

# ***Article 81 Training for Lay Guardians***

## ***Court-Approved Training for Non-professionals***

*Conducted by the Guardian Assistance Network of the Unified Court System of New York\**

***Space is limited and open only to individuals in the process of obtaining guardianship.***

***Pre-registration is required and open to non-professional guardians only.***

***The training session is offered free of charge***

All training sessions are held from 1 – 4:30 PM

Kings County Supreme Court

360 Adams Street

Brooklyn, NY 11201

**2014**

**Thursday, October 23\***

***\*Please note change of date from previously published schedules***

### ***This training will include:***

- How to begin your work as a newly-appointed guardian
- What are your responsibilities as a personal needs and/or property management guardian
- How to fulfill the compliance requirements including writing and filing of the initial, annual, and final reports
- How to find resource information that will be helpful to you in your guardianship duties

### ***Participants who attend the entire training will receive:***

- A manual specifically written for lay guardians.
- A certificate of attendance that satisfies the training requirement under §81.39(b)

***If interested, please complete the attached registration form and return.***

Guardian Assistance Network (GAN)

360 Adams Street

Brooklyn, NY 11201

Telephone: 347-296-1948    Fax: 718-643-7806    E-mail: [GAN@courts.state.ny.us](mailto:GAN@courts.state.ny.us)

**Directions by car:** The court facilities are located in downtown Brooklyn. From Brooklyn, Queens or Staten Island, take BQE to Atlantic Ave. Exit. From the Bronx or Manhattan, take the Brooklyn Bridge which leads directly into Adams St. There is no on-site parking. Street parking is very limited so it may be necessary to find a garage parking facility.

**Directions by public transportation:** Subway: M, N, R to Court St.; 2, 3, 4, 5 to Borough Hall; A, C, F to Jay St. /Boro Hall; Bus: Numerous buses stop in the vicinity of the courts. For the number of the bus and the location of the bus stop nearest the building you wish to reach, call the MTA at (718) 330-1234.

Please keep this information flyer. Return attached registration form.

**The training program will not be held in our office.**

Information regarding training location will be given after registration

**\* With assistance from The Guardianship Project of the Vera Institute of Justice and  
The Brookdale Center for Healthy Aging**

**Return only this form to the Guardian Assistance Network!**

Kings County Supreme Court, 360 Adams Street, Bklyn, NY 11201

e-mail: [GAN@courts.state.ny.us](mailto:GAN@courts.state.ny.us)

## ***Article 81 Training for Lay Guardians***

### **2014 REGISTRATION FORM**

***Please indicate the session that you wish to attend:***

\_\_\_\_ Thursday, October 23

**PRINT NAME:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**DAY PHONE:** \_\_\_\_\_ **ALTERNATE PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **Apt#** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_ **ZIP:** \_\_\_\_\_

**E-mail (print legibly) :** \_\_\_\_\_

**GUARDIAN FOR:** \_\_\_\_\_ **INDEX #** \_\_\_\_\_

**COUNTY OF GUARDIANSHIP** \_\_\_\_\_

**GUARDIAN OF:** PERSON \_\_\_\_ PROPERTY \_\_\_\_ BOTH \_\_\_\_

**TEMPORARY, INTERIM OR SPECIAL GUARDIAN:** Yes \_\_\_\_ No \_\_\_\_

**WHERE DOES YOUR WARD USUALLY RESIDE?**

\_\_\_\_ Nursing Home (or other residential setting such as a group home, adult home, etc.)

\_\_\_\_ Lives alone in the community

\_\_\_\_ Lives with others in the community

My ward is in the hospital or nursing home on a **temporary** only basis: \_\_\_\_yes \_\_\_\_ no

Other \_\_\_\_\_

**WHERE ARE YOU IN THE GUARDIANSHIP PROCESS?**

\_\_\_\_ I have just started the process

\_\_\_\_ I have a signed Order

\_\_\_\_ I have a Guardianship commission

\_\_\_\_ I have been a guardian for more than 6 months and need to satisfy requirement

\_\_\_\_ Other: Please explain \_\_\_\_\_

**HOW OLD IS THE PERSON FOR WHOM YOU ARE THE GUARDIAN?** \_\_\_\_\_

**WOULD YOU LIKE YOUR TRAINING MANUAL IN SPANISH?** Yes \_\_\_\_ No \_\_\_\_