LETTER OF EVALUATION GRADUATE STUDIES



Please type or print all information requested in this box before submitting the reference to a potential respondent. If you are applying to a graduate program that requires a discursive letter, please request that the respondent attach this form to his/her letter. Social Security Applicant's Name: _ Number ____/___/____ First Middle Other Names Under Which Records May Be Listed: Birthdate Month/Day/Year Address: State I have applied to____ ____ for the _____ Indicate term and year Indicate degree and program I waive* my right to review this letter of recommendation. I **do not waive*** my right to review this letter of recommendation. Signature of Applicant Date * In accordance with the Family Educational Rights and Privacy Act of 1974, it is a student's right to inspect and review confidential letters and statements unless the student expressly waives that right. Respondent's Name (please print): ______ Phone: _____ Position/Title: Institution or Organization:_____ Address:___ Date Signature of Respondent I have known the applicant as an undergraduate student graduate student other 1. I have known the applicant for a period of ______ years and/or _____ months. 2. ☐ adviser ☐ teacher ☐ department chair ☐ employer ☐ other _____ 3. I have served as applicant's

To the Respondent: In the rating scales below, please describe the applicant by checking the box that most nearly represents your evaluation. Compare the applicant, on each item, with a representative group of students who have had approximately the same amount of experience and training as the applicant.	No Basis for Judgement	Below Average	age	75	Excellent (top 4 to 10%)	Outstanding (top 1 to 3 %)
Applicant's Academic Ability:	No E Judg	Belo	Average	Good	Exce (top	Outs (top
4. Degree of mastery of the fundamental knowledge in applicant's general field:						
5. Knowledge of and ability to use basic laboratory techniques:						
6. Knowledge of and ability to use computers:						
7. Ability to express self in speech and in writing:						
8. Self-reliance and independence:						
9. Motivation toward a successful, productive career:						
10. Emotional stability and maturity:						
11. Possession of a fertile imagination and originality:						
 13. Recommendation: (a.) I recommend the applicant without reservation. (b.) I recommend the applicant with some reservation. (c.) I cannot recommend the applicant for graduate work at this time. If you have checked (b.) or (c.) please elaborate. 						
14. Please comment on the applicant's qualifications for this program of study. If the applicant has applied admission to graduate study in the College of Education and Human Development at the University of L tion of this individual's personal and/or professional qualities that would indicate success as a teacher. (ouisville,	we wou	ıld appı	reciate	your eva	alua-
Degrandant's Name						
Respondent's Name:				Midd	le	
Please mail to: Graduate Admissions University of Louisville						

Louisville, Kentucky 40292