



# Road & Street Maintenance Supervisors' Conference

## EAST: Spokane Valley Sept 28-30 • WEST: Grand Mound Dec 7-9

### 2010 VENDOR/SPONSOR APPLICATION

#### CONTACT INFORMATION

Company/Org. Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

#### VENDOR BOOTH RATES

- Please review Vendor Information Sheet for details. Prices are per a booth space, if additional space is needed additional costs will occur for each booth space occupied by your company/organizations. Booth cannot exceed the 6 foot table area. Additional booth staff must register and pay or they will not be allowed in the conference. There are no exceptions to these rules.

	Early Registration Before EAST - Sept 1 <sup>st</sup> • WEST - Nov 3 <sup>rd</sup>	Late Registration After EAST - Sept 1 <sup>st</sup> • WEST - Nov 3 <sup>rd</sup>
East or West - One 6 Foot Table Space	<input type="checkbox"/> \$459	<input type="checkbox"/> \$499
Both East & West - One 6 Foot Table Space	<input type="checkbox"/> \$918	<input type="checkbox"/> \$998
Additional Staff Member	<input type="checkbox"/> \$100 Per Person x _____	<input type="checkbox"/> \$100 Per Person x _____

#### SPONSORSHIP

☐ Sponsorship of \$700 (Per Location)

Company's logo will be listed in the program directory, a 6 foot booth area, your company's website link on conference website and (2) complimentary registrations. Please contact Michelle Johnson for special requests. 253.445.4631

Sponsorship for: ☐ East and/or ☐ West

#### BOOTH SELECTION

Booth spaces will be assigned on a first-come, first-served basis. Booth space includes one booth staff registration. Please list your preferences by booth number (view PDF of Booth Layout):

**EAST:** 1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_ 3rd Choice \_\_\_\_\_

**WEST:** 1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_ 3rd Choice \_\_\_\_\_

Electrical Outlet Needed: ☐ Yes ☐ No **Additional charges may apply**

\*Vendors are responsible for bringing their own extension cords and power strips, these items will not be provided.



Road & Street Maintenance Supervisors' Conference  
EAST: Spokane Valley Sept 28-30 • WEST: Grand Mound Dec 7-9  
**2010 VENDOR/SPONSOR APPLICATION**

**BOOTH ATTENDENT**

**Complimentary Registration Booth Staff**

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**ADDITIONAL BOOTH ATTENDENT**

All booth staff must be registered. Please include name, title, email, and phone # of each booth staff for name badges. Charges will occur for additional booth staff.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**PAYMENT INFORMATION**

Please indicate payment type:

East # 2141 West #2161

☐ Check Enclosed ☐ Check to be Mailed  
Credit Card ☐ MasterCard ☐ Visa

**Please make checks payable to Washington State University**

Name of Card: \_\_\_\_\_  
Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
CVV#: \_\_\_\_\_ Billing Address: \_\_\_\_\_  
(If different from registration one)

**Please send application with payment to:**

**Attention: Emily Houg**

**Mail: WSU - CM**

**Fax: 253.445.4633**

**Email: ehoug@wsu.edu**

**2606 West Pioneer  
Puyallup, WA 98371**

**Registration Closes - EAST: Wed, Sept. 22<sup>nd</sup> WEST: Wed, Dec. 1<sup>st</sup> (if space is still available), registrations will no longer be accepted after this date.**

**Cancellation Policy: Written cancellation notice to [ehoug@wsu.edu](mailto:ehoug@wsu.edu) must be received by EAST: Mon, Sept 20<sup>th</sup>; WEST: Mon, Nov. 29<sup>th</sup> in order to receive a full refund. Any cancellations after the deadline will not be eligible for a refund. By completing this form you are confirming that you have acknowledge the cancellation policy.**

**SPECIAL REQUESTS OR CONSIDERATIONS**

For Office Use Only:

Date Rec'd \_\_\_\_\_ Payment Rec'd \_\_\_\_\_ Sent to Pullman \_\_\_\_\_ Budget # \_\_\_\_\_