



**New York Institute of Technology
School of Education
School Counseling Program**

**UPDATE YOUR POST-SECONDARY SKILLS AND EXPERTISE WHILE ATTENDING THE NYSSCA CONFERENCE!
NYSSCA and NYIT Offer You an Opportunity to EARN 3 Graduate Credits or CEU units while Attending the
NYSSCA Conference at the Albany Marriott in Albany, November 8-10, 2012**

Learn how to help students leave school with the preparation necessary to choose from a wide variety of developmentally appropriate options through a hybrid (face to face and online) delivery system. You will attend a specific conference strand on transitions and post-secondary opportunities, complete the remaining assignments by December 10, and enhance your skills and process knowledge in this course.

COURSE DESCRIPTION

Post Secondary Transitions and College Counseling

EDCO-671

This course will provide school counselors with the knowledge and skills to help students leave school with the academic preparation essential to choose from a wide range of post secondary options, including college. The course will focus on academic developmental needs of students as they transition from elementary to middle school, from middle school to high school and from high school to quality post secondary options and opportunities. Discussions will include a focus on college counseling to prepare students for college, equity and access to equal education opportunities, pre-college guidance and counseling programs, post secondary and college search, college entrance testing, scholarships and financial aid, preparing letters of recommendation, post secondary college admissions review, ethics in the admissions process, and preparing students for the transition after high school. No prerequisites.

Our Instructor:

We are pleased to announce that our instructor for this course is Robert Bardwell who has been a professional school counselor for 19 years. He currently is a school counselor as well as the Director of Guidance and Student Support Services at Monson High School in Monson, Massachusetts. Bob is the Professional Interest Network (PIN) Specialist for the American School Counselor Association (ASCA) in the area of college admission counseling, a former ASCA Secondary Level Vice President and is a Past President of the Massachusetts School Counselors Association (MASCA) as well as a former Advocacy Chair for MASCA. He is a Past-President of the New England Association for College Admission Counseling (NEACAC) and has served the National Association for College Admission Counseling (NACAC) as both an Assembly Delegate and chair of its Ad Hoc Committee on graduate coursework.

Bob received his bachelor's degree from Springfield College (MA), his M.Ed. from the University of Massachusetts, Amherst and his C.A.G.S. from American International College (MA). In addition to his counseling duties, he is an adjunct professor at Springfield College, Westfield State University and Suffolk University, teaching both school counseling and college admission counseling courses for aspiring school counselors. He has published numerous articles and presented at over 20 national conferences around the country and in 10 states addressing school counseling and college admission counseling topics. He can be reached at bardwellr@monsonschools.com.

Schedule: Thursday, Nov. 8 Pre-Conference full day class. Additionally you will receive a “map” of the workshop sessions on Friday and Saturday that are aligned with the College and Career Readiness topics for you to attend on related topics. Class will meet again on Saturday afternoon from 2pm to 4pm.

Face to face instruction during the conference hours ~ 18

Field Experience Hours ~ 10

On line hours ~ 10

On-Line Components: Developmental transition & post-secondary counseling theory, principles, and practices are presented through online sessions, PowerPoint presentations, online discussion forums, and teleconferences and supplemented with hands-on field experiences activities. Threaded discussion groups, blogs, e-mail and/or list serves will allow the participants to communicate and interact, adding a share and exchange component to the discussion. The online components will be mostly asynchronous and you will work at your own pace; during the conference sessions the class will identify one or two evenings to meet as a group for an online discussion via Eluminate (you will need a webcam) and/or teleconference.

The syllabus and book list will be available after registration during the week of October 22nd.

New York Institute of Technology’s (NYIT) Masters of Science in School Counseling is a registered degree with NYSED; NYIT is accredited by Middle States; and, the NYIT School of Education is accredited by NCATE. This course can be applied to provisional or permanent certification.

Face to Face Class Schedule:

Thursday, November 8	9 AM to 4 PM
Friday, November 9	9 AM to 5:30 PM
Saturday, November 10	9 AM to 12:30, 2 PM to 4 PM

(You will receive a conference schedule for related workshop times and locations)

Course Registration—deadline, October 19, 2012.

For Graduate course or CEU registration materials call: 212 261-1529.

Due at registration:

\$1050 plus \$5 (insurance) for 3 graduate credits or \$375 for 3.5 CEUs

These tuition costs are in addition to conference registration fees. Please see the Conference Registration form for conference details and registration fees.

Note: Graduate students and district employees should confirm in advance that their graduate school program and/or school district will accept these graduate credits for transfer credit or salary increment credit prior to registering for the course.



NEW YORK INSTITUTE OF TECHNOLOGY

FAQ

New York Institute of Technology's (NYIT) Masters of Science in School Counseling is a registered degree with NYSED; NYIT is accredited by Middle States; and, the NYIT School of Education is accredited by NCATE. Both the Manhattan Campus and the Old Westbury Campus are registered with NYSED for the Masters Degree in School Counseling.

COURSE DESCRIPTION: EDCO-671 Post Secondary Transitions and College Counseling

This course will provide school counselors with the knowledge and skills to help students leave school with the academic preparation essential to choose from a wide range of post secondary options, including college. The course will focus on academic developmental needs of students as they transition from elementary to middle school, from middle school to high school and from high school to quality post secondary options and opportunities. Discussions will include a focus on college counseling to prepare students for college, equity and access to equal education opportunities, pre-college guidance and counseling programs, post secondary and college search, college entrance testing, scholarships and financial aid, preparing letters of recommendation, post secondary college admissions review, ethics in the admissions process, and preparing students for the transition after high school. No prerequisites.

FACE TO FACE INSTRUCTION: 18 hours during the conference

FIELD EXPERIENCE HOURS: 10 hours between November 12th and December 10th Several of your assignments will require you to gather your data in a school setting working with school counselors and/or your colleagues.

ON-LINE COMPONENTS: 10 hours between November 12th and December 10th . Developmental transition & post-secondary counseling theory, principles, and practices are presented through online sessions, PowerPoint presentations, online discussion forums, and teleconferences and supplemented with hands-on field experiences. Threaded discussion groups, chat rooms, and e-mail allow the participants to communicate and interact, adding a share and exchange component to the discussion. . The online components will be mostly asynchronous and you will work at your own pace; during the conference sessions the class will identify one evening to meet as a group for an online discussion via Eluminate (you will need a webcam) and/or teleconference. .

SCHEDULE: Thursday, November 8th is the Pre-Conference full day class. Additionally you will receive a “map” of the breakout sessions that are aligned with Post-Secondary Opportunities and College Counseling for you to choose from for specific course topics. The final session will take place on November 10th and conclude at 4pm.

Suggested On-Line/Field Experience Schedule

week of Nov. 12	4 hours
week of Nov 19	4 hours
*week of Nov. 26	4 hours
week of Dec. 3	4 hours
week of Dec. 10	4 hours

*on line class discussion – date(s) to be selected.

Face to Face Class Schedule:

Class Schedule:

Thursday, November 8	9 AM to 4 PM	6.5 hours
Friday, November 9	9 AM to 5:30 PM	6 hours
Saturday, November 10	9 AM to 12:30, 2 PM to 4 PM	5.5 hours

Contact Hours: 18 face to face; 20 on line/field experience Total Class Hours: 38

SYLLABUS/TEXTBOOK READINGS: Available October 22

ADVANCE PREPARATION: As you as your registration is cleared at NYIT, you will be sent a your student number which you will need to set up your BlackBoard account to access the website, the syllabus, and a breakdown of the assignments that can be completed in advance of the class meeting on November 8. Access to the BlackBoard site is available only after you are officially registered in the class. Access will begin the week of October 22 and will host all course resources and additional readings, templates for the assignments, the discussion board questions, and additional announcements and information to guide you through the remaining on-line course hours.

ADVANCE ASSIGNMENTS: You will be assigned readings in advance to help you get started on the coursework and best prepare you for the 3 days we have together. A summary of assignments and due days will be sent to you at the time of registration.

FIELD EXPERIENCE AND ONLINE COMPONENTS: Our intention for the field experience and the online portion of the course is for participants to apply the knowledge acquired from the pre conference readings, the 'lecture' portion of the course, and the various breakout sessions that you attend into practice. The field experience activities include specific experiences to help you ensure all of your students are college and career ready.

REGISTRATION**How do register for the conference AND the graduate course?**

Graduate course registration is 2 steps.

1. Register with NYSSCA as per the conference registration form. For additional information please contact: Info@NYSSCA.ORG
2. Contact Kathleen Myles , staff associate at NYIT 212 261-1529 or kmyles@nyit.edu for an express/non matric registration form. Tuition payment is \$1050 plus \$5 for insurance for 3 credits for a total of \$1055. When the form is returned to NYIT with payment, your application will be processed and you will be assigned a student number and will have access to the BlackBoard website. Additionally, the syllabus will be sent to you electronically.

CEU OPTION

If you are taking the course to earn CEUs, you can register using the same phone number (212-261-1529). The cost is \$325 for 3.5 CEU's is due at the time of course registration. You will use a specific NYIT CEU registration form.

QUESTIONS?

IF I AM A GRADUATE STUDENT, DO I NEED APPROVAL FROM MY MASTERS PROGRAM TO TAKE THIS COURSE? OR IF I AM EMPLOYED IN A SCHOOL DISTRICT, DO I NEED TO GET PRIOR APPROVAL TO REGISTER?

Graduate students and district employees should confirm in advance that their graduate school program and/or school district will accept these graduate credits for transfer credit or salary increment credit **prior** to registering for the course.

CAN THIS COURSE BE USED FOR PROVISIONAL OR PERMANENT CERTIFICATION?

You can use the 3 credits earned from this course towards the 12 additional credits for your permanent certification. EDCO-671 , is part of the New York Institute of Technology, School Counselor Education Program. The masters degree registered by the New York State Department of Education.

REMEMBER: NYIT cannot recommend you for permanent certification. Institutional recommendations are for Provisional certification after the masters is completed. No institution can recommend **UNLESS** you take the full 60 credits at the same college/university.

If you are not currently in a master's degree program, you will file for permanent certification through the university you are enrolled in, through BOCES, or directly through TEACH on the NYSDOE website

Conference Registration Form Follows:



NYSSCA

NEW YORK STATE SCHOOL COUNSELOR ASSOCIATION

ANNUAL CONFERENCE: November 9-10, 2012

"School Counselors: Preparing Today's Students to be Tomorrow's Leaders"

Albany Marriott Hotel, 189 Wolf Road · Albany, New York 12205

PLEASE PRINT CLEARLY!

- One registration form *per person*. This form must be accompanied by full payment or purchase order.

FIRST NAME _____ LAST NAME _____

Email address _____ Telephone: (include area code) _____
(Required for confirmation)

► PREFERRED mailing address: ☐ School/Work (Include school name) ☐ Home

■ If work: School: _____

■ Street address: _____

■ City/town: _____ State: _____ ZIP: _____ Region/County: _____

► Position Title: _____

► ☐ Elementary ☐ Middle School ☐ High School ☐ Administrator ☐ Director ☐ Grad Student ☐ Counselor Educator

► Are you currently a NYSSCA Member?* ☐ Yes ☐ No ► ASCA Member? ☐ Yes ☐ No

*NYSSCA Membership must be current through November 2012 to qualify for membership rate.

► Are you a first time conference attendee? ☐ Yes ☐ No

CHECK ONE CONFERENCE TYPE and/or ONE PRE-CONFERENCE TYPE

Registration includes: Friday and Saturday breakfast and lunch and conference materials	hotel registration is separate	NYSSCA Member	Non-Member	Graduate Student <i>Includes 1 year membership</i>
Early Bird Registration Postmarked by 10/11/12		<input type="checkbox"/> \$225.00	<input type="checkbox"/> \$275.00 <i>Includes 1 year membership</i>	<input type="checkbox"/> \$200.00 <i>Includes 1 year membership</i>
Regular/On-Site Registration		<input type="checkbox"/> \$250.00	<input type="checkbox"/> \$300.00 <i>Includes 1 year membership</i>	<input type="checkbox"/> \$225.00 <i>Includes 1 year membership</i>
Friday Only		<input type="checkbox"/> \$170.00	<input type="checkbox"/> \$220.00	<input type="checkbox"/> \$150.00
Saturday Only		<input type="checkbox"/> \$145.00	<input type="checkbox"/> \$195.00	<input type="checkbox"/> \$125.00
**NYSSCA/NYIT Course Early Bird PM by 10/11/12	Does NOT include NYIT Tuition. See enclosed flyer.	<input type="checkbox"/> \$300.00	<input type="checkbox"/> \$350.00 <i>Includes 1 year membership</i>	xxxxxx
**NYSSCA/NYIT Course	Does NOT include NYIT Tuition. See enclosed flyer.	<input type="checkbox"/> \$325.00	<input type="checkbox"/> \$375.00 <i>Includes 1 year membership</i>	xxxxxx
Thursday Pre-Conference Early Bird PM by 10/11/12	College Counseling Workshop <i>Includes College Tours</i>	<input type="checkbox"/> \$95.00	<input type="checkbox"/> \$145.00 <i>Includes 1 year membership</i>	xxxxxx
Thursday Pre-Conference	College Counseling Workshop <i>Includes College Tours</i>	<input type="checkbox"/> \$120.00	<input type="checkbox"/> \$170.00 <i>Includes 1 year membership</i>	xxxxxx

Graduate School: _____ Advisor's Signature _____

Volunteers

☐ \$125.00 for conference APPROVED ONLY

TOTAL PAYMENT ENCLOSED \$ _____ Check # _____ P.O. # _____

- Checks and purchase orders must be payable to NYSSCA.
- Mail completed registration form with full payment by check OR *authorized* purchase order to:
NYSSCA; P.O. Box 217; Leicester, New York 14481: Attention Registration Chair
- No refunds unless requested in writing prior to 11/01/2012. You may substitute a colleague by 11/08/2012.
- Conference and hotel information at www.nyssca.org and www.marriott.com/hotels/travel/albny-albany-marriott/
- Make room reservations directly with the Albany Marriott Hotel (800) 443-8952
- Send registration questions to: info@nyssca.org
- *Check your membership renewal date when signing in on our website OR email inquiries to membership@nyssca.org