

Tel: (800)345-6541

India Business visa Application

Please enter your contact information	on					
Name:						
Email:						
Tel:	Mobile:					
The latest date you need your passport returned in time for your travel:						
_						
India business visa checklist						
Filled out and signed India business visa applic	ation form. The form is e	nclosed.				
Original passport. Passport must have at least 6 m	onths remaining validity a	nd have at least 1 visa	page.			
1 Photographs. Standard passport photographs 2x2	inches on a white backgr	ound.				
Payment. Credit Card Authorization form, Certified C	heck, or Money Order pay	able to VisaHQ.com.				
Return mailer. Prepaid self-addressed return label of	r payment for FedEx.					
If you wish to prepay return shipping, please add t	be chinning fee to the t	otal and provide retu	Irn address:			
FedEx 2nd day delivery - add \$15	Name:					
FedEx Standard Overnight - add \$20	Company:					
FedEx Priority Overnight - add \$25	Address:					
FedEx Saturday delivery - add \$45						
FedEx First Overnight - add \$65	City:					
Prepaid self addressed mailer - \$0	State:	Z	(ip:			
Local pick up in Washington - \$0						

Payment Authorization. Complete and sign the Credit Card Authorization Form.

Driver's license. Copy of driver's license, state issued ID, or major utility bill (Water, Gas, Electric, Sewage) for the most recent month, showing the applicant's name and current address. The address must not contain a PO Box. **Address MUST match home**

address in your applicant profile.



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Marriage Certificate. If the applicant's name has changed as the result of marriage, a copy of the applicant's marriage license.

Business Letter. An **ORIGINAL** business letter from the sending company in the US. The letter should be printed on the company letterhead stationery, addressed to "The Consulate of India, Visa Section", and signed by a senior manager (an equivalent to

Vice-President or above). The business letter must adhere to the following guidelines:

- Briefly introduce the applicant (please specify employment status/position held in the company by applicant).
- State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in India.
- Specify the type and desired validity of the visa (ie. a one year multiple entry business visa).
- Guarantee of sufficient funds for travel.

Business invitation. A business invitation letter from the sponsoring company in India. The letter should be printed on company letterhead stationery, addressed to "The Consulate of India, Visa Section", and signed by a senior manager (an equivalent to

Vice-President or above). The business letter must adhere to the following guidelines:

- Briefly introduce the applicant (please specify employment status/position held in the company by applicant).
- State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of
- companies to be contacted in India.
- Specify the type and desired validity of the visa (ie. a one year multiple entry business visa).
- The sample format for this letter can be found here

The company must also provide a copy of its Letter of Incorporation from the Registrar of Companies in India.



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India business visa fees for citizens of United States

Type of visa	Max. validity	Embassy fee	Our fee	Processing time	Total
Multiple entry	up to 365 days	\$180.00	\$89.00	10-15 business days	\$269.00
Multiple entry	up to 1825 days	\$260.00	\$89.00	10-15 business days	\$349.00



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Credit Card Authorization Form

l authorize VisaHQ.com to charge my credit card for the amount of \$						
Name on the Credit Card:						
Credit Card number:						
Exp. date:						
Credit Card Billing Address:						
Signature:						
Comments:						
Thank you! We accept all major credit cards.						