



Baltic International Academy, Latvia
Baltic Higher School of Psychology and Management, Latvia
Accounting and Finance College, Latvia
St. Petersburg State University of
Economics and Finance, Russia
The University of banking of the
National Bank of Ukraine, Ukraine
National Academy of Management, Ukraine
Higher School of Social Administration in Warsaw, Poland

IV International young researchers and students' scientific and practical conference
“Time of Challenges and Possibilities: Problems, Development and
Perspectives”

May 15-16, 2014
Riga

Conference workshops

- Economy and finance
- Management, European studies
- Legal science
- Psychology, pedagogy, social work
- Culturology, history, philology
- Art and Design

The conference languages: Latvian, Russian, English

It is possible to participate with the paper (time of presentation – up to 10 minutes) There is a paper competition.

See Annexes for paper design requirements and evaluation criteria.

The participation fee: **for bachelors, masters and doctoral students EUR 15**, for **academics and other participants EUR 30**. The registration fee includes conference working materials, conference proceedings and coffee break.

Costs related to travel, accommodation and meals shall be paid by the participants.

Conference calendar and payment terms:

- registration of the conference participants **till February 21, 2014**; the registration form has to be sent to e-mail: rigakonf2014@inbox.lv;
- **membership fee has to be transferred till April 1, 2014 to the following account:**
SIA „BALTIJAS STARPTAUTISKĀ AKADĒMIJA”
VRN 40003101808
PVN Nr. LV 40003101808
Lomonosova 4, Rīga, LV-1003
A/S „Swedbank”, kods: HABALV22
Konts: LV68HABA0551003662871

(The purpose of the payment - participation in the conference 15.-16.05.2014., participant's name, surname)

- Deadline for submitting papers: April 1, 2014.
(e-mail: rigakonf2014@inbox.lv)

Contact persons:

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REGISTRATION FORM

Name

Surname

Higher education institution, branch

Study program, year of studies

Doctoral student or academic

Conference workshop

Title of the paper.....

.....

Short abstract

.....

.....

.....

.....

Scientific supervisor (name, surname, academic or scientific degree)

.....

Address

Telephone

E-mail

Please, tick as appropriate:

☐ I wish to present a report,

☐ I wish to participate in conference as the listener,

☐ need accommodation:

☐ Hostel "Prima" 2-bedded room 8 EUR/a day for person

☐ 1-bedded room 12 EUR/a day

☐ Hotel "Apalenis", 1-bedded room 43 EUR/a day

☐ 2-bedded room 30 EUR/a day

☐ IRINA HOTEL 1-bedded room 45 EUR/a day

☐ 2-bedded room 35 EUR/a day

For foreign participants

Date of birth

Place of birth (country, city)

Declared place of residence

If visa is necessary, the copy of passport should be
sent to e-mail: rigakonf2014@inbox.lv)

Location of a consulate.....

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Paper Format Manual

The paper should include the following elements in the following order:

- 1) **title of the paper** – Times New Roman Bold, font size 14 pt, centred;
- 2) **information about the author** – name, surname (Times New Roman Bold, font size 12 pt, aligned to the right), country, higher educational institution the author is representing, study program (specialisation), e-mail (font size 12 pt, aligned to the right);
- 3) **information about the scientific supervisor** – academic or scientific degree, name, surname (font size 12 pt, text aligned to the right, Times New Roman Bold), if the paper is sent by the student (of a bachelor's, master's and doctoral study program) a review by scientific supervisor should be attached;
- 4) **abstract** – in Russian *Аннотация*, in Latvian *Anotācija* – (Times New Roman Bold, font size 10 pt). The goal of the abstract is to display the general idea of the content of the paper, therefore, the goal of the paper should be clearly defined, the problem statement should be formulated, and the novelty associated with the research should be illustrated. The abstract should be prepared in two languages - in English and Russian (Times New Roman, font size 10 pt).
- 5) **keywords** – title *Keywords, Ключевые слова, Atslēgas vārdi* (Times New Roman Bold, font size 10 pt), keywords should be arranged in alphabetic order in a separate paragraph (up to five words), in English and Russian;
- 6) **text of the paper** – up to 5,500 – 10,000 characters (Times New Roman, font size 12 pt, with Single line spacing), tables and pictures should be numbered - Times New Roman, font size 12 pt, alignment - justified). References to sources should be placed in square brackets, for example, [1, 10];
- 7) **summary** – on in Russian *Резюме*, in Latvian *Kopsavilkums*. The summary includes description of the main results and conclusions.
- 8) **paper structure:**
 - Introduction (brief and clearly formulated focus of the research, relevance, the goal of the research, research methods);
 - Key findings in theory, practice;
 - Results of the research;
 - Conclusions and recommendations;

Section headings should be written in English, Latvian and Russian languages.

- 9) **references** – dubbed *References, - Список литературы и источников* in Russian, *Literatūras un avotu saraksts* in Latvian - should be written in English, Latvian and Russian languages (Times New Roman Bold, font size 10 pt, centred). References should be numbered (Times New Roman, font size 10 pt). References in Latin transcription should come first, followed by references in Cyrillic, with consecutive numbering. Internet sources format - include full information (author, source title, homepage address) and date of the last visit of the web source.

All papers will be reviewed anonymously.

Papers failing to meet these requirements will not be published.

Paper Evaluation Criteria

Participants of the conference take part in the competition of the paper.

1. Paper presentation (10 points):
 - methodological background of research (formulation of the aim and tasks of the paper);
 - logical coherence, statement of arguments and evidence in the content of the paper;
 - precise and concise formulation of research results.
2. Application of visual aids (10 points):
 - scale of involving and applying visual aids during presentation;
 - visibility and precision of tables, figures, schemes, etc.
3. Competence in the researched field (10 points):
 - Background knowledge about the issue of research;
 - Compliance of the used sources with the specific theme and extent of references to them in the paper.
 - Answers to questions (precision of answers, concise and focused formulation of answers, free and competent expression of one's opinion).

The results of the evaluation will be summed up; in case of identical results a determinant factor will be the number of points gained under the 3rd criterion.