

# Application Form to Switch Funds



This switch form is for existing clients who wish to switch part, or all, of their current holding in a Premier Fund/s into another Premier Fund/s offered by Premier.

Please complete this form in BLOCK CAPITALS, using BLUE or BLACK INK and return it to your financial adviser, or to:  
Premier Portfolio Managers Limited, PO Box 3733, Royal Wootton Bassett, Swindon SN4 4BG.

## Important:

Before completing this form, please read the **Key Investor Information Document** and the **Supplementary Information Document** for the relevant share class of the Fund(s) you wish to switch into. Copies are available on our website, by calling **01483 306090** or emailing **clientservices@premierfunds.co.uk**

## Useful notes

- You can make a partial or full switch from your existing Fund/s into other Fund/s offered by Premier Portfolio Managers Ltd.
- If you choose a partial switch, a minimum of £500 must remain in your existing Fund otherwise this instruction may be rejected.
- There is a minimum switch amount of £500
- Please contact us if any other information contained in your original application has changed.

## Section 1. Your Details

Existing Premier Plan Number: 6

Full name: \_\_\_\_\_

Permanent residential address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone numbers (inc STD code): Daytime: \_\_\_\_\_

Evening: \_\_\_\_\_

## Section 2. Investment Advice

**Please indicate whether you have received advice from a financial adviser on this investment and provide their details.**

I have received advice from the following financial adviser

Company: \_\_\_\_\_

Address: \_\_\_\_\_

I have not received advice from a financial adviser

Commission terms (if applicable): \_\_\_\_\_

**To be completed by your financial adviser.**

Financial adviser Stamp

FCA number: \_\_\_\_\_

## Section 3. Switch Instructions

### Some useful notes

- If the Fund that you are switching from is held within an ISA, the Fund/s that you switch into will also be placed in a Premier ISA
- If the Fund that you are switching from is NOT held within an ISA, but you wish your new fund holding to be held in an ISA, you will need to complete an 'ISA Application Form' and send this to us with a covering letter with clear instructions of the Fund you wish to sell

### How to complete table 1:

- Column 1 - clearly write the full name of the Fund/s you want to sell
- Column 2 - insert either the monetary amount or percentage that you wish to sell from the Fund/s listed in column 1
- Column 3 - clearly write the full name of the Fund/s you wish to buy and insert the share type of the Fund/s (Income or Accumulation)
- Column 4 - insert either the monetary amount or percentage that you wish to be invested into the Fund/s listed in column 3

### An example of how to complete the table is provided below

Column 1 Fund/s share class that you are switching from (selling)	Column 2 Amount (£)/ (%)	Column 3 Fund/s share class that you are switching from (buying)	Column 4 Amount (£)/ (%)
PREMIER ABC FUND	100%	PREMIER XYZ FUND - INCOME	50%
		PREMIER GHI FUND - ACCUMULATION	50%

Please complete the table below with your transfer instructions:

**Table 1**

Column 1 Fund/s share class that you are switching from (selling)	Column 2 Amount (£)/ (%)	Column 3 Fund/s share class that you are switching from (buying)	Column 4 Amount (£)/ (%)

## Section 4. Declaration

This switch form along with the relevant Fund Key Investor Information Document (KIID) and Supplementary Information Document, form the agreement upon which we intend to rely.

In the section below, 'I' refers to each signatory.

I confirm that I have received and read the latest **Key Investor Information Document** and **Supplementary Information Document** for the relevant share class of the Fund/s that I wish to switch into.

**(All registered shareholders must sign. If there are more than two signatories, please photocopy this section before completing.)**

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

### ADMINISTRATION QUERIES

For any administration queries, you can contact us at:

Premier Portfolio Managers Limited, PO Box 3733, Royal Wootton Bassett, Swindon SN4 4BG.

Tel: 0333 456 6363

Email: [clientservices@premierfunds.co.uk](mailto:clientservices@premierfunds.co.uk)

Web: [www.premierfunds.co.uk](http://www.premierfunds.co.uk)

For your protection, calls may be monitored and recorded for training and quality assurance purposes.

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