



promo code: _____

general information

STORE: _____ ORDER DATE: _____
CONTACT: _____ IN-HAND DATE: _____
EMAIL: _____ SHIP TO: store client
SHIP VIA: ground 3 day 2 day next day international (all orders are shipped via UPS—please see shipping rates for pricing)

client information

NAME: _____ EVENT DATE: _____
ADDRESS (only if drop shipping, drop ship fee applies): _____

format & design
invitation & outer envelope

STYLE: _____ design exactly as shown in the Wedding Portfolio
SIZE: _____ orientation vertical horizontal
PAPER: natural white brilliant white other: _____ weight 118# (1-ply) 236# (2-ply)
MOTIFS: _____
FONT 1: _____ upper/lower all caps all lowercase
FONT 2: _____ upper/lower all caps all lowercase
INK COLORS: _____ ENVELOPE INK: _____
QUANTITY: invite _____ envelope _____ double envelopes (available for 7-bar, royal & windsor sizes—not available with pocket folds)
EARLY ENVELOPE REQUEST: unlined lined OTHER: additional design on front of envelope

optional embellishments

DAUPHINE PRESS EXCLUSIVE LINER: design _____ color _____
DUPLEX PAPER: _____ traditional elegant luxe board
FOIL COLOR: _____ FOIL DIE: _____ custom
EDGING: _____ BACKER CARD: _____
LINER PAPER: _____ COLORED ENVELOPES: _____
RIBBON: _____ POCKET FOLD: _____ vertical horizontal
OTHER: rounded corners stuff pocket fold purchase postage postage application

additional printed items

RESPONSE CARD & ENVELOPE: 4-bar 5.5-bar marquis ink color(s) _____ quantity _____
RESPONSE POSTCARD: ink color(s) _____ quantity _____
RECEPTION CARD: ink color(s) _____ quantity _____
SCHEDULE OF EVENTS: ink color(s) _____ quantity _____
TRAVEL CARD: ink color(s) _____ quantity _____
THANK YOU NOTES: folded (4-bar) flat (5.5-bar) ink color(s) _____ quantity _____
CLOSURE TAG: ink color(s) _____ quantity _____
FAVOR TAG: small large silver grommet gold grommet ink color(s) _____ quantity _____
ESCORT CARD (flat): ink color(s) _____ quantity _____
PLACE CARD (folded): ink color(s) _____ quantity _____
MENU: ink color(s) _____ quantity _____
PROGRAM: flat folded single-sided double-sided ink color(s) _____ quantity _____
ADDITIONAL ITEM: ink color(s) _____ quantity _____
ADDITIONAL ITEM: ink color(s) _____ quantity _____