

**Standard Form 2806-1, Notice of Correction of Individual Retirement Record
(Reflecting Correct Rates of Pay)**

Standard Form 2806-1 Rev February 1980 Office of Personnel Management	NOTICE OF CORRECTION OF INDIVIDUAL RETIREMENT RECORD CIVIL SERVICE RETIREMENT SYSTEM
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Office of Personnel Management
Retirement and Insurance Service
Washington, DC 20415

Please correct the Standard Form 2806 for the former employee named below as indicated:

NAME OF EMPLOYEE ① Ronald P. Johnson		DATE OF BIRTH 11/15/44	SOCIAL SECURITY NUMBER 444-44-4444
AGENCY ABC	PAYROLL OFFICE NO. XX 00 0001		LOCATION (Incl. ZIP code) Washington, DC 20415
REASON FOR CORRECTION To correct service history.			
FISCAL DATA			
		CURRENT YEAR 1998	TOTAL CUMULATIVE DEDUCTIONS
DATA SHOWN ON STANDARD FORM 2806			
CORRECTED DATA			
AMOUNT OF OVERSTATEMENT OF TOTAL DEDUCTIONS			
SERVICE HISTORY DATA (Name, date of birth, appointment, separation, promotion, etc.--specify which)			
DATA SHOWN ON STANDARD FORM 2806		CORRECTED DATA	
②		③ 10/11/98 Pay Adj (PL 105-277) \$40,360.32 Annualized	
		01/03/99 Pay Adj \$41,820.48 Annualized	
		01/02/99 Pay Adj \$43,767.36 Annualized	
		01/02/00 Pay Adj \$43,767.36 Annualized	
		03/31/00 Ret Mand \$43,767.36 Annualized	
STANDARD FORM 2806 FORWARDED TO OPM ON REGISTER ④ OPM 00-03 DATED <u>April 22, 2000</u>			
CERTIFICATION			
<i>I certify that the corrections shown above are correct.</i>			
		SIGNATURE ⑤	
DATE <i>September 5, 2000</i>		TITLE <i>For Chief, Budget and Finance Division</i>	

① Name of employee, date of birth, social security number, name of agency, payroll office number and location.
Fiscal data reported on SF 2806.

Corrected fiscal data.

② Service history data reported on SF 2806

③ Corrected service history data

④ Register number and date SF 2806 was forwarded to Office of Personnel Management.

⑤ Certify as to correctness of data reported.

**(24 Hour Shift Firefighter)
Documenting Firefighter Overtime Pay on SF 2806 and SF 3100 per PL 105-277**

Last Name First Name Middle Name			Date of Birth			Soc.Sec.No.			Agency	Payroll Office	Location	Payroll Office No.	
1. <u>Smoot Todd M</u>			Mo	Day	Yr	222	22	2222					
2. _____			03	25	45								
3. _____			Do Not Use						ABC	Central	Washington, DC	XX 000001	
(Record Each Name Change - Strike Out Previous Name)													
SERVICE HISTORY								FISCAL RECORD					
Effective Date	Action	Base Pay	Remarks					Year	Calendar Year Salary Deductions	Accumulative Total Salary Deductions	Remarks		
(1)	(2)	(3)	(4)					(5)	(6)	(7)	(8)		
01/05/97	Pay Adj	35,155	GS-06/08 0081 Incl 25% Prem Pay							69,403.91	Bal Forward		
01/04/98	Pay Adj	36,175	GS-06/08 0081 Incl 25% Prem Pay					1997	2,628.60	72,032.51	7.50% Deds		
08/30/98	Within-GR Inc	37,152.50	GS-06/09 0081 Incl 25% Prem Pay					1998	2,704.65	74,737.16	7.50% Deds		
① 10/11/98	Pay Adj (PL 105-277)	②40,360.32	③GS-06/09 0081 Incl Annualized salary					1999	3,241.05	77,978.21	7.75% Deds		
01/03/99	Pay Adj	41,820.48	GS-06/09 0081 Incl Annualized salary					2000	864.40	78,842.61	7.90% Deds		
01/02/00	Pay Adj	43,767.36	GS-06/09 0081 Incl Annualized salary					Deductions	and Service Certified	Correct			
03/31/00	Ret Mand	43,767.36	GS-06/09 0081 Incl Annualized salary								⑤ Tour 72 hrs wk		
			④USL Expires 07/26/00										
Submit with Register of Separations and Transfers, SF 2807													
SF 2806			Individual Retirement Record						U.S. Office of Personnel Management				
①Enter Effective date of PL 105-277 ②Enter annualized salary adjusted to include allowable Overtime under PL 105-277 ③Post grade and step in Remarks column #4, and note Annualized salary shown ④Post Leave Expiration Date ⑤Enter employee's weekly tour (if on a rotating tour enter the AVERAGE weekly tour)													
Rates used in the above example were computed using the General Schedule Locality Pay Tables for "Rest of United States". Employee has a regularly scheduled workweek of 72 hours Note: Only the actual amount of pay creditable for retirement purposes should be shown in column 3.													

Attachment F

**(40+ Hour Shift Firefighter)
Documenting Firefighter Overtime Pay on SF 2806 and SF 3100 per PL 105-277**

Last Name First Name Middle Name 1. <u>Wright Susan A.</u> 2. _____ 3. _____ (Record Each Name Change - Strike Out Previous Name)	Date of Birth			Soc.Sec.No.			Agency	Payroll Office	Location	Payroll Office No.
	Mo	Day	Yr	333	33	3333				
	03	10	45							
	Do Not Use			ABC	Central	Washington, DC	XX 000001			

SERVICE HISTORY	FISCAL RECORD
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Effective Date (1)	Action (2)	Base Pay (3)	Remarks (4)	Year (5)	Calendar Year Salary Deductions (6)	Accumulative Total Salary Deductions (7)	Remarks (8)
01/05/97	Pay Adj	30,691.25	GS-05/7 0081 Incl 25% Prem Pay			27,111.40	Bal Forward
01/04/98	Pay Adj	31,580.00	GS-05/7 0081 Incl 25% Prem Pay	1997	455.62	27,567.02	1.30% Deds
①10/11/98	Pay Adj (PL 105-277)	②32,818.24	③ GS-05/7 0081 Incl Annualized salary	1998	468.81	28,035.83	1.30% Deds
12/07/98	Within-GR Inc	33,712.64	GS-05/8 0081 Incl Annualized salary	1999	619.59	28,655.42	1.55% Deds
01/03/99	Pay Adj	34,902.40	GS-05/8 0081 Incl Annualized salary	2000	177.83	28,833.25	1.70% Deds
01/02/00	Pay Adj	36,533.12	GS-05/8 0081 Incl Annualized salary	Deductions	and Service Certified	Correct	
11/30/00	Ret Mand	36,533.12	GS-05/8 0081 Incl Annualized salary				
			④USL Expires 03/12/01				⑤Tour 56 hrs wk

Submit with Register of Separations and Transfers, SF 3103

SF 3100	Individual Retirement Record	U.S. Office of Personnel Management
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①Enter Effective date of PL 105-277
 ②Enter annualized salary adjusted to include allowable Overtime under PL 105-277
 ③Post grade and step in Remarks column #4, and annotate "Annualized Salary"
 ⑤Post leave expiration date
 ⑤Enter employee's weekly tour (if on a rotating tour enter the AVERAGE weekly tour)
 Rates used in the above example were computed using the General Schedule Locality Pay Tables for "Rest of United States".
 Employee has a regularly scheduled workweek of 56 hours
Note: Only the actual amount of pay creditable for retirement purposes should be shown in column 3.

**①“SUPPLEMENTAL”
Documenting additional contributions for firefighters under PL 105-277**

Last Name First Name Middle Name ②			Date of Birth			Soc.Sec.No.			Agency	Payroll Office	Location	Payroll Office No.
1. <u>Johnson, Ronald P.</u>			Mo	Day	Yr	444	44	4444				
2. _____			11	15	44							
3. _____			Do Not Use						ABC	Central	Washington, DC	XX 00001
(Record Each Name Change - Strike Out Previous Name)												
SERVICE HISTORY								FISCAL RECORD				
Effective Date	Action	Base Pay	Remarks					Year	Calendar Year Salary Deductions	Accumulative Total Salary Deductions	Remarks	
(1)	(2)	(3)	(4)					(5)	(6)	(7)	(8)	
								③1998	④ 6.32	6.32	⑥Deductions understated for	
								1999	31.97	38.29	1998, 1999, and 2000.	
								2000	7.89	46.18	SF 2806 forwarded 04/22/00	
								⑤Deductions	and Service Certified	Correct	with Reg. No. OPM 00-03	
											understated deductions.	
Submit with Register of Separations and Transfers, SF 2807												

SF 2806 Individual Retirement Record U.S. Office of Personnel Management

- ①Clearly Identify as "SUPPLEMENTAL"
- ②Fill in heading completely
- ③Year in which error occurred
- ④Amount by which deductions were understated
- ⑤Certify record on line following fiscal information
- ⑥Complete explanation of reason for correction