

**HOTEL RESERVATION FORM FOR
Mare Forum
26-29 November 2013**

Please return this Hotel Reservation Form to **RESERVATION DEPARTMENT**
70 Mody Road, Tsimshatsui East, Kowloon Hong Kong
Tel: (852) 2731 2882 Fax: (852) 2723 5121 Email: reservations@grandstanford.com

1. YOUR DETAILS *Please complete in block capitals*

Family Name: _____	Given Name: _____	Title: _____
Company: _____		
Tel (direct line): _____	Fax: _____	
Email: _____		

2. YOUR REQUIREMENT Please tick your options

Room Type	Single occupancy/Room rate	Double Occupancy / Room Rate
Premier Room with Internet Access	<input type="checkbox"/> HK\$ 1,800	<input type="checkbox"/> HK\$ 1,800
Breakfast Supplement	<input type="checkbox"/> HK\$ 200	<input type="checkbox"/> HK\$ 400
Room preference :	<input type="checkbox"/> Non-Smoking	<input type="checkbox"/> Smoking
	<input type="checkbox"/> King Bed	<input type="checkbox"/> Twin Bed
<i>Note: The above rates are subjected to 10% service charge per room per night</i>		
Arrival Date: _____	Departure Date: _____	
Arrival Flight: _____	Departure flight : _____	
Hotelink Service <input type="checkbox"/> HK\$ 100 nett per person	Hotelink Service <input type="checkbox"/> HK\$ 100 nett per person	
Hotel Limousine Service (4-seater) <input type="checkbox"/> HK\$ 650 nett per car	Hotel Limousine Service (4-seater) <input type="checkbox"/> HK\$ 650 nett per car	

3. TO GUARANTEE YOUR ROOM

All reservations must be guaranteed with a major credit card, otherwise booking will be automatically released on **26 October, 2013** without prior notice.

Type of card : VISA AMEX MasterCard DINERS JCB

Card Number: _____

Expiry Date: _____ Name on Card: _____

Signature of cardholder to guarantee room: _____

The quoted room rates will be honored for reservations made and guaranteed **on or before 26 October 2013**; otherwise, any reservations made beyond the captioned date will subject to room availability.
To cancel a guaranteed reservation, you must contact hotel directly before **26 October 2013** to receive a cancellation number for reference; otherwise one night room cancellation charge will be applied to the credit card.

** Check where appropriate*

4. CONFIRMATION To be completed by the hotel **(OFFICAL USE ONLY)**

❖ ***This section will be completed by the hotel who will then fax or e-mail the whole form back to you.***

We are pleased to confirm the above booking

Group Code: _____

Reservation Number: _____ Hotel Stamp (for faxed copy only) _____

Confirmed By: _____

Date of Confirmation: _____

Thank you for your reservation. We look forward to welcoming you to InterContinental Grand Stanford Hong Kong.