



PARKING DECAL REFUND REQUEST

The following information is required by the IRS in order to issue any monies for a parking decal refund.

Requirements for refund authorization:

- 1. Verification of separation of an employee or student status or sale of vehicle with proper documentation.
- 2. Return of all current year decal remnants.

No refund will be given on purchase of additional \$11.00 decal(s) -OR- when all decal(s) remnants not returned -OR- decals paid by payroll deduction.

Refundable amount is determined by the date the decal is returned and the refund schedule listed in the SIUC Motor Vehicle Regulations.

PLEASE PRINT (All Fields Required)

Name: Last First MI

Mailing Address

City State Zip Code

SSN # Student or Employee

SIUC DAWG TAG # AIS Employee #

Decal #'s

Date Form & Decal Remnants Returned to Parking Division 

Office Use: All Decal Remnants Returned All POS Forms Attached

Number of current year decals purchased by customer _____

Clerk: One of the following verification types must be selected

- Graduation Requirements Letter
- Employee Resignation Form
- Withdrawal from SIUC Form
- Notarized Sale of Vehicle Letter

Clerk _____

Date _____