



Girl Scouts.

GIRL SCOUT COUNCIL OF THE NATION'S CAPITAL
VOLUNTEER APPOINTMENT LETTER
FOR TROOP ORGANIZER



Girl Scouts.

Having successfully met the position qualifications, \_\_\_\_\_ is appointed to the position of troop organizer for the period of \_\_\_\_\_ to \_\_\_\_\_. The volunteer agrees to fulfill the role, duties, and responsibilities of the position with accountability to the service unit manager, field director, and area manager.

ROLE: Recruit girls and adults, organize and reorganize troops/groups within the service unit (SU) in consultation with the service unit manager (SUM) and/or field director

Table with 3 columns: Duties and Responsibilities, On-Target Yes, On-Target No. Rows include: Recruit and organize troops/groups, Juliettes, individually registered adults, and resource volunteers; Promptly place girls and adults; Link newly recruited volunteers with appropriate training events; Help recruit troop committee to insure parent involvement; Work with the registrar in maintaining a current record of troops/groups, Juliettes, individually registered adults, and resource volunteers within the SU; Support efforts to recruit and place girls from unserved and underserved areas of the SU; Participate as a member of the SU team; Advise SUM of problems and concerns.

Table with 3 columns: Qualifications, On Target Yes, On Target No. Rows include: Register as an adult member of the Girl Scouts of the USA Date:; Complete the Volunteer Position Application process Date:; Accept and adhere to the purpose and principles of Girl Scouting; Show a willingness to work with diverse groups with varying lifestyles and cultures in a positive manner; Recognize, understand, accept, interpret, and support all council goals, policies, guidelines and objectives, including the Human Relations Policy Statement; Complete required training Date:; Owe no outstanding debts to the council; Demonstrate planning and organizational skills; Demonstrate an ability to speak before groups and to market involvement in the Girl Scout movement to girls and adults; Maintains a knowledge of troop organization according to Girl Scout Council of the Nation's Capital guidelines.

I, \_\_\_\_\_, troop organizer, agree to fulfill the duties and responsibilities as listed above and have met or will meet all qualifications as listed. I understand that failure to fulfill these responsibilities and/or qualifications could result in my not being re-appointed and/or dismissal from this position.

Signature Date Number of Years in Position Date of Review Initials

Signature Service Unit Manager Date Date of Review Initials

The back of this form may be used to expand on the duties and responsibilities of this position and or the volunteer's role in meeting them.