

OFFICE OF ADMISSION SERVICES

APPLICATION FOR ADMISSION AS A NON-DEGREE STUDENT

Instructions for non-degree applicants

An application for admission to Kingsborough Community College as a non-degree student must meet the following requirements to be considered.

1. **Education:** An applicant must submit proof of high school graduation or G.E.D. diploma or the equivalent of 24 earned college credits by submitting one of the following:
 - A. Original high school diploma or a letter sent by high school verifying date of graduation, OR
 - B. Original General Equivalency Diploma (if obtained outside New York State one must also submit the test scores), OR
 - C. Official college transcripts, OR
 - D. Original college diploma.

2. **Residency and Immigrant Status:** If an applicant is not of the United States, but wishes to be eligible for New York State resident tuition rates, the following must be submitted:
 - A. Alien registration card (If permanent resident), OR
 - B. Proof of immigrant status or pending status, AND
 - C. Proof of living in New York City / New York State for a minimum of one year prior to the start of classes.

The above is not necessary for acceptance into Kingsborough Community College but is necessary if the applicant wishes to be eligible to pay lower resident fees.

STUDENT CONTACT INFORMATION (Please Print Clearly)

Student ID / SS#: _____ - _____ - _____

Last Name: _____ MI: _____ First Name: _____

Current Address: _____ Apt. # : _____

City: _____ State: _____ Zip Code: _____ - _____

Current Phone (_____) _____ E-Mail Address: _____

Sex: Male Female Date of Birth (mm/dd/yr) ____/____/____

CITIZENSHIP AND RESIDENCY INFORMATION

How long have you lived in New York City?	Years ____ Months ____
U.S. Citizen?	YES <input type="checkbox"/> NO <input type="checkbox"/> If no, Date of Entry: Month _____ Year _____
Non-Citizen Status:	Immigrant (Permanent Resident) <input type="checkbox"/> Visitor Visa <input type="checkbox"/> Student Visa <input type="checkbox"/> Other <input type="checkbox"/>
Parents Residence:	Mother: _____ Father: _____ City State City State
Semester Applying For:	<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer
I prefer to attend:	<input type="checkbox"/> Day Session <input type="checkbox"/> Evening Session

HIGH SCHOOL/SECONDARY SCHOOL EDUCATION

Name of High School or GED Center:

Date of graduation or receipt of GED:

_____/_____/_____

City _____ State _____

TRANSFER COLLEGE INFORMATION

Name of Institution	State	Date of attendance		# of Credits	Degree
		From	To		
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

GENERAL NOTES

1. Application fees are as follows:

Undergraduate Freshmen	\$65.00
Undergraduate Transfer	\$70.00

- 2. All required documents must be submitted in order for the application to be processed. **Partial or incomplete applications will not be processed.**
- 3. Acceptance of this application does not guarantee space in a specific course.
- 4. Non-degree students may not be eligible to register for basic skills classes in Reading, Math, English or English as a Second Language.
- 5. **Non-degree students are not eligible for financial aid. The College expects bills to be paid on the date required. Non-payment of a bill will cause cancellation of your registration.**
- 6. Students with an F-1 Visa status should be aware that registration may affect their visa status.

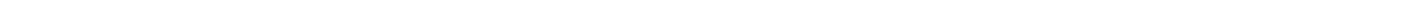
This application cannot be processed without all required documents and signature, and if required, the non-refundable application fee.

The statements made on this application are true to the best of my knowledge.
I have never previously enrolled for credit bearing courses at Kingsborough Community College.
I realize that I will not be eligible for financial aid if I enroll as a non-degree student.

Signature _____ Date ____/____/_____

Applicants who are 60 years old or who will reach their sixtieth birthday by the first day of classes may call the My Turn Office at (718) 368-5079.

Please note: Applicants who live in New York State but outside of New York City must present a current Certificate of Residency to the Bursar’s office no later than the date of registration. For a Certificate of Residency application, call the Bursar’s office at (718) 368-5416. This application should only be completed by those who wish to register for credit-bearing courses. Applicants for non-credit courses should call Continuing Education, (718) 368-5051, for the correct application.



Disclosure of the ethnic and racial information below is strictly voluntary. The information will be kept confidential and refusal to provide it will not subject the applicant to any adverse treatment.

Which category describes you best?

- Black, non-Hispanic (2)
- White, non-Hispanic (1)
- Hispanic (4)
- Asian or Pacific Islander (5)
- American Indian or Native Alaskan (6)
- Other, please specify _____

From what country or part of the world did you or your family originally come?
(Check the box next to the name of the country or part of the world with which you most identify.)

- China: Mainland (32)
- Israel (075)
- Haiti (066)
- Greece (060)
- China: Taiwan (148)
- Nigeria (113)
- Jamaica (077)
- Ireland (074)
- Hong Kong (170)
- South Africa (139)
- Panama (117)
- Italy (076)
- Korea (083)
- Colombia (033)
- Puerto Rico (185)
- Poland (122)
- India (070)
- Cuba (038)
- Trinidad (153)
- Russia (158)
- Thailand (150)
- Dominican Republic (045)
- England, Scotland, or Wales (160)
- Other, specify: _____
- Vietnam (121)
- Ecuador (046)
- Germany (056)
- The Philippines (121)
- Guyana (065)

Where were you and each of your parents born?
Check one in each column.

	YOU	MOTHER	FATHER
Born in the United States (excluding Puerto Rico or the U.S. Territories)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Born in Puerto Rico or U.S. Territories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Born outside the United States	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

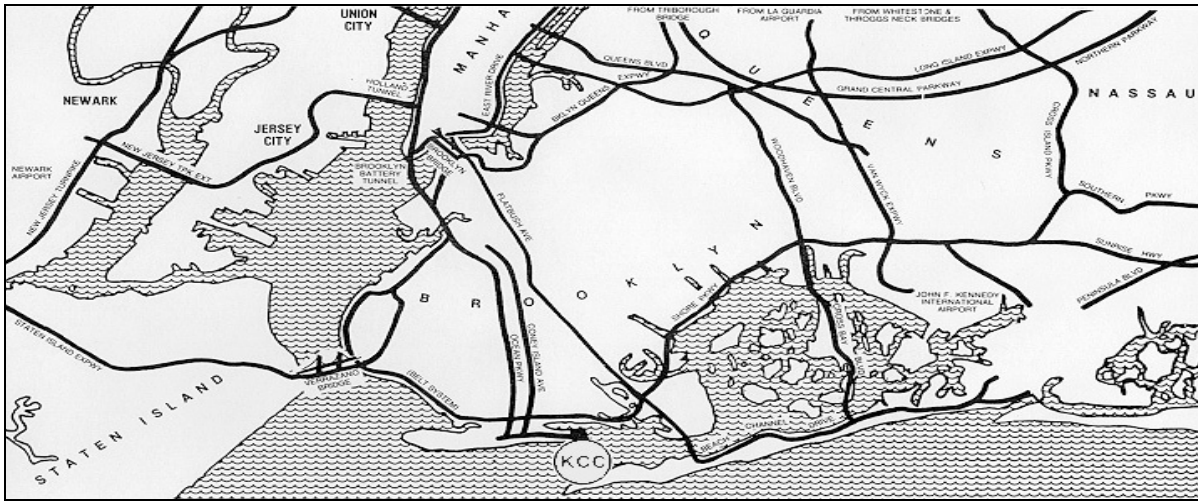
Do you speak a language other than English at home?

- Yes
- No

If yes, with which language do you feel more comfortable?

- English
- Language other than English
- Equally comfortable with both

Veteran Status: Veteran Vietnam-Era Veteran Dependent of a Veteran N/A



DIRECTIONS TO KINGSBOROUGH COMMUNITY COLLEGE

By Car:

(From Manhattan and Staten Island)

Belt Parkway eastbound to Coney Island Avenue - Exit 8 (Note: Exit 8 follows very closely upon Exit 7 and can easily be missed). Watch for the directional signs leading to the Campus. They point the way along the following route: cross Coney Island Avenue and continue along Guider Avenue to the traffic light. Turn right onto East 12th Street for one block. Turn left onto Neptune Avenue to the traffic light. Turn right at light onto Cass Place and proceed until next traffic light. Turn right onto West End Avenue. Turn left at the second traffic light onto Oriental Boulevard, which leads directly to the College.

(From Queens and Nassau)

Belt Parkway Westbound to Coney Island Avenue - Exit 8. Watch for the directional signs leading to the campus. They point the way along the following route: Turn right at exit to Voorhies Avenue. Turn right at second traffic light to Sheepshead Bay Road. At third traffic light turn right to Emmons Avenue. At second traffic light turn left onto West End Avenue. Turn left at the second traffic light to Oriental Boulevard, which leads directly to the college.

By Subway:

- **Q or Q diamond** Lines *Brighton Line*: Take the Q or Q Diamond Line to the Brighton Beach Station, then transfer to the Eastbound B1 to KCC, or take the Q or Q Diamond Line to the Sheepshead bay Station, then transfer to the B49 to KCC.
- **W** Line (West End): Take the W Line to the 25th Avenue Station, then transfer to the Eastbound B1 to KCC.
- **N** Line (Sea Beach): Take the N Line to the 86th Street Station, then transfer to the Eastbound B1 to KCC.
- **2, 3, 4 or 5** Lines: Take the 2, 3, 4 or 5 to the Franklin Avenue station, then transfer to the S Line (Franklin Shuttle) to Prospect Park Station, then transfer to the Q or Q diamond Lines; take the Q or Q diamond Line to the Brighton Beach Station, then transfer to the Eastbound B1 to KCC.
- **F** line: Take the F Line to Avenue X, then transfer to the eastbound B1 to KCC.

By Bus:

Direct to the college: Take **B1** or **B49** to last stop, Oriental Boulevard and Mackenzie Street, then walk east on Oriental Boulevard, which leads directly to the entrance of Kingsborough Community College.

- B2:** Transfer to B49 at Ocean Avenue and Avenue R.
- B3:** Transfer to B49 at Ocean Avenue at Avenue U.
- B4:** Transfer to B1 at Ocean Parkway and Neptune Avenue, or to B49 at Shore Road and Neptune Avenue.
- B6:** Transfer to B1 at 86th Street and Bay Parkway, or B49 at Ocean Avenue and Avenue J.
- B7:** Transfer to B49 at Ocean Avenue and Avenue P/Kings Highway.
- B8:** Transfer to B1 at 86th Street and 18th Avenue, or to B49 at Ocean Avenue and Foster Avenue.
- B9:** Transfer to B49 at Ocean Avenue and Avenue M.
- B11:** Transfer to B49 at Ocean Avenue and Avenue J.
- B12:** Transfer to B49 at Bedford Avenue and Clarkson Avenue.
- B16:** Transfer to B1 at Bay Ridge Avenue and Fort Hamilton Parkway.
- B25:** Transfer to B49 at Franklin and Fulton Street.
- B31:** Transfer to B49 at Ocean Avenue and Avenue R.
- B35:** Transfer to B49 at Bedford Avenue and Church Avenue.
- B36:** Transfer to B1 at Ocean Parkway and Neptune Avenue, or B49 at East 16th Street and Sheepshead Bay Road.
- B43:** Transfer to B49 at Bedford Avenue and Empire Boulevard.
- B45:** Transfer to B49 at Bedford Avenue and Saint Johns Place.
- B48:** Transfer to B49 at Franklin Avenue and Fulton Street.
- B68:** Transfer to B1 at Brighton Beach Avenue and Coney Island Avenue.
- B82:** Transfer to B1 at 86th Street and Bay Parkway, or B49 at Ocean Avenue and Avenue P/Kings Highway.

