

# Application For Admission of International Students

## Pennsylvania College of Technology

PENNSTATE



An affiliate of The Pennsylvania State University

Submit completed application form, official documentation, and nonrefundable US\$50 application fee by June 1 for fall admission; by November 1 for spring admission.

- Check enclosed       Money order enclosed  
 Credit card (Complete information below.)  
 MasterCard    Visa    Discover

Card # \_\_\_\_\_

Name on credit card \_\_\_\_\_

Expiration date \_\_\_\_\_ Security code \_\_\_\_\_

Authorized signature \_\_\_\_\_

SEND TO: Admissions Office DIF 119  
Pennsylvania College of Technology  
One College Avenue  
Williamsport, PA 17701-5799  
USA

FOR ADDITIONAL INFORMATION:  
PHONE 1-570-327-4761  
1-800-367-9222 (in U.S. and Canada)  
WEBSITE www.pct.edu  
E-MAIL admissions@pct.edu

**PLEASE PRINT** so your responses are easy to read.

Name \_\_\_\_\_  
*Last (family) First (given) Middle*

If your name has been changed, please provide your name as it may appear on other records \_\_\_\_\_

**Foreign Address**    Check if you want U.S. Visa documents sent here

Street address / box number / apartment \_\_\_\_\_

City \_\_\_\_\_ Province or State \_\_\_\_\_ Postal code \_\_\_\_\_ Country \_\_\_\_\_

**U.S. Address**    Check if you want U.S. Visa documents sent here

Effective until (date) \_\_\_\_\_

Street address / box number / apartment \_\_\_\_\_

City \_\_\_\_\_ Province or State \_\_\_\_\_ ZIP code \_\_\_\_\_

### Contact and Citizenship Information

E-mail address \_\_\_\_\_  
*Applicant Parent/guardian e-mail address (optional)*

Telephone number including area code \_\_\_\_\_  
*Primary Cell*

Country of citizenship \_\_\_\_\_ Country of birth \_\_\_\_\_

Are you a permanent U.S. resident?    Yes    No

Date of birth \_\_\_\_\_    Female    Male    Married    Unmarried  
*mm/dd/yy*

Which statement best describes your marital status and travel plans if you are admitted to Penn College?

- Married, spouse accompanying       Married, children accompanying       Unmarried, unaccompanied  
 Married, spouse and children accompanying       Married, unaccompanied       Unmarried, children accompanying

**If you are under the age of 21, please identify your closest relative to be contacted in case of emergency.**

Relationship to you:    Mother    Father    Guardian    Spouse    Other \_\_\_\_\_

Last name (family name) \_\_\_\_\_ First name (given name) \_\_\_\_\_ Middle initial \_\_\_\_\_

Street address / box number / apartment \_\_\_\_\_

City \_\_\_\_\_ Province or State \_\_\_\_\_ ZIP or postal code \_\_\_\_\_ Country \_\_\_\_\_

Telephone number including area code \_\_\_\_\_  
*Primary Cell Work*

## Educational Background

Provide a list of all schools you are currently attending or have previously attended beginning with the most recent. If you need more space for listing institutions, please attach additional sheets of paper.

Official name of school attending/attended	City and country where school is located	Month and year you began and completed studies

## English Proficiency *Check one of the boxes below:*

- Scores from TOEFL – Test of English as a Foreign Language. The applicant must earn a score of at least 520 on the Paper-based Test (PBT), 190 on the Computer-based Test (CBT) or 68 on the Internet-based Test (IBT).
- Completion of one year of academic (not English preparatory or vocational) course work (24 credits) with a “C” grade (2.0) or higher. The coursework must be completed within the immediately previous 24-month period at a regionally accredited U.S. college or university.
- SAT Critical Reading of 420 or higher and a writing sub-score of 6 or higher.
- The student has graduated from a secondary or post-secondary school in a country where English is an official language and the student’s language of instruction in school was English.
- IELTS – International English Language Testing System – Academic format, band score of 6.0 or higher.
- I wish to enroll in the English as a Second Language (ESL) program at Penn College to complete English proficiency requirements.

For purposes of initial placement into appropriate ESL instructional levels, I will submit an official TOEFL (*preferred*) or IELTS score.

ESL Start Date (Enter Year): Fall (August) \_\_\_\_\_ Spring (January) \_\_\_\_\_ Summer (May) \_\_\_\_\_

Placement into Level 2 courses requires a 397 minimum ITP TOEFL score or equivalent. The Penn College ESL program is designed to allow students to achieve the minimum TOEFL score (520) to enroll in a major after one year (44 weeks) of ESL instruction. For more information about placement requirements, please contact the Admissions Office.

## Select Your Start Time for your degree-seeking major. Please indicate the semester and year that you plan to begin college.

Start Date (Enter Year): Fall (August) \_\_\_\_\_ Spring (January) \_\_\_\_\_ Summer (May) \_\_\_\_\_

## Select Your Major **Enter only one major code.** Please choose the code that applies to the degree you are interested in seeking (Bachelor’s, Associate’s, or Certificate).

- Bachelor’s (B.S.) CODE          Associate’s (A.A.S., A.A.A., or A.A.) CODE         Certificate CODE

*Note: SAT scores are required for all students applying for the bachelor’s degree.*

**Please sign below** *I certify that all information provided is complete and accurate. I understand that any falsification of the above information may invalidate my application.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FINANCIAL GUARANTEE FORM**

This form must be completed to issue an I-20 for purposes of admission, reinstatement, change of level/degree or major, and extension of stay. All international students must be able to show they have the funds for one academic year of college (nine months). Funds must equal or exceed US\$34,066 for 2014-15. This document becomes a permanent part of a student's record and represents a commitment to provide funds for continuing years of study.

You may support yourself or you may have a family member or sponsor provide support for your expenses. You may have more than one funding source.

**If you support yourself or a family member will sponsor you, submit:**

- an official bank letter stating the current balance *and*
- a letter from the account holder(s) stating the amount they are willing to guarantee toward your educational costs

**If you will be sponsored by a permanent resident of the U.S. or a U.S. citizen, the sponsor needs to complete:**

- an I-134 and submit the appropriate documentation

**If you will be sponsored by a private institution or government agency, provide:**

- a letter from an appropriate official of that agency, including information about the duration of the financial support.

*All financial documents must be dated within the last six months.*

Indicate how you will be sponsored by listing the amount of the sponsorship below. The total must meet or exceed US\$34,066 for 2014-15.

- Student's personal funds      US\$ \_\_\_\_\_
- Family funds                      US\$ \_\_\_\_\_
- Funds from another source      US\$ \_\_\_\_\_

Specify type: \_\_\_\_\_

Check all that apply

- Bank letter of statement with current balance (*required for sponsorship by self, and other*)
- Letter from the account holder stating the amount (*required for sponsorship by self, family, or other*)
- 1-134 with documentation required (*if sponsored by a citizen of the U.S. or a U.S. resident*)
- Sponsor's letter (*required if sponsorship by a private institution or government agency*)

**Please sign below**

*I agree that the above documentation provides accurate financial guarantee information for enrollment or continued enrollment at Pennsylvania College of Technology. Sign and print your name and date. If you are being sponsored by a family member or someone else, have your sponsor sign and print his/her name and date.*

\_\_\_\_\_  
Print student name

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date (month/day/year)

*If applicable:*

\_\_\_\_\_  
Print sponsor name

\_\_\_\_\_  
Sponsor signature

\_\_\_\_\_  
Date (month/day/year)

**Remember to submit original documentation. We will not accept copies or documentation sent by fax.**

## Information for Immigration Documents

Indicate the name of your sponsor \_\_\_\_\_  
(if self-sponsored, write your name)

What is the relationship of sponsor to you (i.e., parent, uncle, etc.)? \_\_\_\_\_

Amount guaranteed for the first year (US\$) \_\_\_\_\_ (See the Financial Guarantee Form, and attach financial documents)

For subsequent years, indicate the name of your financial sponsor \_\_\_\_\_

Amount of support (US\$) \_\_\_\_\_

How will you travel to Penn College?  From within the U.S.  From outside the U.S.

If you are currently living in the United States, complete the following:

Type of U.S. Visa _____	I-94 expiration date _____
Do you plan to remain in this status? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Send in copies of the following:	
<input type="checkbox"/> U.S. Visa	<input type="checkbox"/> Pages 1 & 3 of your current I-20, if on an F visa
<input type="checkbox"/> I-94 (front and back)	<input type="checkbox"/> Form DS-2019, if on a J visa
<input type="checkbox"/> Passport (biographical pages with picture)	

### Please sign below

I certify that all information provided is complete and accurate. I understand that any falsification of the above information may invalidate my application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Checklist

### Before mailing your Application for Admission:

- Attach official secondary and postsecondary school transcripts and the application fee. All transcripts must be transcribed by World Education Services (WES). They can be found at [www.wes.org](http://www.wes.org).
- Arrange to have official SAT, TOEFL, or IELTS test scores sent directly to Penn College from the company. Penn College ID number is 002989.
- Provide the appropriate financial information.
- Send all necessary information to the Admissions Office at Penn College.

Penn College encourages qualified persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact Disability Services at 570-320-5225, TTY: 570-321-5528, or fax: 570.327.4501 in advance of your participation or visit.

Pennsylvania College of Technology is committed to providing an educational environment that provides equal access to all students. Penn College prohibits discrimination or harassment against any person because of race, color, religion, national origin, sex, gender identity or expression, disability/handicap, age, sexual orientation, political affiliation, status as a protected veteran, genetic information, or any characteristic against which discrimination is prohibited by applicable law.

Announcement of this policy is in accordance with the State law including the Pennsylvania Human Relations Act and with Federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990.

Any student complaints of harassment or discrimination pertaining to education should be addressed through the College's Title VI, IX, and Section 504 process:

Kathy Zakarian, Assistant Director of Counseling Services  
Deputy Coordinator & Lead Investigator of Title VI, IX and Section 504 Student Issues  
Pennsylvania College of Technology  
One College Avenue  
Williamsport, PA 17701-5799  
E-mail: [kathy.zakarian@pct.edu](mailto:kathy.zakarian@pct.edu)  
Phone: 570-327-4765  
Fax: 570.321.5545

Elliott Strickland, Chief Student Affairs Officer  
Coordinator of Title VI, IX and Section 504  
Pennsylvania College of Technology  
One College Avenue  
Williamsport, PA 17701-5799  
E-mail: [estrickl@pct.edu](mailto:estrickl@pct.edu)  
Phone: 570-320-5310  
Fax: 570.327.4531

Complaints can also be sent to the Director of the Office for Civil Rights, Department of Education, Office for Civil Rights, Washington, D.C. 20202.

For information on accommodations for persons with disabilities, contact: Kay Dunkleberger, Coordinator of Disability Services, Pennsylvania College of Technology, One College Avenue, Williamsport, PA 17701-5799, E-mail: [disabilityservices@pct.edu](mailto:disabilityservices@pct.edu), Phone: 570-320-5225, TTY: 570-321-5528, Fax: 570.327.4501

This notification is available at [www.pct.edu/studentpolicy](http://www.pct.edu/studentpolicy) and is on file in Braille and audio in the following offices at the College: Financial Aid, Student & Administrative Services Center, Room 1013; Admissions, Student & Administrative Services Center, Room 1068; Counseling Services, Bush Campus Center, Room 204; and the Madigan Library.