo and one alternate form of ID with current address
OR
- Two alternate forms of ID, one of which must have current address.

Alternate forms of ID are:

- Vehicle registration
- Vehicle insurance card
- Passport
- Voter registration
- Green card/Immigrant visa
- W-2 for current/previous tax year
- Utility/bank statement from within the last 90 days

Proof of Relationship: You must provide proof of your identity (see above) and your relationship to the person listed on the record. You must provide documents such as birth certificates and/or marriage certificates to establish you are one of the following:

- The subject of the record
- The subject's parent, legal guardian, or legal representative such as executor
- The subject's spouse/civil union partner; child, grandchild, or sibling, if of legal age
- A state or federal agency for official purposes
- Pursuant to a court order

Please do not MAIL original ID documents. Only copies are required.

You must bring the original documents if coming to the office in person.

Please call 732-248-7293 if you have any questions.