



TENDER FORM

Sale of Surplus Champion Grader
(Unit located at Watson Lake Airport)
S2008/02

- 1. I/We, having inspected the equipment described in the Tender Specifications and having carefully read and accepted the conditions governing the sale, hereby offer to pay to the Government of Yukon the amounts listed in the tender forms.
2. I/ We have included with this Tender Package a bid deposit in the amount of ten (10) percent (or more) of the total amount of all bids in the form of a certified cheque, cash, postal money order or bank draft payable to the Government of Yukon.
3. If my/our offer is accepted, I/We agree to pay, in addition to the stated bid price, the GST equivalent to five (5) percent of my/our bid price.
4. Bid Closing Friday June 13th, 2008 @ 3:00 P.M. Local Time

NOTE: YOUR BID WILL BE DISQUALIFIED IF THIS PAGE IS NOT INCLUDED WITH THE TENDER FORM

- 5. Bidder's Full Name (please print):
Company Name (if Applicable):
Bidder's Full Address (please print):
City: Postal Code:
Phone: Fax:
Date:
Bidder's Signature(s):

It is the bidder's responsibility to clearly identify the following information on the outside of the envelope containing the bid(s):

- Bidder's Full Name
- Bidder's Address
- Tender S2008/02
- Surplus Grader Sale
- Closing date & time: 3:00 p.m. Local time. Friday June 13th, 2008

SALE OF GOVERNMENT SURPLUS

I. DESCRIPTION:

The Government of Yukon is offering for sale a surplus Grader. The unit is located in Watson Lake, Yukon and is listed in the Sales Catalogue/Bid Register included with the tender documents.

II. VIEWING:

The equipment will be available for viewing Thursday June 5th and Tuesday June 10th from 1:00 to 3:00 p.m. Other viewing arrangements will be by appointment only. For viewing arrangements please contact Sterling McCulloch at 867-536-7701. All persons viewing equipment must be accompanied by a staff member of Aviation and Marine Branch.

III. TENDER REQUIREMENTS:

The bids for Yukon Government surplus are to be submitted on the enclosed Tender Forms. The bidders have the option to bid on any or all units. **However if the bidder is successful on a unit and declines to accept this unit, then the Project Manager has the option to retain the deposit on that item.** The bid must be received by the Contract Services Office in Whitehorse or the Property Management Agency in Watson Lake, Y.T. by **3:00 p.m., Friday June 13th, 2008.** For further details see section Instruction to Bidders.

IV. CONDITIONS OF SALE:

(a) The equipment is being sold on an “**as is/where is**” basis; therefore, the bidders are urged to inspect the equipment in all aspects to ensure conformity to the intended use; bidders are deemed to have relied **entirely on their own inspection and evaluation.** **There are no warranties, conditions or any representations, either expressed or implied, including any implied warranties and conditions or merchantability or fitness for a particular purpose.**

(b) **This unit has a reserve price in effect of \$5,000.00 dollars; bids below this amount will not be considered.**

(c) The following shall be the responsibility of the successful bidder(s);

- The payment of the bid price, plus the GST equivalent to 5 (5) percent of the bid price, shall be required within seven working days of notification of bid acceptance by Asset Management.
- the removal of the vehicles from the current location must be completed within 10 working days of full payment of bid price, however, the removal of the equipment shall not be permitted until a Bill Of Sale is issued by Asset Management signifying that:
 1. The Government of Yukon has received the full payment of the bid price, including the GST; and
 2. from the date identified on the Bill Of Sale, the successful bidder will assume full responsibility and liability for any injury, loss or damage to the purchaser or any other party in regards to the equipment sold;
 3. **Removal of units from site will be the sole responsibility of the successful bidders.**

V. EVALUATION OF BIDS/TENDERS:

The only criterion used for the evaluation of bids will be the bid price.

VI. OTHER INFORMATION:

To obtain further information regarding the conditions of sale and administration of this tender please contact: Kevin Sinclair, Asset Disposal Assistant, Phone # 1-867-667-5323

INSTRUCTIONS TO BIDDERS

I. TENDER FORMS:

(a) Tenders must be submitted on the enclosed Tender Forms and sealed in the envelope provided and mailed to:

Government of Yukon Contract Services P.O. Box 2703 Whitehorse, Yukon Y1A 2C6	or	Property Management Agency Eastern Region Headquarters Watson Lake, Yukon YOA-1CO
---	-----------	---

Or hand delivered to:

Contract Services Office 9010 Quartz Road Second Floor Whitehorse, Y.T.	or	Property Management Agency Eastern Region Headquarters Watson Lake, YT
--	-----------	---

It is the bidder's responsibility to clearly identify the following information on the **outside of the envelope** containing his/her bid:

- **Bidder's Full Name**
- **Bidder's Address**
- **TENDER**
- **Surplus Grader Sale**
- **Closing date & time: 3:00 p.m. Friday June 13th, 2008**
-

(b) Bidder's Signature must appear on page 1 of the Tender Form

(c) The bidder who wishes to verify that his/her bid has been received prior to closing time for delivery of bids, may do so by calling the Contract Services Office at ph. (867) 667-5385. The bidder must state his/her (company) name before this information can be released. No other information concerning bids will be released prior to the bid opening.

(d) The bidder who wishes to withdraw his/her bid from consideration may do so by submitting a written withdrawal letter to the Contract Services Office prior to the specified closing time for delivery of bids and the bid will be returned to the bidder unopened.

II. ACCEPTANCE OF TENDERS:

- (a) The Government of Yukon may not accept the highest or any bid and reserves the right to reject or accept any bid.
- (b) In order to be considered, bids must be received **before** the specified tender closing time. Bids received after the closing time will not be considered regardless of the reason for their being late, and will be returned to the bidder unopened.
- (c) Bids in the form of fax are not acceptable on this Tender. However, amendments to bids are acceptable in the form of fax (fax # 867-393-6245) provided that such amendments are also received prior to the specified tender closing time. In order to maintain the confidentiality of the bid, amendments in the form of a fax must specify only the changes to the bid price, not the total revised bid price.
- (d) All bids shall be open for acceptance by the Government of Yukon for a period of thirty (30) calendar days from the specified closing date and may not be withdrawn by the bidder during that period.
- (e) In order to ensure to complete the sale transaction in a timely manner, bidders are urged to make the necessary private financing arrangements prior to submitting their bid.

III. TENDER SECURITY:

- (a) A deposit in the amount of **ten (10) percent (or more)** of the total bid price must be enclosed with the bid in the form of a certified cheque, cash, postal money order or bank draft payable to the Government of Yukon. In the event the bid is not accepted or is not qualified, the bid deposit will be returned to the bidder as soon as possible.
However if the bidder is successful on a lot and declines to accept the lot, then the Project Manager has the option to retain the deposit on that lot.
- (b) If the successful bidder refuses or neglects to comply with the terms and conditions of the sale within the time specified in the tender specifications, the contract authority may cancel the sale or offer to the next highest bidder.
- (c) The items may be offered to the second highest bidder. All conditions of sale will remain the same for the second highest bidder except that the payment due and the removal dates will be extended by the number of days lapsed from the tender closing date to the date the item is offered to the second highest bidder.

IV. TENDER CLOSING DATE:

- (a) The bids will be accepted up to **3:00 p.m. Local Time, Friday June 13th, 2008**
- (b) The bids will be opened at the Contract Services Office, 9010 Quartz Road, Second Floor, Whitehorse, and Property Management Agency, Eastern Region Headquarters, Watson Lake, YT
- (c) Any bidder or bidder's agent or representative may attend the bid opening. The bidders may contact Asset Management at 1-867-667-5323 after Monday June 16th to find out whether they were successful or not.