



O'NEAL, LLC
An Equal Opportunity Employer

EMPLOYMENT APPLICATION

Location Applying:

- MINERAL WELLS**
200 SW 5th Street
Mineral Wells, TX 76067
- EARLY**
104 E Industrial Drive
Early, TX 76802

- TEMPLE**
3010 Lucius McCelvey Drive
Temple, TX 76504
- FREDERICKSBURG**
2595 W US Hwy 290
Fredericksburg, TX 78624

Please print or type

Email to: jobs@keg1llc.com

PERSONAL INFORMATION

Name _____ Commercial License Yes No / Class A B C
Last First Middle (Maiden)

Present Address _____ How long? _____
Number Street City State Zip

Previous Address _____ How long? _____
Number Street City State Zip

Telephone _____ E-Mail _____
Home Cell

Are you authorized for employment in the U.S. by virtue of being one of the following: (1) A U.S. Citizen, (2) A permanent resident, (3) An alien lawfully admitted for temporary residence or an applicant with work authorization, (4) An alien admitted as a refugee, or (5) An alien granted asylum? Yes No

Are you at least 18 years of age? Yes No

POSITION

Position(s) or type of work desired: _____

Days/Times Available to Work: S M T W Th F S _____ to _____ Full Time Part Time Temporary/Seasonal
Circle Days List Times

Rate of Pay Expected: \$ _____ Hourly Weekly Date Available: _____

How were you referred to the Company: _____

List major skills, qualifications and training related to this position: _____

EDUCATION

NAME OF SCHOOL	SCHOOL LOCATION	YEARS COMPLETED				DEGREE		COURSE OF STUDY
		9	10	11	12	Yes	No	
High School								
College		1	2	3	4			
Post Graduate		1	2	3	4			
Other								

List any licenses, certificates or registrations relating to position:

Name _____ Number _____ State _____

Current _____ Eligible _____ Date Issued _____ Expiration Date _____

KEG 1 O'Neal, LLC is an equal opportunity employer and selects individuals best matched for the job based upon job-related qualifications regardless of age, race, color, sex, religion, national origin, disability (mental or physical), marital or veteran status.

EMPLOYMENT HISTORY

Please list the names of your present or previous employers in chronological order with present or last employer listed first. Be sure to account for all periods of time including military service and any period of unemployment. If self-employed, give firm name and supply business references. Note to Driver Applicants: The Department of Transportation requires employment history for at least three (3) years and/or commercial driving experience for the previous ten (10) years.

Present or Last Employer	<u>Employed</u> From (mo/yr)	<u>Pay</u> Start \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address				
City, State, Zip Code	<u>To</u> (mo/yr)	Final \$	<u>Name and Title of Last Supervisor</u>	
Telephone				

Employer	<u>Employed</u> From (mo/yr)	<u>Pay</u> Start \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address				
City, State, Zip Code	<u>To</u> (mo/yr)	Final \$	<u>Name and Title of Last Supervisor</u>	
Telephone				

Employer	<u>Employed</u> From (mo/yr)	<u>Pay</u> Start \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
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City, State, Zip Code	<u>To</u> (mo/yr)	Final \$	<u>Name and Title of Last Supervisor</u>	
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Employer	<u>Employed</u> From (mo/yr)	<u>Pay</u> Start \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address				
City, State, Zip Code	<u>To</u> (mo/yr)	Final \$	<u>Name and Title of Last Supervisor</u>	
Telephone				

May we contact your current employer? Yes No

If you work under a different name, please state name and employer(s) from above: _____

Have you ever been terminated or asked to resign from any job? Yes No

If yes, please explain circumstances: _____

Please explain fully any gaps in your employment history: _____

GENERAL INFORMATION

Have you previously worked for KEG 1 O'Neal, LLC or any of its divisions?

 Yes

 No

If yes, state when and where: _____

Do you have any friends or relatives who work for KEG 1 O'Neal, LLC or any of its divisions?

 Yes

 No

If yes, state whom and relationship: _____

Have you ever pled guilty or "no contest" to a crime, been convicted of a crime or have any criminal charges pending?

(Answering "Yes" to this question does not constitute an automatic bar to employment. Only those crimes which are substantially related to the position you are seeking will be considered.)

 Yes

 No

If yes, give date and details of each: _____

SKILLS

List Foreign Languages

	Excellent	Fair	Poor
a.	Speak		
	Read		
b.	Speak		
	Read		

List Mechanical or Technical Equipment That You Operate

	Excellent	Fair	Poor
a.			
b.			
c.			
d.			

Computer Knowledge

 PC Mac Advanced Average Novice

Software Programs

 Word Excel PowerPoint Outlook

Calculator/Ten Key

 Advanced Average Novice

Other: _____

REFERENCE INFORMATION

Please list persons who know you well – not previous employers or relatives.

NAME	YEARS KNOWN	OCCUPATION	TELEPHONE NUMBER	
			BUSINESS	HOME

DRIVING INFORMATION

If you are applying for a position (i.e. Management, Merchandiser, Delivery Driver, Sales, etc.) that requires driving a Company vehicle or your personal vehicle on Company business, complete this section.

Driver Licenses	STATE	LICENSE NO.	TYPE	EXPIRATION DATE

Have you ever been denied a license, permit or privilege to operate a motor vehicle?

 Yes

 No

If yes, explain: _____

Has any license, permit or privilege ever been suspended or revoked?

 Yes

 No

If yes, explain: _____

Have you ever been cited for driving under the influence (DUI) or driving while intoxicated (DWI)?

 Yes

 No

If yes, explain circumstances and outcome: _____

Traffic convictions and driver's license forfeitures for the past 3 years – other than parking violations (Attach sheet if more space is needed)

LOCATION	DATE	CHARGE	PENALTY

Accident record for past 3 years or more (Attach sheet if more space is needed)

	DATES	NATURE OF ACCIDENT (HEAD-ON, REAR-END, UPSET, ETC)	FATALITIES	INJURIES
LAST ACCIDENT				
NEXT PREVIOUS				
NEXT PREVIOUS				

PLEASE READ CAREFULLY and SIGN Your Application

- ☞ I understand that completion of this application does not indicate that there are any positions open and does not in any way obligate the Company to hire me or offer me a job. I also understand this application is current for only sixty days. If I have not been contacted within 60 days and still wish to be considered for employment, I must fill out a new application.
- ☞ I understand that if hired, my employment with KEG 1 O'Neal, LLC or any of its affiliated companies (KEG 1) would be for an indefinite period of time and may be terminated by me or the Company at any time for any or no reason. Likewise, no oral statement or assurances by any person within the Company will constitute an employment contract which can only be entered into by an individualized written agreement signed by me and an officer of the Company. I agree that, if I am hired, I will conform with all company policies and procedures and understand that the Company may modify, amend and/or revoke any of its employment policies, practices and benefits without prior notice or my consent. Furthermore, I agree that, if I am hired, the Company shall have the right to withhold all or part of my wages to offset any financial liability I may have to the Company, including loss of product through theft, carelessness or negligence.
- ☞ I understand that if I am hired, I will be a probationary employee during the 90 day introductory period and that after completion of my probation period I understand the relationship shall continue to be an employment at will, terminable at any time without cause by either me or the Company.
- ☞ I understand that if I am hired, I may be required at any time to submit to a drug test, alcohol test and/or medical examination, to extent permitted by law, conducted by a licensed physician selected by the Company at Company expense. I hereby give a continuing authorization to any hospital or other health care facility and to any physician or other person conducting such medical examinations and/or tests to furnish to KEG 1 or its designated agent, any medical records or medical information resulting from such examinations and/or tests. I further authorize the release to KEG 1 such medical records and medical information as may be relevant and necessary to the disposition or investigation of any claim against the Company or the insurance carriers of the Company, including any claim I may have for worker's compensation.
- ☞ I understand that KEG 1 reserves the right to use any method of investigation which, in its sole discretion, it deems reasonable and necessary to determine whether any employee has engaged in conduct warranting disciplinary action. As a condition of employment, if hired, I agree to cooperate in any such investigation. As a condition of my employment, I voluntarily agree to cooperate in submitting to any urine or blood tests requested by the Company, as well as searches of my person or property while employed by the Company and I recognize that refusal to cooperate in such tests or searches would be grounds for discipline, including termination.
- ☞ I understand that KEG 1 may investigate my work and personal history. I authorize all persons, schools, companies, corporations, credit bureaus and law enforcement agencies to supply any information concerning my background and release them from any liability and responsibility from their doing so. I also authorize the Company to provide truthful information concerning my employment with the Company to future prospective employers and I agree to hold the Company harmless for providing such information.
- ☞ Federal law prohibits the employment of unauthorized aliens. If hired, I agree to comply with the law by signing required forms and by submitting satisfactory proof of employment authorization and identity within three (3) days of being hired. Failure to do so will result in immediate termination.
- ☞ I certify that I have read and understand the above paragraphs. I further certify that all the information submitted on this application is true and correct to the best of my knowledge. I understand that any false information, omission or misrepresentations of facts called for in this application or in interviews may be cause for the denial of my application or, if I am employed, discharge at any time. I also affirm that I have genuine intent and no other purpose in applying for a position with the Company.

*****AUTHORIZATION TO OBTAIN CONSUMER REPORT*****

- ☞ I certify that I have received a written notification that the Company may obtain a consumer report on me. This report may be used in connection with my application for employment and for further employment related purposes. I authorize the Company to obtain this report.

PRINT NAME

SIGNATURE OF APPLICANT

DATE