

Hurford Youth Fellowship

INSTRUCTIONS FOR APPLICANTS

Please fill the following information and send it to your referees. This form must be attached to their letter of recommendation.

Applicant first name:	
Applicant last name:	
Applicant email address:	

INSTRUCTIONS FOR REFEREES

Thank you for agreeing to write a letter of recommendation for an applicant to the Hurford Youth Fellows Program at the National Endowment for Democracy (NED). Your frank appraisal of the applicant and his or her fellowship project proposal will greatly help us in our selection process. For more information on the Hurford Youth Fellows Program, please go to www.wymdonline.org.

We would greatly appreciate your candid comments on the following:

- The length of time and context in which you have known the applicant
- Your opinion of his or her background, qualifications, accomplishments, and experiences
- Your appraisal of the proposed project and the applicant's ability to complete it on time
- Your views on the suitability of the applicant and his/her project to the program
- Any other information you feel is important to share concerning the candidate

Submit your letter of recommendation: Please send your letter of recommendation via email to <u>youthfellows@ned.org</u>. Letters of recommendation must be submitted in English or accompanied by an English translation. Please format your letter in MS Word Document (.doc) or Adobe PDF (.pdf). Please note that your letter of recommendation should **NOT** be shared with the applicant.

Deadline: The deadline to submit your letter of recommendation is February 8, 2013.

For questions or further information, please contact:

World Movement for Democracy Secretariat National Endowment for Democracy 1025 F Street, N.W., Suite 800, Washington, DC 20004 Tel.: 202-378-9700



