

**P60 End of Year Certificate**

**Tax year to 5 April** **2009**

**To the employee:**  
 Please keep this certificate in a safe place as **you will need it if you have to fill in a Tax Return or make a claim for Tax Credits.**  
 It also helps you check that your employer is using the correct National Insurance number and deducting the right rate of National Insurance contributions.  
**By law you are required to tell HM Revenue & Customs about any income that is not fully taxed, even if you are not sent a Tax Return.**  
 HM REVENUE & CUSTOMS

**Employee's details**

Surname **Poppins**  
 Forenames or initials **Mary**  
 National Insurance number **AB 12 11 11 D** Works/payroll number

**Pay and Income Tax details**

	Pay	Tax deducted
	£ p	£ p
In previous employment(s)		
In this employment	<b>23,643.38</b>	<b>3,640.80</b>
Total for year	<b>23,643.38</b>	<b>3,640.80</b>

*if refund mark 'R'*

**The figures marked \* should be used for your Tax Return, if you get one**

Employee's Widows & Orphans/Life Assurance contributions in this employment \*  
 Final tax code **543L**

**National Insurance contributions in this employment**

NIC table letter	Earnings up to and including the Earnings Threshold (where earnings are equal to or exceed the Lower Earnings Limit) £	Earnings above the Earnings Threshold, up to and including the Upper Earnings Limit £	Employee's contributions £ p
<b>A</b>	<b>5,436</b>	<b>18,207</b>	<b>2,002.78</b>

**Statutory payments included in the pay 'In this employment' figure above**

Statutory Maternity Pay £ p  
 Statutory Paternity Pay £ p  
 Statutory Adoption Pay £ p

**Other details**

Student Loan Deductions in this employment (whole £s only) £

**Your employer's full name and address (including postcode)**

**Mr & Mrs Jones**  
**123 High Street**  
**London**  
**SW1 1AA**

**To employee**

**Mary Poppins**  
**123 Nanny Road**  
**London**  
**N1 1AA**

Employer's PAYE reference **123 / AA123**

**Certificate by Employer/Paying Office:**  
 This form shows your total pay for Income Tax purposes in this employment for the year.  
 Any overtime, bonus, commission etc, Statutory Sick Pay, Statutory Maternity Pay, Statutory Paternity Pay or Statutory Adoption Pay is included