

Person Filing: _____
 Address (if not protected): _____
 City, State, Zip Code: _____
 Telephone: _____
 Email Address: _____
 Lawyer's Bar Number: _____
 Representing Self, without a Lawyer or Attorney for Petitioner OR
 Respondent

FOR CLERK'S USE ONLY

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

Case Number _____

Petitioner

AFFIDAVIT OF SERVICE WITH SIGNATURE CONFIRMATION For Family Court Cases

Respondent

Arizona Rules of Family Law Procedure 41 & 42

YOU MUST ATTACH A COPY OF A SIGNED RETURN RECEIPT FOR DELIVERED MAIL *and* A COPY OF THE RECEIPT THAT SHOWS TO WHOM AND WHERE THE DOCUMENTS WERE SENT.

I sent the family court legal documents checked or listed below to the other party in the manner indicated. The documents were signed for **BY THE OTHER PARTY ONLY AND NO ONE ELSE**. A copy of the OTHER PARTY'S SIGNATURE acknowledging receipt of delivery is attached to page 3.

Mailed to (Name): _____

Address: _____

City, State, Zip: _____

Date documents sent: (Month/Day/Year) _____

Date documents delivered: (Month/Day/Year) _____

Mark the box beside each document you sent to the other party. You must send each and every document listed under your type of court case unless indicated otherwise.

**DIVORCE (OR ANNULMENT)
WITH CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Health Insurance Notice
- Parent Info. Program Notice
- Notice to Creditors
- Affidavit Regarding Minor Children

**LEGAL SEPARATION
WITH CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Notice to Creditors
- Health Insurance Notice
- Parent Info. Program Notice
- Affidavit Regarding Minor Children

**DIVORCE (OR ANNULMENT)
WITHOUT CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Health Insurance Notice
- Notice to Creditors

**LEGAL SEPARATION
WITHOUT CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Notice to Creditors

PATERNITY (to establish)

- Petition
- Summons
- Parent Info. Program Notice

TEMPORARY ORDERS

- Motion for Temporary Order
- Order to Appear
- Family Court Dept. Notices about:
 - Returns/Conferences
 - Temporary Orders
- Affidavit of Financial Info. *(if for spousal maintenance)*
- Parents Worksheet for Child Support *(if for child support)*
- Parenting Plan *(if for legal decision making (custody)/parenting time)*

CHILD LEGAL DECISION MAKING (CUSTODY), PARENTING TIME, SUPPORT (to establish when paternity already *legally* established)

- Petition Summons Parent Info. Program Notice

CHILD SUPPORT (to establish when paternity already *legally* established)

- Petition Order to Appear Parents Worksheet for Child Support

MODIFY CHILD SUPPORT 15% OR MORE
("Simplified Mod")

- Petition to Modify
 Parents Worksheet for Child Support

MODIFY SPOUSAL MAINTENANCE OR SPOUSAL AND CHILD SUPPORT ("Standard Mod")

- Petition to Modify Support Order
 Affidavit of Financial Information
 Order to Appear

MODIFY CHILD SUPPORT ("Standard Mod")

- Petition to Modify Child Support – Std. Process
 Affidavit of Financial Information
 Order to Appear

MODIFY LEGAL DECISION-MAKING AUTHORITY &/OR PARENTING TIME AND SUPPORT

- Petition to Modify
 Notice of Filing for Modification of Legal Decision-Making Authority (Custody)
 Parents Worksheet for Child Support
 Affidavit Regarding Minor Children (*only if children have not lived in Maricopa Co. whole time since last legal decision-making authority (custody) order*)

STOP INCOME WITHHOLDING ORDER

- Petition to Stop Income Withholding Order

MODIFY (Change) INCOME WITHHOLDING ORDER

- Petition to Modify Income Withholding Order

OTHER TYPE CASE (List Type): (Example: "Annulment") _____ (Below, list name of each document you received: Example: "Petition for Annulment", "Summons", etc.)

How I sent the documents:

- U.S. Mail (Express or Priority Mail with Signature Confirmation, or Certified Mail. **Copy of OTHER PARTY'S SIGNATURE of Receipt is attached.**
- Commercial Delivery Service (FEDEX, etc.) **Copy of OTHER PARTY'S SIGNATURE of Receipt is attached.**

OATH OR AFFIRMATION: By signing below, I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Signature of Person Sending Documents

Date

Signed and Sworn to or Affirmed before me this date:

(Seal/My Commission Expires) _____

Deputy Clerk or Notary Public

Attach a copy/printout of the other party's signature acknowledging receipt of the court papers here. If using Certified Mail, tape the green signed return receipt card to this page with the signature side visible.

- Note that the only acceptable signature is that of the OTHER PARTY.
- You may specify "restricted delivery" so that no other person is permitted to sign,
- Some delivery services do not offer restricted delivery.

Attach a copy of the cash register receipt/mailling invoice from the Postal Service or company paid to make delivery *or* a copy of the package label that shows to whom and where the documents were sent.