



Student Information Release Form

In accordance with the Family Education Rights & Privacy Act (FERPA)

Subject to certain exceptions set forth in the Federal Family Education Rights and Privacy Act (FERPA) of 1974, Pima Community College will not provide personally identifiable student information (including but not limited to grades, billing, tuition and fees assessments, financial aid and other student records) to third parties absent the student's consent. Third parties include parents, spouses and third-party sponsors.

You (the student) may grant Pima Community College permission to release certain information to a third party by submitting this form. A separate form must be submitted for each person to whom you wish to grant access to your records. Any records will be provided only upon request by the third party – they will not be sent automatically by Pima Community College.

Student Information	
NAME (LAST, FIRST)	STUDENT ID NUMBER
ADDRESS (STREET, CITY, STATE, ZIP)	PHONE NUMBER

Third-party Designee	
NAME (LAST, FIRST) or AGENCY and RELATION TO STUDENT	PHONE NUMBER
ADDRESS (STREET, CITY, STATE, ZIP)	EMAIL ADDRESS

Information Types Allowed (Check one or more of the boxes below to grant authorization):

- Grades/GPA, registration, academic performance/standing, class schedule, transcripts and/or enrollment information
- Financial aid awards, application data, disbursements, eligibility and/or financial aid satisfactory academic progress
 - The third-party individual or agency will be asked to provide the following personal security password: _____
- Finance-related records, including billing statements, charges , credits, payments and past due amounts
- Other (specify) _____

Certification

By signing below, I consent to the release of the personally identifiable student information specified above to the individual listed above.

This consent shall remain in effect through (choose one):

- Entire duration of enrollment with Pima Community College
- Academic Year (specify): _____

STUDENT SIGNATURE	DATE

Submit to any Campus Student Services Center, District Financial Aid and/or Office of the Registrar. To revoke a previous Student Information Release submit written request to the applicable office(s).

Office Use Only:

Staff Name:	Noted in SPACMNT (FER)
Date Received:	Noted in RHACOMM (FERPA)

Route to Registrar, Student Accounts and/or FA office as necessary