2012-2013 QUALITY ASSURANCE VERIFICATION WORKSHEET DEPENDENT STUDENT

Your 2012–2013 Free Application for Federal Student Aid (FAFSA) has been selected for a process called Quality Assurance Verification. The VCU Office of Financial Aid will compare the information from your FAFSA with signed copies of your and your parent(s)' 2011 IRS Tax Return Transcripts or Federal income tax returns. If there are differences between your application information and your financial documents, our office may need to make corrections electronically. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the VCU Office of Financial Aid. We can NOT accept a Tax Account Transcript.

What you should do:

Request a Tax Return Transcript from the IRS at www.IRS.gov or call 1-800-908-9946. You can also make a paper request by completing IRS Form 4506T.

OR

Collect your and your parents' signed 2011 Federal income tax returns.

- 2. Complete and sign this worksheet you and at least one parent.
- 3. Fax or mail the completed worksheet, 2011 tax forms, and any other requested documents.

A. STUDENT INFORMATION

Student's Last Name	Student's First Name	Student's M.I.	VCU Student ID Number
Student's Street Address (in	clude apt. no.)		Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Num	nber (include area code)		Student's Alternate or Cell Phone Number

B. FAMILY HOUSEHOLD INFORMATION

List all the people in your parent(s) household. Include yourself and,

- Your parent(s) including a (stepparent) even if you do not live with your parent(s).
- Your parent(s) other children if your parent(s) will provide more than half of their support from July 1, 2012, through June 30, 2013, or if the other children would be required to provide parental information if they were completing a FAFSA for 2012–2013. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) AND your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2013.

Include the name of the college for any household member, except a parent, who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2012, and June 30, 2013.

Full Name	Age	Relationship	College	Will be Enrolled at
		To Student		Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self		

. STU	JDENT'S 2011 FEDERAL INCOME TAX RETURN AND INC	OME INFORMATION	
1.	Check only one box below.		
	Check here if you used the IRS Data Retrieval Tool in FA information was transferred and unchanged. (<i>The VCU Office transferred into the student's FAFSA to complete the verification p</i>	of Financial aid will use the	
	☐ Check here if you are attaching a 2011 IRS Tax Return T return.	ranscript or a signed copy	of your 2011 Federal ta
	☐ Check here if you will not file and are not required to file	a 2011 Federal tax return.	
	Check here if a 2011 IRS Tax Return Transcript or signed submitted on (date). Ve transcript or signed copy of your 2011 Federal tax return has	rification cannot be comple	
	☐ Check here if you were not employed and had no income	e earned from work for 201	1.
inc if tl	If you did not file and are not required to file a 2011 income ta ome received in 2011. Attach copies of all 2011 IRS W-2 formey did not issue an IRS W-2 form. If more space is needed, amber listed at the top.	ns issued by employers. Li	st every employer even
	Employer's Name	2011 Amount Earned	IRS W-2 Attached?
	RENT(s)' 2011 FEDERAL INCOME TAX RETURN AND IN Check only one box below. Check here if your parents' have used the IRS Data Retriction IRS income information into the FAFSA and it was not change information transferred into the student's FAFSA to complete the	eval Tool in FAFSA on the ged. (<i>The VCU Office of Fina</i>	
	Check here if you are attaching your parent(s) 2011 IRS parents' 2011 Federal tax return.	1	signed copy of your
	☐ Check here if your parent(s) will not file and are not requ	ired to file a 2011 Federal	tax return.
	Check here if a 2011 IRS Tax Return Transcript or signed will be submitted on (datax transcript or signed copy of your 2011 Federal tax return	e). Verification cannot be	completed until the IRS
	☐ Check here if your parent(s) were not employed and had	no income earned from wo	ork for 2011.
2. pai em	If your parent(s) did not file and are not required to file a 2011 rent(s) employer(s) and any income they received in 2011. At ployers. List every employer even if they did not issue an IRS	Federal income tax return tach copies of all 2011 IRS W-2 form.	list below your 3 W-2 forms issued by
	Employer's Name	2011 Amount Earned	IRS W-2 Attached?
L			1

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Name Last

First

VCU Student Number



Student	Y DO NOT APPLY. FAFSA Question	#43 and #91	Parent(s)
	Child support paid because of divorce or sepa requirement.	aration or as a result of a legal	\$
6	, , , , , , , , , , , , , , , , , , , ,	ucation Credits (American Opportunity, Hope or Lifetime Learning tax credits). 5 Form 1040 – line 49, line 66 or 1040 A- line 31, line 40.	
	Taxable earnings from need-based employment study and need-based employment portions of	ent programs, such as Federal Work-	\$
	Taxable student grant and scholarship aid repincome. Includes AmeriCorps benefits as well fellowships and assistantships.		\$
3	Combat pay or special combat pay. Only enter included in your adjusted gross income. Do		\$
,	Earnings from work under a cooperative educ	cation program offered by a college.	\$
	earnings). W2 forms in Boxes 12a through 12d, codes D,E,F,G, H and S.		
Student	FAFSA Questions #44 and Question #92 Payments to tax-deferred pension and savings plans (paid directly or withheld from		Parent(s)
	Child support received for any of your children. Don't include foster care or adoption payments.		
		n. Don't include foster care or adoption	\$
8	payments. Housing, food and other living allowances pai others (including cash payments and cash value)	d to members of the military, clergy and lue of benefits).	\$
\$	payments. Housing, food and other living allowances pai	d to members of the military, clergy and lue of benefits). ability, Death Pension, or Dependency &	
\$ \$	payments. Housing, food and other living allowances pai others (including cash payments and cash val Veteran's noneducation benefits such as Disa Indemnity Compensation (DIC) and/or VA Edi Other untaxed income not reported such as walso include the first-time homebuyer tax cred	d to members of the military, clergy and lue of benefits). ability, Death Pension, or Dependency & ucational Work-Study allowances. vorkers' compensation, disability, etc.	\$ \$
☐ Food Stamps (SNA ☐ TANF	payments. Housing, food and other living allowances pai others (including cash payments and cash val Veteran's noneducation benefits such as Disa Indemnity Compensation (DIC) and/or VA Edition Other untaxed income not reported such as well as we	d to members of the military, clergy and lue of benefits). ability, Death Pension, or Dependency & ucational Work-Study allowances. vorkers' compensation, disability, etc. dit from IRS Form 1040 – line 67. efits from any of the following federal bor Reduced Lunch	\$ \$
\$ In 2010 or 2011 did yo Food Stamps (SNA	payments. Housing, food and other living allowances pai others (including cash payments and cash val Veteran's noneducation benefits such as Disa Indemnity Compensation (DIC) and/or VA Edit Other untaxed income not reported such as walso include the first-time homebuyer tax cred or anyone in your household receive benefits anyone in your household receive benefits any or anyone in your household receive benefits any or anyone in AFDC	d to members of the military, clergy and lue of benefits). ability, Death Pension, or Dependency & ucational Work-Study allowances. vorkers' compensation, disability, etc. dit from IRS Form 1040 – line 67. efits from any of the following federal bor Reduced Lunch	\$ \$
\$ In 2010 or 2011 did yo Food Stamps (SNA TANF *Note – You may be a G. CERTIFICAT Each person s information re	payments. Housing, food and other living allowances paid others (including cash payments and cash value veteran's noneducation benefits such as Disa Indemnity Compensation (DIC) and/or VA Edit Other untaxed income not reported such as well Also include the first-time homebuyer tax crediture anyone in your household receive benefits any househ	d to members of the military, clergy and lue of benefits). ability, Death Pension, or Dependency & ucational Work-Study allowances. vorkers' compensation, disability, etc. dit from IRS Form 1040 – line 67. efits from any of the following federal bor Reduced Lunch	\$ \$ senefits prog
In 2010 or 2011 did you Food Stamps (SNA TANF *Note – You may be a Each person s information re The student an	payments. Housing, food and other living allowances paid others (including cash payments and cash valideters) Veteran's noneducation benefits such as Disa Indemnity Compensation (DIC) and/or VA Edit Other untaxed income not reported such as we have also include the first-time homebuyer tax credits or anyone in your household receive benefits and or anyone in your household receive benefits and the supplemental Security Income Free complete to submit documentation of calendar year arrion and Signatures igning this worksheet certifies that all of the exported on it is complete and correct. Indicate the supplemental sign and date.	d to members of the military, clergy and lue of benefits). ability, Death Pension, or Dependency & ucational Work-Study allowances. vorkers' compensation, disability, etc. dit from IRS Form 1040 – line 67. efits from any of the following federal to be reduced Lunch 2010 and 2011 benefits received. WARNING: If you purposely give false of information on this worksheet, you may sentenced to jail, or both.	\$ \$ senefits prog
\$ In 2010 or 2011 did yo Food Stamps (SNA TANF *Note – You may be a G. CERTIFICAT Each person s information re	payments. Housing, food and other living allowances paid others (including cash payments and cash valideters) Veteran's noneducation benefits such as Disa Indemnity Compensation (DIC) and/or VA Edit Other untaxed income not reported such as we have also include the first-time homebuyer tax credits or anyone in your household receive benefits and or anyone in your household receive benefits and the supplemental Security Income Free complete to submit documentation of calendar year arrion and Signatures igning this worksheet certifies that all of the exported on it is complete and correct. Indicate the supplemental sign and date.	d to members of the military, clergy and lue of benefits). ability, Death Pension, or Dependency & ucational Work-Study allowances. vorkers' compensation, disability, etc. dit from IRS Form 1040 – line 67. efits from any of the following federal bor Reduced Lunch 2010 and 2011 benefits received. WARNING: If you purposely give false of information on this worksheet, you may	\$ \$ senefits proc

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