

Blue Mountain Community Foundation

Guidelines for Grant Applications

Blue Mountain Community Foundation welcomes you to its 2009-10 Grant Year. It is our goal to make the grant application process easy for the grant seeker and also greener for our environment, requiring much less paperwork.

Questions:

If you have questions regarding the Foundation's grant programs or your submission, call Joan at (509) 529-4371 or visit the Foundation office at 8 South 2nd Avenue, Suite 618, Walla Walla, WA 99362.

Who May Apply

Tax-exempt 501(c)(3) charitable organizations in the Foundation's service area, namely Columbia, Garfield and Walla Walla Counties in Washington, and the northern parts of Umatilla County in Oregon (Milton-Freewater, Weston and Athena, Oregon, areas).

Funds Available

The majority of funds available are designated for use by agencies serving Walla Walla County. A smaller portion is available for grants to agencies outside of Walla Walla County who fall within the Foundation's service area (see above). Grant awards generally range from \$1,000 to \$10,000, with the average award being \$3,000.

How and to Whom Grants are Awarded

Grant applications are reviewed by the Foundation's Grant Review Committee, which makes recommendations to the Board of Trustees for final determination. Grants are typically awarded for one-year periods. Grants are generally directed toward the fields of social and community services, education, health and the arts and humanities. Grants usually will not be made for annual fund drives, field trips, travel to or in support of conferences. Requests for operating budget contributions are less supported than requests for specific programs/projects. No grants will be made for sectarian religious purposes nor to influence legislation or elections. **No more than four (4) applications per organization may be submitted.**

How to Apply

It's easy! Submit an original and nine copies each of the completed Summary of Applicant Organization form attached hereto or available online at www.bluemountainfoundation.org and a one-page description of the program/project or idea on your organization's letterhead to Blue Mountain Community Foundation, P.O. Box 603, Walla Walla, WA 99362 by **JULY 1, 2009**. Do not use a binder – staple each copy in the upper-left hand corner. Upon review of your submission, BMCF may request additional information, including but not limited to financial statements, project budgets, 501(c)(3) verification and a list of members of your governing board.

DEADLINE

All grant applications must be postmarked or received in the BMCF office at 8 South 2nd Avenue, Suite 618, Walla Walla, WA 99362, by **JULY 1, 2009**.



P.O. Box 603
Walla Walla, WA 99362

Phone: (509) 529-4371
Fax: (509) 529-5284

bmcfc@bluemountainfoundation.org
www.bluemountainfoundation.org

Blue Mountain Community Foundation

Summary of Applicant Organization

Organization Name: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Website: _____

Executive Director: _____

Contact (if other than Executive Director):

Name: _____ Title: _____

Phone: _____ Fax: _____

Purpose of Grant: Attach a one-page description of the program/project or idea on your organization's letterhead.

Amount of Request: _____ Date Funds Needed By: _____

Community population to be served by this program/project:

Number of participants you anticipate will be served: _____

Signatures: (required -- grant application will not be considered without signatures)

_____ Date _____

President, Board of Directors Print Name: _____

_____ Date _____

Executive Director Print Name: _____



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