

STAPLES Center Foundation

Community Gift Program

Request for Proposals

Mission Statement:

The STAPLES Center Foundation strives to improve the quality of life for youth in the Greater Los Angeles area through educational and recreational grants and programming, with a special emphasis on the neighborhoods surrounding the arena.

STAPLES Center Foundation

Community Gift Program Grant Application

Please type or print legibly

Date: _____

Applicant Organization(s): _____

Address: _____

Project Name (or working title): _____

Head of Organization (name and title): _____

Address (city, state, zip code): _____

Daytime Telephone: _____

Contact Person (name and title): _____

Daytime Telephone: _____

Board Member Signature _____

Amount of Grant Requested: \$ _____

THE COMMUNITY GRANTS PROGRAM

The Community Grants Program will consist of annual grants given by the Foundation to expand and enhance youth-oriented educational and recreational endeavors. Successful proposals must clearly meet criteria set fourth by the Foundation.

The Macro-Grant Program will consist of “macro” grants.

- The Foundation will use its expertise to fund organizations that are the most cost effective, creating more value for each dollar granted.
- Given the importance of public-private collaborations, proposals that clearly demonstrate that the Foundation grant will represent a “match” for additional funding will be given strong consideration. This is will effectively improve the return on a larger pool of philanthropic resources.
- Special emphasis will be given to those located within a three-mile radius of the arena, which is defined by the attached zip codes numbers.

These grants will range from \$1,000 to \$10,000

The Micro-Grant Program will consist of “micro” grants.

- Proposal for micro-grants will demonstrate a financial need associated with organizing and implementing community civic and cultural events such as street festivals, parades and other community improvement projects that will enhance the quality of life for our city’s children.
- Special emphasis will be given to those located within a three-mile radius of the arena, which is defined by the attached zip codes numbers.

These grants will range from \$250 to \$1,000

Categories of Focus

The STAPLES Center Foundation will focus its grant-making in the following general area. The following represents a partial listing of potential programs or projects that fulfill the Foundation’s mission.

Education:

- Programs that address educational needs of at-risk youth.
- Programs that encourage academic achievement for all youth populations.
- Programs/projects that expand artistic and cultural awareness and sensitivity.
- Leadership development
- Programs/projects that encourage a healthy lifestyle through physical activity or nutritional education.

Recreational:

- Programs/projects that encourage physical education and activity.
- Programs that seek to expand recreational opportunities.
- Youth sports leagues.
- Programs that encourage alternative uses of vacant land for sports-related or recreational activities (capital construction expenditures would not qualify for funding for playground equipment).
- Community beautification projects that enhance the quality of the environment.

Eligibility:

- A non-profit agency with tax-exempt status under section 501© 3 of the Internal Revenue Code and not classified as a government agency or institution; or evidence of a fiscal sponsor.
- Located within or serving residents in the Greater Los Angeles area with a special emphasis in the seven-mile radius surrounding the STAPLES Center. The attached zip codes numbers defines the seven-mile radius.
- Grants will be made only to organizations with open, non-restrictive membership that operate open to all regardless of race, creed, sexuality, religious beliefs or nationality.

Criteria:

All proposals should contain the following information:

- The applicant will include a brief statement regarding the history, purpose and achievements of the organization.
- Proposal: The applicant will identify the intended use for the grant and -- if granted -- how the funds and program/project will address this need. Please include a proposed timeline for the implementation of the program/project and at least one board member signature on the application.
- Describe the potential impact for the youth in the community deriving from your program/project.
- Will the program/project duplicate existing private or public endeavors or is your proposal addressing a need not yet addressed?
- Budget: Please include the applicant's annual operating budget and the total budget for the program/project. If your grant request is for partial funding, please identify other contributors for program/project (e.g. foundations, corporations or government resources).
- Please include a copy of your 501 ©3.
- List of current Board Officers and Members.
- Funding awardees will be required to submit a quarterly report to the Foundation to provide a status on the funding and a report at the completion of the program/project.

Limitations:

The Foundation will not consider requests for funding for the following categories:

- Individuals
- Political organizations/projects
- Endowments

Grant Giving Cycle:

- Macro Community Gift Program: Request for proposals sent July - September 30
Foundation staff review: October – December 31
Foundation Board approval: January
Funding presentation: February
- Micro-Grant Program: Beginning July 1 – December 31

STAPLES Center Foundation

Application Checklist

Please use the following checklist to determine if you have included all the information we need to properly review your grant proposal.

Each application must contain two copies of each of the following documents:

- ☐ Cover Letter
- ☐ Completed Grant Application
- ☐ Proposal
- ☐ Budget
- ☐ IRS 501 (c) 3 status letter or a letter from a fiscal sponsor
- ☐ List of organization officers and board members (on organization letterhead)
- ☐ At least one board member signature on the application sheet

Submission Information

Please mail your completed proposal to:

**STAPLES Center Foundation
1100 S. Flower St.
Suite 3100
Los Angeles, CA. 90015**

STAPLES Center Foundation

Three-Mile Radius Zip Codes

The STAPLES Center Foundation will focus its grant-making in the Greater Los Angeles area with a special emphasis on the zip codes listed below.

Use the following listing to assist you in identifying a zip code within the three-mile radius of STAPLES Center:

90004	90017
90005	90018
90006	90020
90007	90021
90010	90026
90011	90031
90012	90057
90013	90071
90014	
90015	