



Important: Please read this form, and any information sent with it, completely before proceeding.

I am (we are) an individual (husband-and-wife team) and hereby request permission to operate my (our) Shaklee business under the trade name listed below.

We, the undersigned, each having an accepted Member Application on file with Shaklee, have formed a General Partnership for the purpose of engaging and conducting a Shaklee business, as outlined in Chapter 8 of the Statement of Privileges and Responsibilities of Shaklee Family Members (P&R). We have complied with all laws and regulations concerning conducting business in a name other than our own. As General Partners, we agree to actively participate in the management of this partnership and all acts by any partner in the name of the partnership are binding on all.

Note: For a Corporation, you must use a Corporate Distributor Application.

Required information: please print or type.

Sole Proprietorship (DBA) General Partnership*

Street Address	Area Code	Phone Number
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City

Province

Postal Code

By signing this application, we represent that we have read and understood the information on this form and the instructions, and that we have complied with all applicable federal, provincial and local laws. We agree that we comply with the P&R in its current form and as amended from time to time.

Print Name (Primary)

Signature (Primary)

Print Name

Signature

Print Name

Signature

Print Name

Signature

Mail to: Shaklee Canada Inc.
3100 Harvester Road, Unit 7
Burlington, ON
L7N 3W8

Include: This form and

- ☐ \$50 cheque for administrative costs
- ☐ PAPP will be debited for \$50 to cover administrative costs

*To make certain your chosen name is not in use by another Distributor, check with Field Support before applying for a Partnership or DBA.



Instructions for Completing this Form

Before completing this form:

Choosing a Name: The name you select for your Sole Proprietorship (DBA) or General Partnership:

- May not be similar to an existing Distributorship name
- May not imply other types or forms of businesses (e.g., Smith's Investment Group)
- May not use the trade name "Shaklee"
- May not imply or make improper health or other claims

The following are examples of acceptable names: Valley Enterprises, Jones Company, Gomez Associates, Clark & Clark. Shaklee may reject a name if it is a duplicate or is deemed objectionable or any reason. There may be provincial or local laws or regulations concerning conducting a business in a name other than your own. For example, you may be required to file a fictitious business name statement.

Check the appropriate box (Sole Proprietorship [DBA] or General Partnership) and complete this form.

Fill in your **Sole Proprietorship (DBA) or General Partnership** as it appears on your CRA Notice of Business Number letter. The combination of your Partnership Name and Business Number used with Shaklee must match exactly with your CRA records.

Additional Partner Name and Signature would include the names of all the partners who signed your personal partnership agreement; you may use extra paper if necessary. All partners in a Shaklee General Partnership must also be current Shaklee Family Members.

Shaklee Incentive Program Requirements: In general, if two more Business Leaders form a Combined Distributorship, limitations for any Shaklee incentive program placed on any prospective members of the Combined Distributorship prior to the combination will be placed on all members after the combination, and no limitations will be removed by means of the combination of distributorship.

Convention Information: Only two members per team can qualify for a Shaklee Convention. If one team, while operating as an individual distributorship, has participated in a convention or other event that is limited to one-time attendance, no allowance will be made for the team that has not attended such a convention or event once the Combined Distributorship is formed.

Dissolution of Combined Distributorships: Requests for dissolution of Combined Distributorships must be submitted on a Dissolution of Combined Distributorship form obtainable from the business library at the Shaklee.ca Member Centre or Field Support.

Fee: \$50 administrative cost.

After your Sole Proprietorship (DBA) or General Partnership has been processed:

Shaklee Records: Shaklee records will list your distributorship under the Sole Proprietorship (DBA), General Partnership, or name as shown on this form.

Reporting Any Mismatches or Changes in Required Information: Changes in required information must be reported to Shaklee. If the information on file with Shaklee is incorrect, Shaklee may be required to withhold income from your bonus payments.